

**School District of Santa Rosa County  
Job Description**

**Teacher on Special Assignment for Science**

<b>Reports to: Coordinator Math &amp; Science</b>	<b>FLSA Status: Exempt</b>
<b>Department: Math &amp; Science</b>	<b>Prepared by: Human Resources</b>
<b>Date: March 14, 2017</b>	<b>Job Code: 20305</b>

**Principal Duties and Responsibilities (Essential Functions\*\*):**

- Analyze district/school science data in order to determine teacher professional development
- Develops and provides appropriate science in-service activities
- Instruct/support teachers and administrators in the implementation of the required Science Standards
- Provides support to enhance effectiveness of school-based science teachers
- Visits school sites to verify understanding and implementation of the required Science Standards and assess school needs
- Assists in the selection, proper usage, and security of appropriate instructional and assessment materials
- Assists the coordinator in evaluation of all related activities
- Collaborates in the development/curation of science resources
- Participates in activities for continued professional growth
- Provides own method of transportation to various locations when required
- Assists in the interpretation and implementation of applicable district, state and federal policies, laws, and regulations to staff, agencies and school sites
- Performs other related duties as required
- Assists the Coordinator of Math and Science in the implementation of the required Science Standards

**Supervision Received:**

Coordinator Math & Science

**Supervision Exercised:**

N/A

**Minimum Qualifications & Skills Required:**

1. Master's degree or higher from an accredited institution or 3 years' experience as a teacher leader
2. Currently holds or eligible for Florida teaching certificate in the area of Science

**Preferred:**

N/A

**Physical Demands:**

Light work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently as needed to move objects. Activities occur inside and outside; subject to indoor and outdoor environmental conditions.

Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Terms of Employment:**

Approved compensation plan  
Teacher position paid from the instructional salary scale

**Conclusion:**

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, and responsibilities or working conditions associated with the position.