

Conni L. Carnley Asst. Superintendent/Human Resources 5086 Canal Street Milton, Florida 32570-6706

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## ACTION AGENDA

March 09, 2017

## MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools

FROM: Conni L. Carnley, Assistant Superintendent for Human Resources

RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS NONE

## **II. DISCIPLINARY ACTIONS**

- A. UNAPPROVED LEAVES NONE
- **B. OTHER DISCIPLINARY ACTIONS** NONE

## **III. JOB DESCRIPTIONS**

Educational Support

1. Guidance Assessment Assistant (new)