



March 9, 2017

Tim Wyrosdick
Superintendent of Schools
5086 Canal Street
Milton, Florida 32570-6707

Dear Mr. Wyrosdick,

The selection committee for RFP 16-08 Auditing Services, ranked the proposals by CRI Carr Riggs & Ingram as the top company to be awarded. Approval is recommended.

The RFP 16-08 documents and information can be reviewed at this link:

[RFP Documents](#)

The selection committee consisted of the following:

Marilyn Brown, Accounting Supervisor
Lynn Green, Accounting Analyst
Kathy Strickland, Accountant III

Sincerely,

Judson C. Crane
JCC/cl

Att: 1

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

RFB 16-08
Auditing Services
Bid Intended Award Date: March 2, 2017
Bid Award Date: March 9, 2017
Contract Start Date: July 1, 2017
Contract End Date: June 30, 2022
Intended award to: CRI Carr Riggs & Ingram

Moore Stephens Lovelace
255 South Orange Ave. Ste. 600
Orlando, FL 32801

Warren Averett
316 S Baylen Street, Ste.300
Pensacola, FL 32502

Carr Riggs & Ingram
500 Grand Blvd., Ste. 210
Miramar Beach, FL 32550

Services: (Annual Cost)

Fiscal Year Ending 06/30/17:

Annual Audit	60,000	51,000.00	47,500.00	65,000.00	63,000.00
Single Audit	15,000	7,500.00	17,500.00		

Fiscal Year Ending 06/30/18:

Annual Audit	60,000	52,550.00	48,250.00	66,500.00	64,500.00
Single Audit	15,000	7,725.00	18,250.00		

Fiscal Year Ending 06/30/20

Annual Audit	60,000	54,000.00	49,000.00	68,000.00	66,000.00
Single Audit	15,000	8,000.00	19,000.00		

Fiscal Year Ending 06/30/21

Annual Audit	60,000	55,750.00	49,500.00	69,000.00	67,000.00
Single Audit	15,000	8,195.00	19,500.00		

TOTAL COST OF ANNUAL SERVICES:	\$ 300,000.00	\$ 244,720.00	\$ 268,500.00	\$ 268,500.00	\$ 260,500.00
--------------------------------	---------------	---------------	---------------	---------------	---------------

Additional Services: (hourly rate)

	2017-2021	2017	2018	2019	2020	2021	2017	2018	2019	2020	2021
Paraprofessional	65.00	98.00	101.00	104.00	107.00	110.00	80.00	82.00	83.00	84.00	85.00
Junior Accountant	90.00	100.00	103.00	106.00	109.00	113.00	110.00	113.00	114.00	115.00	117.00
Senior Accountant	150.00	125.00	129.00	133.00	137.00	141.00	135.00	138.00	139.00	141.00	143.00
Manager	190.00	170.00	175.00	180.00	186.00	191.00	180.00	184.00	186.00	188.00	191.00
Partner	210.00	215.00	221.00	228.00	235.00	242.00	250.00	255.00	258.00	261.00	265.00
Specialists	175.00	190.00	196.00	202.00	208.00	217.00	250.00	255.00	258.00	261.00	265.00

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes."