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**ADMINISTRATIVE**  
**Human Resource Board Agenda**  
March 10, 2016

**MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. PERSONNEL RECOMMENDATIONS:**

**A. RETIREMENTS:**

1. Darby, Mary Lou, TSA, BAC, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]
2. Ennis, Doris, Teacher, East Milton Elementary, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]
3. McDonald, Leslie, Teacher, Gulf Breeze High, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]
4. Odom, Elizabeth, Paraprofessional II, Pea Ridge Elementary, effective 07-01-16 (last day in paid status 06-03-16) [DROP exit]
5. Parrish, Bobby, Teacher, Gulf Breeze High, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]
6. Robinson, Bette, Teacher, Rhodes Elementary, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]
7. Williams, Curtis, Teacher, Sims Middle, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]
8. Wolfe, Johnnie, Teacher, Jay High, effective 06-01-16 (last day in paid status 05-31-16) [DROP exit]

**DEFERRED RETIREMENT OPTION PROGRAM:**

1. Demarcus, Joyce, Internal Funds Bookkeeper III, Chumuckla Elementary, effective 02-01-16
2. Jones, Karen, Fiscal Assistant III, Finance, effective 07-01-16
3. Odom, Elizabeth, Paraprofessional II, Pea Ridge Elementary, effective 05-01-16
4. Smith, James Gray, Teacher, Gulf Breeze Middle, effective 07-01-16

**B. RESIGNATIONS:**

1. Cassady, Kristine, Secretary III, Pea Ridge Elementary, effective 03-04-16 (last day in paid status 03-03-16)
2. Dorsey, Mary, Paraprofessional IW, Dixon Prim., effective 02-19-16 (last day in paid status 02-18-16)  
Change in date from February Board Agenda
3. Fleming, Jenna, Teacher, Dixon Prim., effective 03-21-16 (last day in paid status 03-18-16)
4. Poe, Angel, Teacher, Holley Navarre Primary, effective 03-10-16 (last day in paid status 03-09-16)
5. Schuchard, Tina, Teacher, Holley Navarre Primary, effective 03-10-16 (last day in paid status 03-09-16)

**INVOLUNTARY TERMINATIONS:**

1. Randall, Lynne, Interim Teacher, West Navarre Intermediate, effective 03-01-16 (last day in paid status 02-29-16)

**C. APPOINTMENTS:**

**1. INSTRUCTIONAL**

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATIONS</u>	<u>EFF. DATE</u>
1. Faumui, Stephanie	West Nav. Primary	Elem. Ed.	*Elem. Ed. K-6	02-19-16
2. Hill, Robert	East Milton Elem.	ESE	*Ed. Leadership/ESE K-12 Elem Ed. K-6	02-26-16

\*Certification Pending

**TRANSFERS:**

1. Clayton, Robert, Teacher from Woodlawn Beach Middle to Gulf Breeze High, effective 02-22-16

**HOSPITAL / HOMEBOUND:**

1. Brown, Tracy, Teacher, Navarre High, effective 02-19-16
2. Giltinan, Erich, Teacher, Gulf Breeze High, effective 01-29-16
3. Lee, Melody, Teacher, King Middle, effective 02-08-16
4. Rowe, Kimberly, Teacher, SAIL BAC #9060, effective 02-08-16

**2015-2016 SUPPLEMENTS:**

1. Smith, Cyd, Teacher, Holley Navarre Primary, Special Area Chair, effective 02-09-16

**COMMUNITY SCHOOL:**

1. Del Valle, Sara, Caregiver, effective 02-22-16
2. Miller, Taylor, Caregiver, effective 02-01-16
3. Tolbert, Wanda, Caregiver, effective 02-01-16

**2. CLASSIFIED APPOINTMENTS:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Byrd, Tracie	Dixon Prim.	Paraprofessional IW	02-26-16
2. Hill, Shana	East Milton Elem.	Paraprofessional IW	03-01-16
3. Register, Lauren	Hobbs Middle	Paraprofessional IW (Limited Term)	02-18-16
4. Rice, Gregory	Pace High	Paraprofessional IW (.5)	02-22-16

**CURRENT EMPLOYEE FILLING VACANT POSITION:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Patane, Salvatore	Technical Support Annex	Computer Support Technician	03-17-16

**PROMOTIONS:**

1. McElroy, Jody, Pea Ridge Elementary, from Teacher Asst. for Technology to Secretary III, effective 03-04-16
2. Phillips, Nova, Sims Middle, from Int Fnds Bkpr II to Int Fnds Bkpr III, effective 04-01-16
3. Shore, Zoe, Pace High, from Paraprofessional IW to Paraprofessional IIW, effective 03-30-16

**2015-2016 SUPPLEMENTS:**

1. Campbell, Brittney, Paraprofessional IW, Rhodes Elementary, ESE Teacher Asst. Bodily Fluids, effective 01-05-16
2. Cook, Katie, Paraprofessional IW, Berryhill Elementary, ESE Teacher Asst. Bodily Fluids, effective 02-08-16
3. Ward, Carmen, Paraprofessional IW, Dixon Int., ESE Teacher Asst. Bodily Fluids, effective 01-19-16
4. Vandenabeele, Tania, Paraprofessional IW, Dixon Prim., ESE Teacher Asst. Bodily Fluids, effective 08-17-15