



June 10, 2016

Mr. Tim Wyrosdick  
Superintendent  
Santa Rosa County School District  
5086 Canal Street  
Milton, FL 32570

Dear Mr. Wyrosdick:

Each year we are directed by the state to set tuition and fees for our Workforce Education programs. We strive to keep fees as low as possible for the citizens of Santa Rosa County. Adjustments to the fee schedule will become effective for courses beginning on or after July 1, 2016 and will remain in effect until amended or revoked by the Santa Rosa County School Board.

The State of Florida allows us to collect fees up to 10 percent of tuition to provide financial aid to students, up to 5 percent for technology enhancement and up to 5 percent for capital improvement. These additional fees are included in the schedule below. The total per contact hour set by the State of Florida for the standard fee rate is \$2.33 and each district school board may adopt tuition that is within the range of 5% below to 5% above the standard tuition and out of state fee. We are requesting no change in tuition and fees for this 2016 -17 school year for career education programs. The total per contact hour for Florida residents is currently be set at \$2.40 plus \$.48 (10% financial assistance + 5% technology fee + 5% capital improvement). Tuition for nonresidents is set at the standard tuition rate plus the required out of state fee for a total of \$ 9.39 per contact hour plus \$1.85 (10% financial assistance + 5% technology fee + 5% capital improvement).

Out-of- State fee waivers will be granted in accordance with , Chapter 2014-1, Laws of Florida, which provides for an out of state fee waiver for honorably discharged veterans of the United States Armed Forces, the Reserve Forces or the National Guard who physically reside in this state while enrolled in a district career center district. In addition, out-of-state fee waivers will be granted in accordance with Chapter 2016-136, Laws of Florida which creates an out-of-state waiver in s. 1009.26, F.S. for active duty service members for career centers operated by a school district under s. 1001.44, F.S. or charter technical career center. A waiver for out-of-state fees for a person who is an active duty member of the Armed Forces of the United States or stationed outside of this state. Tuition waivers for Purple Heart recipients will be provided in accordance to Chapter 2014-62, Laws of Florida. Chapter 2015-76, Laws of Florida, expands the out-of-state fee waiver authorized in the "Congressman C.W. Bill Young Tuition Waiver Act." A career center operated by a school district under s. 1001.44, F.S. or charter technical career center shall waive out of state fees for a person who is entitled to and uses educational assistance provided by the United States Department of Veterans Affairs for a quarter, semester, or term beginning after July 1, 2015 and who physically resides in this state while enrolled in the institution. Chapter 2016-142, Laws of Florida expands tuition waivers in s. 1009.26, F.S. to include any eligible recipient of a Purple Heart or superior combat decoration enrolled in an eligible postsecondary institution who is currently a resident, or was a resident at the time the military action that resulted in the awarding of the Purple Heart or other superior combat decoration.

**Locklin Tech**  
**2016-2017 Tuition and Fee Schedule**

Tuition / Tuition plus fees per contact hour:

<b><u>Program Classification</u></b>	<b><u>Florida Resident</u></b>	<b><u>Non-Resident</u></b>
Job Preparatory Tuition	\$2.40/\$2.88	\$9.39 /11.24
Continuing Education	\$5.78	\$23.10

Based on the above hourly rate, job preparatory tuition and fees per semester will be:

	<b><u>Florida Resident</u></b>	<b><u>Non-Resident</u></b>
All Day (450 hours)	\$1,296.00	\$5,071.50
Half Day (225 hours)	\$ 648.00	\$2,535.75

A onetime \$ 15.00 non-refundable application fee will be charged. After acceptance to Locklin Tech, a non-refundable program registration fee will be charged each time a student registers for the semester. All post-secondary students required to take the Test of Adult Basic Education (TABE) will be charged a \$20 fee to cover testing costs. Students enrolling in a Career and Technical Education Program under the Ability to Benefit policy may also incur additional testing fees for the Wonderlic Basic Skills Test in order to meet enrollment requirements.

In addition to the above Tuition and Fee Schedule, students are charged a lab fee which varies by program/course to cover consumable materials used during their training program. Students are also required to purchase textbooks, and any basic materials required for their training program (nursing scrubs, work boots, tools, etc.). These additional user fees vary by program and are only charged to persons receiving the service. All program costs for each workforce education program are published in the cost of attendance brochure.

The State mandated fees for academic remediation courses to improve basic skills, such as Applied Academics for Adult Students will be set at \$30 per semester.

The fees suggested herein are in accordance with the policies set forth by the Florida Department of Education. Locklin Tech's 2016-2017 Tuition and Fee Schedule is hereby respectfully submitted for your approval.

Sincerely,



Maria LaDouceur  
Principal

**Attachment**  
**Workforce Education Tuition and Fees**  
**2016-17**

The 2016 General Appropriations Act did not include any changes to the standard tuition and fees rate for 2016-17. Effective July 1, 2016, the following standard rates of tuition are in effect:

- For Career Certificates/Applied Technology Diplomas, \$2.33 per contact hour.
- For adult general education, a block tuition rate of \$45.00 per half year, or \$30.00 per term.

According to the workforce development fees statute, section. 1009.22(3), Florida Statutes (F.S.), a district's tuition must be within five percent (above or below) of the standard tuition and out-of-state fee, if applicable. For career certificate and applied technology diploma programs, students who are classified as non-residents for tuition purposes under s. 1009.21, F.S., have a required out-of-state fee in addition to the tuition.

The tables found on the next pages provide a summary of the rates allowed for the program areas of Career Certificates, (also known as PSAV) Applied Technology Diplomas (ATD) and Adult General Education (AGE). The summary includes ranges for tuition; out-of-state fees; and the optional fees for student financial aid, capital improvement, and technology. See the table on page 2 for the minimum and maximum tuition ranges for career certificate programs and page 3 for the minimum and maximum block tuition for adult general education.

**For Career Certificate/Applied Technology Diplomas, student financial aid, capital improvement, and technology fees are discretionary and are, therefore, not required.** However, it is important to note that if these fees are charged, the amount allowed to be charged varies. If student financial aid fees are charged, the highest amount allowed is ten percent of tuition (for residents) or ten percent of the sum of tuition and out-of-state fee (for nonresidents). Thus, the amount charged for student financial aid can be any percent **up to 10 percent**. If capital improvement or technology fees are charged, the highest amount allowed is five percent of tuition (for residents) or five percent of the sum of tuition and out-of-state fee (for nonresidents). Thus, the amount allowed to be charged for a capital improvement or technology fee is any percent **up to five percent**.

Career Certificates/Applied Technology Diplomas			
RESIDENT	Standard Fee Rate	Minimum Fee Rate <sup>(1)</sup>	Maximum Fee Rate <sup>(1)</sup>
Tuition	2.33	2.22	2.44
Student Financial Aid <sup>(2)</sup> (10% of Tuition)	0.23	0.22	0.24
Capital Improvement Fee <sup>(2)</sup> (5% of Tuition)	0.11	0.11	0.12
Technology Fee <sup>(2)</sup> (5% of Tuition)	0.11	0.11	0.12
NONRESIDENT	Standard Fee Rate	Minimum Fee Rate <sup>(1)</sup>	Maximum Fee Rate <sup>(1)</sup>
Tuition	2.33	2.22	2.44
Full Cost: Standard Tuition + Out-of-State Fee	9.32	8.86	9.78
Student Financial Aid <sup>(2)</sup> (10% of Tuition + Out-of-State Fee)	0.93	0.88	0.97
Capital Improvement Fee <sup>(2)</sup> (5% of Tuition + Out-of-State Fee)	0.46	0.44	0.48
Technology Fee <sup>(2)</sup> (5% of Tuition + Out-of-State Fee)	0.46	0.44	0.48

- (1) Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable pursuant to s.1009.22(3)(d), F.S.
- (2) Student Financial Aid, Capital Improvement, and Technology Fees are discretionary and are not required.

Adult General Education			
	Standard Rate	Minimum Rate <sup>(1)</sup>	Maximum Rate <sup>(1)</sup>
Block Tuition (Per half year) <sup>(2)</sup>	45.00	42.75	47.25
	Standard Rate	Minimum Rate <sup>(1)</sup>	Maximum Rate <sup>(1)</sup>
Block Tuition (Per term) <sup>(2)</sup>	30.00	28.50	31.50

- (1) Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable pursuant to s.1009.22(3)(d), F.S.
- (2) Tuition does not vary based on instructional hours scheduled or number of Adult General Education programs in which the student is enrolled.

### **Capital Improvement Fee**

School districts are **permitted** to collect a separate capital improvement fee for capital improvements, technology enhancements, or equipping buildings which may not exceed five percent of the tuition fee for resident students or five percent of the tuition and out-of-state fee for nonresident students. For additional information, see s. 1009.22(6), F.S. This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

### **Technology Fee**

School districts are **permitted** to collect a separate technology fee. Section 1009.22(7), F.S., addresses the statutory requirements. According to the statute, "Each district school board and community college board of trustees is authorized to establish a separate fee for technology, not to exceed 5 percent of tuition per credit hour or credit-hour equivalent for resident students and not to exceed 5 percent of tuition and the out-of-state fee per credit hour or credit-hour equivalent for nonresident students. Revenues generated from the technology fee shall be used to enhance instructional technology resources for students and faculty and shall not be included in any award under the Florida Bright Futures Scholarship Program." This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

### **Other Fees**

Subsections 1009.22(8) and (9), F.S., state:

(8) Each district school board and Florida College System institution board of trustees is authorized to establish specific fees for workforce development instruction not reported for state funding purposes or for workforce development instruction not reported as state funded full-time equivalent students. District school boards and Florida College System institution boards of trustees are not required to charge any other fee specified in this section for this type of instruction.

(9) Florida College System institution boards of trustees and district school boards are not authorized to charge students enrolled in workforce development programs any fee that is not specifically authorized by statute. In addition to tuition, out-of-state, financial aid, capital improvement, and technology fees, as authorized in this section, Florida College System institution boards of trustees and district school boards are authorized to establish fee schedules for the following user fees and fines: laboratory fees; parking fees and fines; library fees and fines; fees and fines relating to facilities and equipment use or damage; access or identification card fees; duplicating, photocopying, binding, or microfilming fees; standardized testing fees; diploma replacement fees; transcript fees; application fees; graduation fees; and late fees related to registration and payment. Such user fees and fines shall not exceed the cost of the services provided and shall only be charged to persons receiving the service.

**Fee Exemptions**

Fee exemptions are defined in s. 1009.25, F.S.

**Fee Waivers**

Fee Waivers are defined in s. 1009.26, F.S. School districts may waive fees for any fee-nonexempt student. The total value of the fee waivers granted by the school district may not exceed the amount established annually in the General Appropriations Act. For 2016-17, waivers for fee-nonexempt students for programs funded through Workforce Development Education appropriations may not exceed eight percent of the fee revenues that would otherwise be collected. Funds collected from standard tuition and out-of-state fees shall be used to support school district workforce education programs as defined in section 1004.02(25), Florida Statutes, and shall not be used to support K-12 programs or district K-12 administrative indirect costs. (Chapter 2016-066, Laws of Florida)

Each Florida College System institution board of trustees, each district school board with a career center authorized under s. 1001.44, F.S., and each board of directors for a charter technical career center authorized under s. 1002.34, F.S., shall waive out-of-state fees for honorably discharged veterans of the United States Armed and Reserve Forces (Air Force, Army, Coast Guard, Marines, and Navy) and the National Guard (Army and Air) or any other student who is entitled to and uses educational assistance provided by the United States Department of Veterans Affairs who physically resides in Florida while enrolled as a degree or certificate seeking student. Tuition and fees charged to a student who qualifies for the out-of-state fee waiver under this subsection may not exceed the tuition and fees charged a resident student enrolled in the same program. The new rule can be viewed here:

<https://appl.fldoe.org/rules/default.aspx>

**Differential Out-of-State Fee**

Section 1009.22(4), F.S., provides that a district school board that has a service area that borders another state may implement a plan for a differential out-of-state fee.

**Applied Academics (Vocational Preparatory Instruction)**

According to s. 1009.22(3)(a), F.S., fee-nonexempt students enrolled in applied academics for adult education instruction shall be charged fees equal to the fees charged for adult general education programs.

**Contacts:** If you have any questions about these issues, please contact Tara McLarnon at 850- 245-9005 or via email at [tara.mclarnon@fldoe.org](mailto:tara.mclarnon@fldoe.org).