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**ADMINISTRATIVE**  
**Human Resource Board Addendum**  
January 21, 2016

**MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. PERSONNEL RECOMMENDATIONS:**

**A. RETIREMENTS:**

1. Lindsey, Michael, Teacher, Pace High, effective 04-01-16 (last day in paid status 03-31-16) [DROP exit]

**DEFERRED RETIREMENT OPTION PROGRAM:**

1. Bird, Mary Lou, Teacher, Chumuckla Elementary, effective 02-01-16

**B. RESIGNATIONS:**

1. Gillis, Kristin, Literacy Coach, Literacy Dept., effective 11-20-15 (last day in paid status 11-19-15)
2. Irving, Brittany Paige, Teacher, Woodlawn Bch Middle, effective 01-19-16 (last day in paid status 1-18-16)
3. Vester, Richard, Teacher, Jay High, effective 01-26-16 (last day in paid status 01-25-16)

**INVOLUNTARY TERMINATIONS:**

NONE

DISTRICT 1  
Diane Scott

DISTRICT 2  
Hugh Winkles

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

District 5  
Scott Peden

**C. APPOINTMENTS:****1. INSTRUCTIONAL**

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATIONS</u>	<u>EFF. DATE</u>
1. Jordan, Jasmine (former Ed Support)	Navarre High	Biology	*Biology 6-12	01-13-16
2. Paskievich, Andrea (Former Ed. Support Employee)	Russell Elem.	ESE	*ESE K-12/Elem. Ed. K-6	01-11-16
3. Stark, Thomas (INTERIM for Julia Dancaescu)	Oriole Bch Elem	Elem. Ed.	Elem. Ed. K-6	01-07-16
4. Stewart, Haley	Navarre High	Reading	*Elem. Ed. K-6/ESOL End./ Reading End.	01-11-16

\*Certification Pending

**OUT-OF-FIELD:**

See Attachment

**COMMUNITY SCHOOL:**

1. Martin, Dana, Lead Caregiver, effective 01-05-16

**2015-2016 SUPPLEMENTS:**

1. Bowman, Lindsay, Teacher, Gulf Breeze Elem, Grade Level Chair, effective 01-15-16
2. Castleberry, Dorothy, Teacher, Gulf Breeze Elem, STOP Grade Level Chair, effective 01-14-16
3. Davis, April, Teacher, Russell Elementary, Add Grade Level Chair, Effective 01-04-16
4. Heuvelink, Heather, Teacher, Russell Elementary, Remove Grade Level Chair Supplement, effective 12-25-15

**2. CLASSIFIED APPOINTMENTS:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Leary, Lana	Avalon Middle	Paraprofessional IW	01-08-16
2. Parker, Tyler	Jay High	Paraprofessional IW Limited Term	01-15-16

**CURRENT EMPLOYEE FILLING VACANT POSITION:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Reese, Brian	Data Processing	System Administrator	02-01-16

**PROMOTIONS:**

1. Kothmann, Traci, Hobbs Middle, from Parapro IW to Parapro IIW, effective 02-01-16
2. Musca, Brenda, West Navarre Intermediate, from Clerical Data I to Clerical Data II, effective 02-01-16
3. Russell, Lei Anh, Pace High, from Parapro IW to Parapro IIW, effective 02-01-16

**2015-2016 SUPPLEMENTS:**

1. Collier, Marissa, Paraprofessional IW, Pea Ridge Elem., ESE TA Bodily Fluids, effective 01-05-16
2. Odom, Jessica, Paraprofessional IW, Jay High, JV Softball and Asst Volleyball, effective 08-24-15
3. Watson, Sarah, Paraprofessional IW, West Navarre Primary, ESE TA Bodily Fluids, effective 11-19-15

**TRANSFERS:**

NONE