

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the months of November & December 2015

Submitted to the School Board

From Mrs. Dawn Alt, Director of Pre-K Programs

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- The Head Start Early Framework has been revised and is now called the Head Start Early Learning Outcomes Framework (HSELOF). Head Start Programs were asked to provide training on the revisions of the framework. A very important revision to the document is that it now contains outcomes for children birth to three whereas previously it contained only outcomes for preschool children. The Education Specialist conducted a Curriculum, Assessment, and Planning (CAP) Training that focused on the changes within the document.
- The Education Specialist conducted Classroom Assessment Scoring System (CLASS) observation training to program specialist in order for them to be certified as reliable CLASS observers. CLASS observations are essential to the Head Start Program as they provide data that assists in planning for professional development and preparing for audit reviews. The CLASS observation is used by audit reviewers to determine high-quality programs. Those programs that are not determined high-quality are in jeopardy of losing their grants.
- The Reading Leadership Team met to discuss first observational period (baseline) student data. After the team was presented with data reports from Early Head Start and Head Start, they worked together in groups to analyze the reports and make modifications to objectives within the developmental areas that were identified as needing revisions. The data reports were revised and shared with the members of the Readiness Leadership Team, the Policy Council, and to teachers and staff. A report is attached for review by the Governing Body.

Environmental Health and Safety

- We received notice on November the 30th that our on-site “HSKI-C” (Head Start Key Indicator – Compliant) Monitoring Review is scheduled for January 19-21, 2016. Reviewers will be here all of that week monitoring our program for compliance of the Head Start Performance Standards.
- Safety continues to be our number one priority each and every school day.
- We now have the Milton Police Department randomly monitoring our school speed zone on Susan Street along with the parent parking lots. This increased visibility by law enforcement has really helped with the overall safety during the arrival and departure times for our students.
- We continue to be 100% in compliance with the monthly School-Site Safety Compliance and Reporting requirements. (This also includes our 6 Head Start classrooms located at other District School Sites)
- Our Monthly Fire Drills were conducted on Thursday, November 19th and December 9th.

Health and Nutrition

- Letters have also been sent home to parents regarding expired or expiring health requirements such as physicals, immunizations, and the lead/hemoglobin tests. Child Plus continues to be updated daily with new student information, updated physicals and/or shot records, dental information, etc...
- Our parents were invited to our annual **Thanksgiving Lunch** on Wednesday, November 18th!
- The Santa Rosa County Extension Office continued **Nutrition Lessons** for our 4 year old Head Start students.

- The yearly Nutrition Lesson Calendar is as follows:
 - **NUTRITION LESSONS FOR STUDENTS**
 - 4 year olds – 7 Lessons total (Sept, Oct, Jan, Feb, Mar, & Apr)
 - 3 year olds – 4 Lessons total (Jan, Feb, Mar, & Apr)
 - 2 year olds – 2 hands-on activities (Feb & Apr)
- A “CANNING” Workshop was conducted for our staff on Thursday, November 12th. We had 16 of our staff members participate in this training. The Florida Extension Office provided the materials and instruction during the workshop.
- **MAKE IT & TAKE IT PARENT WORKSHOP** – This Parent workshop was held on Thursday, December 10th and focused on preparing Healthy Family Meals on a limited budget and also making various Arts and Crafts with their children. The workshop was very well attended and the parent post-surveys were very positive. A special thanks to the Florida Extension Office personnel for providing instruction and food for this annual workshop.

Dental

- Daily Dental Hygiene continues to be promoted both in the classroom and in conjunction with meals.
- All students do a minimum of one thorough tooth brushing daily. We completed all Head Start and Early Head Start class dental trips and Dental Treatment Plan letters have now been mailed out to all parents/guardians along with the Form 5 from the Florida Department of Health Dental Clinic. We have begun tracking all students needing any further dental treatment and contacting and sending out reminders to those parents.

School (TRJ) Clinic Totals

	November	December	Yearly Total
Total Medications Administered	20	39	84
Minor Injuries	21	18	77
Major Injuries	1	0	1
Total First Aid Administered	22	18	78
Physical Complaints	81	73	446
Intentional Injuries	0	0	0
Chronic Conditions	18	37	69
Head Lice & Scabies (screening only)	9	4	113
Head Lice & Scabies (positives only)	3	0	14
Other	5	7	360
Medication Intake	4	3	25
Total Paraprofessional Visits	162	181	1189
Dispositions			
• Returned to Class	115	161	997
• Sent Home	42	17	16
• Medication Intake (to the clinic)	4	3	25
• Emergency Response (911)	1	0	2
Total Dispositions	162	181	1189

Disabilities

- Since the beginning of the school year the EHS and HS program has turned in 36 student referrals for evaluations. Evaluations are currently under way for these students and two IEP's have been written.

Mental Health Services

- The National Office of Head Start is currently reviewing the Head Start Performance Standards and according to preliminary reports, they are placing increased emphasis on Mental Health services to our students, staff and their families. To date during the 2015-16 school year, our contracted Mental Health Professional, Gail Patterson, has maintained eleven (11) open referrals from the previous school year, processed thirteen (13) new Mental Health Referrals, and consulted with teachers and parents related to an additional fifteen (15) students. We have also received three (3) formal behavioral observations and consultations through district resources.

PROGRAM DESIGN AND MANAGEMENT (PDM)

Fiscal

- The Head Start Continuation Grant for period March 2016 through February 2017 was approved by Santa Rosa County School Board and sent to the Regional Office on November 24, 2015. The award letter is generally sent in February 2016.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)

- Funded Enrollment for the Early Head Start and Head Start program was at 40 and 240 respectively for the months of November and December.

- Attendance

Attendance information reported to the Office of Head Start was as follows:

November

Early Head Start – 86%

Head Start – 90%

December

Early Head Start – 88%

Head Start – 87%

PARENT, FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

- According to data collected during the application process for Head Start and Early Head Start, fifty-four (54) of adults in the homes of our enrolled students have not completed nor were working toward the completion of their High School diploma. Eight parents completed the first semester of GED classes on the TR Jackson campus, and are continuing to progress toward completion. We anticipate a number of additional parents starting the program during the Spring 2016 semester.
- Our Community Partners helped us assist forty-two (42) families with Thanksgiving food baskets and forty-nine (49) families representing one hundred fifty-three (153) children with gifts of clothes, shoes, toys, and food baskets for Christmas.
- Parents organized a coat drive collecting seventy (70) coats for our children. In addition, Dan Stewart joined the PFCE staff at Walmart in December to purchase fifty-three (53) coats for needy children in our program.