

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of April 2012

Submitted to the School Board

From Dr. Bettie Bonner, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT

Policy Council Meeting Summary

- The Policy Council meeting was held via teleconference. The Policy Council discussed the proposed plan for the Cost of Living Adjustment (COLA) awarded to the Head Start/Early Head Start Pre-K program. Information also provided during the teleconference included updates related to school readiness goals and the parent, family, and community engagement framework.

Enrollment

- The following funded enrollment was reported to the Region IV Program office:

Head Start	Early Head Start
240	40

2011 – 2012 Enrollment Chart

Pre-K School Sites	Intake Apps including Incomplete Apps	Apps Processed	Funded Enrollment	# of children served	# of children served with a disability	# of over-income children served	# of children on waitlist	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
EHS Center-Base	0	0	40	38	3	3	40	2	0
TOTAL (EHS):	0	0	40	38	3 (8%)	3 (8%)	40	2	0

Pre-K School Sites	Intake Apps including Incomplete Apps	Apps Processed	Funded Enrollment	# of children served	# of children served with a disability	# of over-income children served	# of children on waitlist	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
BES	0	0	18	15	1	2	16	3	0
BHE	0	0	20	19	1	3	35	1	0
Central	0	0	17	16	2	4	22	0	1
CES	0	0	20	20	6	10	24	0	0
EME	0	0	20	19	5	0	30	1	0
TRJ	0	0	129	127	28	2	115	2	1
WNI	0	0	16	17	4	1	24	0	1
TOTAL (HS):	0	0	240	233	47 (20%)	22 (9%)	266	7	3

**2012 – 2013 Application Intake
April 1 – 30, 2012**

Early Head Start	Bagdad	Berryhill	Central	Chumuckla	East Milton	T. R. Jackson	West Navarre Int.	Total Apps
3	14	13	2	7	14	55	3	111

Other Programs	School Site	Funded Enrollment	# of children served	# of children withdrawn from the program	# of Orientation and Placement Conferences Conducted
ESE	TRJ	N/A	20	0	0
VPK	PRE	20	18	0	0
VPK	TRJ	20	8	1	0
VPK	WNI	20	20	0	0

§ The 2012 Summer VPK Program will be held at the following locations (pending enrollment):

- Bagdad Elementary
- Chumuckla Elementary
- East Milton Elementary
- Pea Ridge Elementary
- West Navarre Intermediate

§ Families interested in the 2012-2013 school-year VPK program, may register with the Early Learning Coalition of Santa Rosa County.

Fiscal

- The 2012-2013 school year budget was discussed, evaluated, prepared, and approved for submission to the Finance Department during the School Advisory Committee (SAC) meeting.
- ESE and Head Start programs have completed their requests and received their supplies for graduation and transition.
- All In-Kind was entered and documented on the Non-Federal Share Resource Monthly Reports. Our In-Kind goal was met for the previous grant period.

Transportation

Designated Pre-K Sites	Field Trips	Buses for Field Trips	HS/EHS Bus Riders	ESE Bus Riders
Bagdad Elementary	Dental Activity Trip	1 0	9 0	N/A
Berryhill Elementary	Dental Activity Trip	1 0	9 0	N/A
Central School	Dental Activity Trip	1 0	8 0	N/A
Chumuckla Elementary	Dental Activity Trip	1 0	8 0	N/A
East Milton Elementary	Dental Activity Trip	1 0	7 0	N/A
T. R. Jackson Pre-K School	Dental Activity Trip	6 0	19 0	1 0
West Navarre Intermediate	Dental Activity Trip	1 0	10 0	N/A

Safety

§ Site safety monitoring continues for all Head Start and Early Head Start locations district-wide.

Safety Chart

	<u>Bagdad</u>	<u>Berryhill</u>	<u>Central</u>	<u>Chumuckla</u>	<u>East Milton</u>	<u>TR Jackson</u>	<u>WNI</u>
Individual School Plan for Emergency Management	8/25	9/9	9/6	9/8	8/30	1/6	9/9
Site Safety Committee Mtg.	9/20 11/30 2/17	9/26 12/14 3/19	3/26	9/15 11/16 4/30	10/19 1/12 1/24 4/10	10/31 3/21 4/2	8/16 1/20 4/2
Fire Drill * Denotes alternate evacuation	8/25 9/1 10/19 11/30* 12/13 1/25 2/6 3/29 4/25	8/25 *9/1 10/4 11/17 12/1 1/12 2/23 3/21 4/25	8/25 9/2 9/15 10/21 11/30 12/15 12/14 1/26 3/1 3/26 5/4	8/26 9/2 10/27 11/30 12/15 1/30 2/29 3/30 4/26	8/25 9/1 10/7 11/17 12/1 1/24 2/17 3/28 4/26	8/24 8/26 *9/23 10/28 11/29 12/16 1/31 2/27 4/27	8/25 9/1 10/31 11/7 12/15 1/31 2/27 3/7
Severe Weather/Tornado Drill	2/10	2/2	2/1	2/1	2/1	4/30	2/1
Lockdown Drill	9/15	10/14	10/21	9/23		9/20 4/3	9/7
FDLE Check	8/12 11/16 2/8	8/25 9/13 9/28 10/6 1/27	9/13 1/12 2/8 3/20	8/30 10/26 2/1	9/20 1/27	8/30 9/13 9/30 10/31 11/28 12/16 1/7 1/31 2/13 3/1 3/30 4/27	8/18 9/16 4/2
Shelter in Place Drill	4/20	2/1			4/3		9/15
AED Staff Training	10/24	8/31	9/27	1/2	8/24	10/24 4/30	8/16 4/2
AED Response Team Drill	10/24	4/2			4/2	10/25 4/30	9/2
AED Maintenance Check (Status Indicator/Pad expiration)	8/31 9/20 10/31 11/30 12/16 1/30 2/29 3/30 4/30	8/25 9/26 10/4 11/2 12/1 1/3 2/2 3/1 4/3 5/1	8/18 9/13 10/15 11/15 12/13 1/12 2/15 3/22 4/18	8/31 9/13 10/3 11/2 12/2 1/2 2/1 3/1 4/2	8/24	8/23 9/27 10/25 11/15 12/13 1/3 2/28 3/27 4/30	8/16 9/2 10/3 11/7 12/5 1/2 2/6 3/7 4/30
AED Maintenance Check (integrity of pads)	8/31	5/11	8/18			4/30	9/2

Blank spaces indicate have not taken place.

Record Keeping

- Child Plus Reports that are utilized to monitor the Head Start and Early Head Start Program continue to be generated on a daily basis. Twenty-nine (29) reports consisting of disabilities, health/dental, new student and family information were requested and distributed accordingly to Head Start/Early Head Start staff members.
- Applications continue to be received and entered in Child Plus for the 2012-2013 school year. There were one hundred eleven (111) applications entered and waitlisted.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- New legislation mandates that Head Start Programs must implement readiness goals that align with the local education agency, Florida Early Education Standards, and the Head Start Performance Standards. Head Start Programs must track student progress toward meeting these readiness goals. Parents, community, teachers, and staff are significant in meeting the readiness goals. First Teacher Day (FTD) is a strategy that has been implemented to involve parent participation, staff, and teachers; as well as, to enhance readiness scores. The goal of FTD is to empower parents, as their child's first teacher, to become more involved in their child's learning. Parents were shown how to make homemade play-dough and were provided tips for science activities that can be done at home. First Teacher Day was held at T. R. Jackson, West Navarre Intermediate, Bagdad, East Milton, Central, Berryhill, and Chumuckla.
- Conferences were held with teachers to discuss the Classroom Assessment Scoring System (CLASS) Observations. Recent legislation mandates that Head Start Programs must meet specific score criterion regarding re-competition. In order to promote excellence, the goal for Santa Rosa County District School Head Start Program has been set as one (1) point above the mandated score in all domains. CLASS Action Plans along with professional development are available to assist teachers in meeting the goal.
- The final VPK Assessments have begun for students who will transition to kindergarten in the fall. The third observational period of the Galileo assessments have begun for all students. When completed, data will be collected and analyzed to determine student progress and readiness for kindergarten.

Health/Dental/Nutrition

- Field Day Committee meetings were held to plan activities for T. R. Jackson Pre-K 2011-2012 Field Day. Field Day was a great success. Parents were invited to join in the fun as the students participated in activities that promote healthy and fun life styles. Volunteers from Milton High School's football team and cheerleading squad and Pace High School's Anchor Club provided assistance with the activities. A thank you lunch was provided for the high school volunteers. Field Day for the Other Designated Sites (ODS) are reported during the month they occur.
- Assistance was provided with the Kindergarten Transition meeting for parents of students in Pre-K that will be attending Kindergarten during the 2012-2013 school year.
- Ongoing monitoring of student well child exams, immunizations and health screening requirements continues to be conducted. Letters were sent home regarding expired and /or expiring health requirements such as physicals, immunizations, or the lead/hemoglobin requirements: six (6) Early Head Start and twenty-two (22) Head Start. Out of the total of twenty eight (28) needed requirements, twenty (20) have been met.

Head Start (HS) 3 and 4 year olds

(Santa Rosa County Health Department Dental Clinic)

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
Bagdad HS	6	0	5	0	0
Berryhill HS	5	1	2	1	0
Central HS	5	0	2	0	0
Chumuckla HS	6	0	3	0	0
East Milton HS	7	0	4	1	0
T. R. Jackson HS	9	7	6	5	0
WNI HS	9	0	0	0	0
Total	47	8	22	7	0

**Early Head Start (EHS), Head Start (HS) 3 and 4 Year olds
(Sacred Heart Pediatric Dental Clinic)**

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
T. R. Jackson EHS	4	1	0	3	1
T. R. Jackson HS	4	2	3	3	0
Total	8	3	3	6	1

Social/Emotional Development (Mental Health)/ESE/Disabilities

- Pre-K currently has the following individual education plan data program wide:

Bagdad Elementary	1
Berryhill Elementary	1
Central High	2
Chumuckla Elementary	6
East Milton Elementary	6
T. R. Jackson Early Head Start Students	3
T. R. Jackson Head Start Students	30
West Navarre Intermediate	4
Head Start/Early Head Start Totals	53

- Six (6) eligibility /staffings for ESE services were conducted at T. R. Jackson Pre-K and West Navarre Intermediate. Three (3) parent conferences were conducted to discuss

parent concerns regarding behavior at T. R. Jackson Pre-K and Central School. There were eleven (11) student behavioral interventions made by the Social/Emotional Specialist.

- The following mental health referrals were completed by Mental Health Professional, Gail Patterson. Currently there are twenty-eight (28) active mental health referrals. Of those twenty-eight (28), one (1) is new.

Total Mental Health Referrals for TR Jackson: HS/EHS 19	Total Mental Health Referrals for other designated sites: HS 10
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- The following mental health services were provided as a result of teacher or parent request.

2 Unofficial observations	3 Unofficial teacher consultations
2 Telephone parent conferences	15 Student counseling sessions
1 Parent counseling sessions	10 Parent conferences.
1 Classroom intervention	0 Classroom observations
17 Teacher consultations	3 Child interventions
2 Staff consultations/counseling	0 New referral
3 Parent Talk Parent Meetings	2 Child Observations

- Currently there have been twenty-seven (27) Early Head Start Transition meetings held and two (2) ESE Transition meetings. Of the twenty-seven (27) Early Head Start Transition meetings, thirteen (13) resulted in a request to move to the Head Start Program for three-year olds pending an opening.
- Parent Talk meetings were held at T. R. Jackson Pre-K, East Milton and Berryhill Elementary. Discussion topics such as Kindergarten Transition were facilitated by Gail Patterson, Mental Health Professional and the Social/ Emotional and ESE service area.
- Site visits were conducted at East Milton, Berryhill, Central, Chumuckla, West Navarre Intermediate and Bagdad. The visits consisted of ESE staffings, transition meetings and classroom visits regarding student behavior and teacher/staff support.
- The annual Kindergarten Transition Meeting for all Head Start district-wide was held at T. R. Jackson Pre-K with Sherry Diamond, Director of Elementary Education, serving as guest speaker. Information regarding kindergarten registration was given to the parents as well as contact information regarding school zones, busing and school lunches. Follow-up parent meetings were offered for those who could not attend the meeting.

FAMILY AND COMMUNITY PARTNERSHIPS

- § The Family Service Liaisons have had the opportunity to provide classroom assistance for nature and science activities, as well as empowering families to become more involved in their child's education.
- § Under the direction of the Education and Assessment service area, Family Service Liaisons are preparing for the final home visits and parent/teacher conferences for the 2011-2012 school year.
- § The program is in the process of completing final follow-ups with families who may have requested assistance during the school year. Requested assistance may have been in the form of: housing referral, food, clothing, parenting, and literacy.