

**MEMORANDUM OF UNDERSTANDING
BETWEEN
UNIVERSITY OF FLORIDA IFAS EXTENSION
AND
SANTA ROSA COUNTY SCHOOL DISTRICT**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) between the University of Florida IFAS Extension and Santa Rosa County School District is to establish a collaboration between parties in order to positively enhance the lives of Florida high school students through relationship education and financial management programming.

II. BACKGROUND

The University of Florida IFAS Extension mission is to meet public needs and to help solve community issues with university resources through both formal and non-formal programs. In 2015, the United States Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance awarded University of Florida IFAS with a Healthy Marriage and Relationship Education (HMRE) grant, number 90FM0079-01-00, with a period of performance of 09/30/2015 to 09/29/2020 to support the project entitled, "Strengthening Marriages and Relationship Training (SMART) Florida, Healthy Marriages and Relationship Education Community Partner Initiative: SMART Florida HMRE CPI" or in short "healthy marriage promotion" activities as established by the Claims Resolution Act of 2010 (CRA) (Pub. L. 111-291).

The University of Florida IFAS Extension SMART Florida HMRE CPI grant provides services designed to support healthy couple and relationship education in Florida; more specifically, Duval, Manatee, Santa Rosa, Citrus, and Palm Beach counties. The University of Florida IFAS Extension's relationship delivery model for Florida high schools includes 10 sessions as follows: pre-tests (session 1), 8 lessons (sessions 2 – 9), and post-tests (session 10). Data collection and evaluation will be conducted by informed consent and informed assent, as approved by the University of Florida Institutional Review Board (IRB).

III. FORMS OF COOPERATION

By signing this MOU the parties agree to cooperate in the following areas:

PROGRAM DELIVERY

The University of Florida IFAS Extension's relationship delivery model for Florida high schools includes 10 sessions as follows: pre-tests (session 1), *Relationship Smarts PLUS 3.0* lessons (sessions 2 – 8), *My Financial Future* lesson (session 9), and post-tests (session 10). *Relationship Smarts PLUS 3.0* is an evidence-based curriculum designed to help teens learn how to set goals and make wise choices about relationships, dating, partners, and more. Additional *Relationship Smarts PLUS 3.0* lessons may be added upon request by Santa Rosa County School District.

1) University of Florida IFAS/County Extension personnel will teach seven *Relationship Smarts PLUS 3.0* lessons and one *My Financial Future* lesson including:

- 1) Who Am I and Where Am I Going?
- 2) Attraction and Infatuation
- 3) Principles of Smart Relationships
- 4) Is It a Healthy Relationship?
- 5) Dating Violence and Breaking Up
- 6) Communication and Healthy Relationships
- 7) Sexual Decision-Making
- 8) *My Financial Future* lesson – Earning Income and Career Planning

- 2) University of Florida IFAS/County Extension** personnel will supply the computers or materials needed to administer pre-tests and post-tests to students.
- 3) University of Florida IFAS/County Extension** personnel will supply facilitator laptops and materials for presentations and other relevant curriculum materials for students.
- 4) University of Florida IFAS/County Extension** personnel will undergo/pass FBI fingerprinting/background checks and successfully complete the University of Florida Online Youth Protection Training. The Youth Protection Training was developed to equip participants with the knowledge of how to employ strategies to provide a safe environment for youth, to recognize the different types and signs of child abuse, and to properly respond to incidents involving youth and/or report known or suspected child abuse.
- 5) Santa Rosa County School District** will allow approved University of Florida IFAS/County Extension personnel to teach seven *Relationship Smarts PLUS 3.0* lessons, as outlined above, and one *My Financial Future* lesson called Earning Income and Career Planning.
- 6) Santa Rosa County School District** will ensure that students receive the Parental Consent form and that it is completed/signed before program delivery.
- 7) Santa Rosa County School District** will supply internet service for University of Florida IFAS/County Extension personnel to administer pre-test and post-test surveys or to access any other curriculum related site.
- 8) Santa Rosa County School District** will supply a classroom and classroom related supplies (e.g., board, chalk, eraser, markers, projector, presentation screen, etc.) for University of Florida IFAS/County Extension personnel to deliver 10 sessions of programming as outlined in this agreement.
- 9) CLC** will supply student supervision by the high school teacher assigned to the classroom during the class period in which program delivery occurs.

IV. POINTS OF CONTACT

The review, request for changes, and interpretation of the general provisions of this MOU will be coordinated through the points of contact designated below:

For University of Florida IFAS Extension: FCS Extension Agent: Ginny Hinton
Santa Rosa County

For Santa Rosa County School District: Sherry Smith, Director of Student Services

The parties will consult further as to the necessity of designating emergency or other points of contact in order to carry out the duties described in this MOU.

V. TERM, AMENDMENT, TERMINATION, AND MISC

This MOU will commence upon the last party's date of signature and will remain in effect through the end of the HMRE grant currently set for 09/30/2020 unless extended or otherwise terminated in writing by one or both parties.

This MOU may be amended by mutual written consent of the authorized representatives for the University of Florida IFAS Extension and Santa Rosa County School District; However, neither party waives their right to assert sovereign

immunity or the limits thereof, to the extent it may apply to that party, as the same may be set forth in the statutes or constitution of the State of Florida. Said immunity or the limits thereof are expressly not waived.

Either party may terminate this MOU upon 30-days written notification to the other party. Such notice will be the subject of immediate consultation by the parties to decide upon the appropriate course of action.

Any dispute concerning performance of this MOU shall be decided by the appropriate administrative officials of each party, who shall reduce any decision to writing. If no remedy can be reached within 60 days from date of dispute the parties agree to terminate the agreement without cause upon 30-days written notice.

Each party agrees that costs, if any, associated with activities implemented by this MOU shall be the responsibility of the party incurring the cost. In other words, no money will be changing hands under this agreement.

Each party warrants and represents that they have adequate liability insurance with such protection as to be applicable to officers, employees, and agents while acting within the scope of their employment.

Each party hereby assumes any and all risks of personal injury and property damage attributed to the negligent acts or omissions of that party and the officers, employees, and agents thereof.

VI. APPROVING SIGNATURES

The foregoing represent the understandings reached between University of Florida IFAS Extension and Santa Rosa County School District upon the matters referred to herein.

FOR UNIVERSITY OF FLORIDA

Dr. Victor Harris, SMART Florida HMRE CPI Project Director
Assistant Professor and Extension Specialist

Date

Brian Prindle
Associate Director, Division of Sponsored Projects

Date

FOR SANTA ROSA COUNTY SCHOOL DISTRICT

Sherry Smith
Director of Student Services

Date