
INTEROFFICE MEMORANDUM

TO: BOARD MEMBERS
TIM WYROSDICK, SUPERINTENDENT

FROM: CONNI CARNLEY
ASST. SUPT./HUMAN RESOURCES

SUBJECT: JOB DESCRIPTION

DATE: 07/22/16

We are requesting approval of the attached job description:

1. Speech-Language Diagnostician

If you have any questions concerning this job description, please call Debbie Anderson at 983-5162.

Job Description
Speech-Language Diagnostician

Reports to: ESE Director	FLSA Status: Exempt
Department: ESE	Prepared by: Human Resources
Date: July 28, 2016	Job Code: 25066

Principal Duties and Responsibilities (Essential Functions):

- Provide evaluation and re-evaluation for students exhibiting complex communication disorders for all school Speech Language Pathologists, specialists in School Psychology, general educators, ESE personnel, parents, physicians, and other agency personnel.
- Assist schools when needed with MTSS by performing diagnostic assessments and making strategy recommendations for interventions.
- Provide in-service workshops for treatment of specific types of speech/language impairments.
- Provide families, employees, and other professionals with consultation and instruction in therapy techniques to establish carry-over into the general education curriculum and daily activities.
- Interpret test scores and explain application to the curriculum for ESE and regular education teachers, parents, and staff when needed.
- Identify/select appropriate materials and equipment for the SLP program.
- Serve on the district assistive technology team and as a LATS (Local Assistive Technology) member for the state of Florida
- Provide mentorship for all employed Speech Language Pathologists (direct hire and contracted) in all skilled level areas.
- Speech-Language diagnostician will maintain confidentiality of student records and reports in alignment with FERPA and ASHA code of ethics.

Supervision Received:

ESE Director

Supervision Exercised:

NA

Minimal Qualifications:

- Master's Degree or higher from an accredited educational institution with an accredited Speech Language Pathology curriculum.
- Certificate of Clinical Competence preferred.
- Possess a Florida License or Florida Teaching Certificate to practice Speech Language Pathology.
- A minimum of 5 years experience in school based speech language pathology service including a variety of experiences with different exceptionalities.
- Travel to serve multiple schools is required.
- Qualifications may vary from the above requirements to such a degree as the Superintendent and Board determine it necessary and appropriate to ensure

properly qualified personnel in each specialized assignment.

Minimal Skills:

- Professional knowledge of the theories, terminology, principles, and techniques of Speech Language Pathology practices in pediatric, adolescent, and young adult growth and development.
- Knowledge of evaluation systems, techniques, and instruments to allow for appropriate interpretation and application.
- Ability to use technology for office correspondence, educational use, and assistive technology uses.
- Ability to consult and communicate effectively, both orally and in writing with parents, students, physicians, psychologists, and colleagues.

Preferred:

Certificate of Clinical Competence from ASHA.

Physical Demands:

Light work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force frequently as needed to move objects. While performing the responsibilities of the job, the employee will have extended periods of sitting for administering assessment instruments and typing reports.

Conclusion:

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job. However, this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, and responsibilities or working conditions associated with the position.

**** To comply with regulations by the American with Disabilities Act (ADA), the principal duties in job descriptions must be essential to the job. To identify essential functions, focus on the purpose and the result of the duties rather than the manner in which they are performed. The following definition applies: a job function is essential if removal of that function would fundamentally change the job.**