

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of January 2017

Submitted to the School Board

From Mrs. Dawn Alt, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT (PDM)

- The Policy Council's monthly training was in the Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) service area. They also discussed the establishing of procedures and criteria for recruiting, selecting and enrolling children.
- The Council was also made aware that the management team service area staff are continuing to participate in trainings on the New Head Start Program Performance Standards. These training have been hosted and/or facilitated by the Office of Head Start, Region IV Office of Head Start, and the Florida Head Start Association.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/Disabilities

- Recruitment
 - Recruitment for 2017 - 2018 school year will begin in February. Children must be 2, 3 or 4 years old by September 1, 2017, live in Santa Rosa County and are eligible for the program based on the federal family income guidelines or other Head Start eligibility guidelines. Children that are homeless or in foster care are categorically eligible.
 - Head Start services are available to those students who are 4 years of age on or before September 1, 2017 at Bagdad Elementary, Berryhill Elementary, Central School, East Milton Elementary, Jay Elementary, T. R. Jackson Pre-K Center and West Navarre Primary.
 - T. R. Jackson Pre-K Center will serve students who are 2, 3 or 4 years of age on or before September 1, 2017.
 - COUNTY-WIDE RECRUITMENT – Locations, Dates, and Times:

Central School	Tuesday, February 21, 2017	8:30 a.m. – 1:30 p.m.
Jay Elementary School	Wednesday, February 22, 2017	8:30 a.m. – 1:30 p.m.
West Navarre Primary School	Thursday, February 23, 2017	8:30 a.m. – 1:30 p.m.
T. R. Jackson Pre-K Center	Monday, Tuesday, Wednesday & Thursday Feb. 27, 28 - Mar. 1 & 2, 2017	8:30 a.m. – 1:30 p.m.
Grover T's	Wednesday, March 8, 2017	8:30 a.m. – 1:30 p.m.
	Thursday, March 9, 2017	9:30 a.m. – 1:00 p.m.
	Friday, March 10, 2017	8:30 a.m. – 1:30 p.m.

- Enrollment
 - Funded Enrollment for the Early Head Start and Head Start program was at 40 and 240 respectively for the month of January.
- Attendance

Attendance information reported to the Office of Head Start was as follows:

 - Early Head Start – 87%
 - Head Start – 90%
 - VPK – 92%
- Disabilities
 - Twenty percent (20%) of our students (55 of the 280) have an IEP or IFSP written.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- The second observational period assessments were completed in order for teachers to share assessment data with families. District-wide assessment data will be gathered and analyzed to share with policy groups, the governing body, and the readiness team.
- Celebrate Literacy Week: Just Read Florida was a huge success. The theme for our week was *Literacy is Out of This World*. Each day, children celebrated by reading a book about space and creating projects. Guest readers read to our children on “*Reading Gives You Super Powers*” day. Buzz Lightyear (Mr. Gracey) made an appearance and read to each classroom. The children, parents, and staff had a wonderful time as they discovered the world of *Infinity and Beyond!!*

Environmental Health and Safety

- All 7 Head Start Centers are in compliance with their School-Site Safety Reporting.
- A CPR/AED/FIRST AID certification class will be held on Wednesday, February 1st. We now have 46 of our Head Start/Early Head Start staff certified in CPR/AED/FIRST AID which is OUTSTANDING!!

Nutrition

- The Santa Rosa County Extension Office continues Nutrition Lessons with our 4 year old students. They began Nutrition Lessons with our 2 and 3 year old classes in January.
- National School Breakfast Week is scheduled for March 6 – 10 with this year’s theme being “Take the School Breakfast Challenge!” There will be activities during the week to promote the importance of beginning each day with a healthy breakfast!!
- Lunch and Breakfast Recap and Reconciliation Totals:

T.R. Jackson Pre-K	Total # Free/Reduce	Total # Paid	GRAND TOTAL
BREAKFAST			
January	(F)2,798 (R) 9	111	2,918
LUNCH			
January	(F) 2,815 (R) 7	115	2,937
GRAND TOTALS			5,855
Average Daily Attendance	196		
Average Daily Participation - Lunch	184		
Average Daily Participation - Breakfast	183		

Dental

- Dental Exams and Cleanings have now been completed for all 2 year old Early Head Start students and all 3 and 4 year old Head Start students. This excludes any newly enrolled students. Pro Med Healthcare Dental Services is now our new Dental Provider.

TR Jackson Pre-K Center Clinic Totals

	January	Yearly Total
Total Medications Administered	18	79
Minor Injuries	16	132
Major Injuries	0	1
Total First Aid Administered	16	133
Physical Complaints	88	588
Intentional Injuries	0	0
Chronic Conditions	19	86
Head Lice & Scabies (screening only)	20	198
Head Lice & Scabies (positives only)	1	23
Other	249	524
Medication Intake	23	77
Total Paraprofessional Visits	434	1,708
Dispositions		
• Returned to Class	376	1,386
• Sent Home	33	245
• Medication Intake (to the clinic)	25	77
• Emergency Response (911)	0	0
Total Dispositions	434	1,708

(The AED is checked and documented weekly by our Registered Nurse.)

- A purchase order for a new AED battery, adult pads, and pediatric pads was initiated by Rod Gracey on February 2, 2017. Joey Harrell's office will reimburse the program for the purchase of these items which total approximately \$475.00.

PARENT, FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

- The family services team met for a half day to review our work from the first semester, project our work for the remainder of the school year and plan for the 2017-18 school year. We evaluated our strengths and weaknesses, and identified a number of changes we will implement in our services for the new school year.
- The Student and Family Services Specialist attended a two day training on the New Rule update to the Head Start Performance Standards. There will be a few minor changes in the way we manage family services and mental health, but for the most part, our programs current high quality practices are already meeting or exceeding the requirements.