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# ACTION AGENDA

March 28, 2017

#### MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools

FROM: Conni L. Carnley, Assistant Superintendent for Human Resources

**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS NONE

### **II. DISCIPLINARY ACTIONS**

A. UNAPPROVED LEAVES NONE

### **B. OTHER DISCIPLINARY ACTIONS**

1. Jerrell, Elizabeth E., Teacher, Sims Middle, Suspension Without Pay (March 29, 30, 31, and April 3, 4)

### **III. JOB DESCRIPTTIONS**

Instructional

1. Teacher on Special Assignment for Science (New)

### IV. STAFFING PLAN 2017-2018 (Revisions)

### V. HUMAN RESOURCE PROCEDURES MANUAL (Revisions)

### VI. ADMNISTRATIVE SALARY PLACEMENT SCHEDULE

## VII. BEST AND BRIGHTEST SCHOLARSHIP