

## Conni L. Carnley Assistant Superintendent for Human Resources

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**MEMO** 

TO: Tim Wyrosdick, Superintendent

School Board Members

FROM: Conni Carnley

DATE: March 28, 2017

RE: Approval of the "Human Resource Procedures Manual"

I have provided you with a copy of the Santa Rosa County School District (SRCSD) Human Resource Procedures Manual (HRPM) with proposed edits. The additional proposed language is underlined in the document and deleted language has a strikethrough. For your convenience, a "Summary of Proposed Changes" has also been provided outlining the proposals. I am seeking the Board's approval of the proposed changes to the SRCSD HRPM.

Mission - Preparing students for success by providing a superior, relevant education

*Vision -* Our students will be productive, successful contributors to society.