

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
August 20, 2015-9:00 AM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mr. Hugh Winkles, Chairman; Dr. Diane Scott, Mr. Scott Peden and Mrs. Carol Boston. Mrs. Granse was not in attendance due to her husband's medical procedure scheduled for this morning. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick lead us in the Pledge of Alliance to the Flag and in a moment of silence.

C. Approval of Minutes

1. SB Meeting Minutes July 23 and 30, 2015

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

1. American Heart Association

Mrs. Jennifer McMullen of the American Heart Association came forward to recognize two of our schools for their participation in American Heart Association's fund raising.

Mrs. McMullen was excited about the partnership the school system has with the American Heart Association. Last year the school district raised \$98,000 through the Jump Rope for Heart program. She announced that two of our elementary schools were in the top 10 schools in the State of Florida in terms of how much money they raised in their Jump Rope for Heart. She asked Warren Stevens, Principal of Gulf Breeze Elementary School to come forward to accept their plaque. GBE was rated number 9 in the State of Florida.. S. S. Dixon Primary raised \$25,800 and they were rated number 5 in the State of Florida. Mrs. McMullen gave their plaque to Mrs. April Martin on behalf of the school.

Mr. Wyrosdick thanked her for coming this morning and told her is always welcome to join us.

2. Stan Nichols, SRC Tax Collector

Mr. Wyrosdick asked Mr. Stan Nichols, SRC Tax Collector to come forward and while he was making his way up to the podium, Mr. Wyrosdick said he would like to thank him for his dedication to the Kids Tag Art program. Mr. Nichols explained this is the

2nd year of the program where 5th graders compete in designing car tags. This program raises money and puts it right back into the classroom. They were able to raise \$3,000 in sales and received \$13,000 from sponsors. He wanted to thank all their sponsors for their assistance, especially Milton Chevy and Gibson & Jarvis Accounting. Each art teacher will be receiving \$660 to use in their classroom. Mr. Nichols displayed the tags at various locations in the county, such as the Arts Festival, Riverwalk and other buildings to bring awareness of the program to the public. At the end of the year, they have a banquet called "Awards of Distinction" where they celebrate and the students are given a certificate. In addition to the sponsors, Mr. Nichols thanked Mrs. Toni New, Art Coordinator who helps them put this together and also his staff. He couldn't do this without their help.

Mr. Wyrosdick thanked him for presenting the tags and the presentation of a \$9,200 check to the district.

F. Public Hearing

1. Conduct Public Hearing and Approve 2015-2016 Student Progression Plan

Motion to Approve was moved by Diane Scott, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Chairman opened the floor for the public hearing on the 2015-16 Student Progression Plan and asked if anyone wanted to address the board about it. There was no response and the hearing was closed.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

The Board approved the Administrative Agenda Items H. 1 ,2, and 3 as submitted.

1. Human Resource items

a. Human Resource Administrative Agenda

b. Leaves and Out of State Temporary Duty

c. 2015-2016 Annual Fire and Life Safety Inspections

2. Curriculum/Instruction Items

- a. Student transfer/reassignment requests
 - b. School Volunteers
 - c. Business Partnerships
3. Administrative Operational Items
- a. Facility Use Requests
 - b. Field Trip Requests

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Exceed the Limit 082015

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

2. Okaloosa County School Board Fence Bid 082015

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

3. Custodial Quarterly Report 082015

Mr. Sport, ABM (formally Southern Management) came forward to present their quarterly report. He began by stating this has been a busy summer for them. He wanted to recognize three schools, Gulf Breeze Middle, Gulf Breeze High and Holley Navarre Middle. They ran into trouble with the construction going on at these schools and getting the cafeteria's ready in time for school to start. Some of the teams that worked on these schools worked 6-7 days a week to accomplish the task and have the schools ready for school to start.

Mr. Sport reviewed the scores the administrators gave them which averaged 3.25 at the Pre-K, Elementary, Intermediate and Middle schools. The average at the High Schools and Vocational were 3.50. Their summer cleaning includes carpet extraction, deep cleaning bathrooms and classrooms and stripping and re-waxing VCT tile floors. They used 400 five gallon pails of wax throughout the district. ABM completed all the work on the gym floors and they turned out nice.

Mr. Sport recognized two of their employees, Kenny Wilson, Avalon Middle School as their Home Stand Hero and Bruce Hopkins, Sims Middle School as the Employee of the Quarter.

He asked if there were any questions. Mr. Winkles and Mr. Wyrosdick both expressed their appreciation to Mr. Sport for the good job they did over the summer.

4. DAG Architects Agenda Items

The board reviewed the status of the current DAG Architects construction projects.

5. Pinder Martin Agenda Items

Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

*The board approved the following Change Order:
Gulf Breeze Middle School Kitchen/Cafeteria*

Upsize new water lines and associated items and add shut off value in order to be able to eliminate two (2) existing underground water lines presently servicing the school. Add \$1,548.00

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The board approved the following final payments for Hobbs Middle School Kitchen/Cafeteria subject to completion of all punch list items and receipt of close-out items and As Built Drawings.

*A. E. New, Jr., Inc. \$102,628.64
Pinder-Martin Associates, Inc. \$2,355.62*

6. Schmidt Consulting Agenda Items

Mr. Jones reported that the GBHS HVAC Renovation Phase II is complete and the system is up and running. The contractor has moved out of the building and is in the process of addressing a few punch list items.

Mr. Wyrosdick asked Mr. Jones to address a concern that was brought to his attention recently about the system being exposed to salt air. He responded by telling him the system is Seacoast equipment. It is built with stainless steel construction, the coils have a protective coating and the other components have been painted with powder coat.

7. Direct Purchasing Change Orders

The board approved the following change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

**Gulf Breeze Middle School - Kitchen/Cafeteria
A. E. New, Jr.
\$34,889.30*

**Gulf Breeze High School - Chiller Plant Phase II
A. E. New, Jr.
\$18,002.41*

**Hobbs - Kitchen/Cafeteria/Bus Ramp/Parking
A. E. New, Jr.
\$114,415.11*

**King Middle School - Kitchen/Cafeteria*

A. E. New Jr.
\$115,055.72

*Navarre High School - Technology Lab
A. E. New Jr.
\$56,159.22

J. Human Resource Recommendation- Conni Camley, Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

Mr. Wyrosdick thanked Linda Novota for her service to our district. ESE Director is a tough job and he wanted her to know that we appreciate her. Mrs. Novota is retiring soon. He and Mr. Emerson have interviewed candidates for the position and are ready to make a recommendation.

The board approved Ms. Debbie Anderson as the Director of ESE, effective October 1, 2015.

2. Self Funded Insurance Plan Update

Pam Smith, Coordinator of Risk Management and Benefits told the board that she would be bringing the 2016 renewal recommendations from the District Insurance Committee to them at the September board meeting. She has also asked Godfrey/Downs, our self-funded insurance consultants to present an update on our fund status at the September 22, 2015 meeting.

As this is our first year under the self-funded platform, our plan is not considered a "mature plan." We must have 12 months of data under the new plan in order to be classified as a "mature plan." Due to this status we are unable to finalize our Stop Loss insurance renewal any earlier than 120 days out from the new plan year. Because of this time line, final renewal recommendations will not be made to the Board until September 22, 2015.

Mrs. Smith distributed the last updated figures from our plans operating expenses and claims data as of June 30, 2015. Looking at the Medical and Rx Experience, our Loss Ratio is about 7% above ideal, however we are on projection to fall below maximum costs funded for in our 2015 plan year. The data we will have available in late August will give us cost projections needed to make recommendations for next year.

Our district Self-Funded sub-committee and our district Insurance Committee will both work with Mike Carraway, Fisher Brown Insurance Agent, Jay Miniati, Actuarial Services, Florida Blue and providers, and Godfrey/Downs. On September 22nd - Godfrey/Downs will present to the School Board and a recommendation will be presented regarding the 2016 renewal.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Expulsions

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

2. Big Brothers Big Sisters of NWFL Interagency Agreement

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

3. Science, Technology, Engineering, Art and Mathematics (STEAM) Initiative 2015- 2016 UWF Evaluation Agreement

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 3 - 0.

Dr. Diane Scott recused herself from voting due to her employment with the University of West Florida.

4. Revision to Local Assessment Guidelines

Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

5. 15-16 Workforce Ed Tuition & Fee Schedule

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

6. Articulation Agreement - Embry Riddle Aeronautical University

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

7. School Resource Officer Agreement - GBPD 15-16

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

8. School Resource Officer Agreement - SRSO 15-16

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

Mr. Hinote corrected his memo informing the board the figure he mentioned in his memo did not include 50% of the K-9 Unit that we are responsible for. The correct figure is \$329,080.93. This is paid using Safe Schools dollars. Mrs. Boston asked if we had two resource officers at Milton High School and Mr. Wyrosdick told her we did. We are trying to be pro-active by adding an officer so that he can be trained. The school district is responsible for 50% for 9 months of the resource officers annual salary.

9. Instructional Leadership and Faculty Development Grant

Motion to Approve was moved by Carol Boston, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

10. Good Cause Exemptions 15-16

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Items from Board Members

Mrs. Boston stated she thought we were off to a good start this year. Dr. Scott reported that she didn't receive any calls and offered kudos to both the Transportation Dept. and our staff. Mr. Winkles also commented that he didn't receive any calls or e-mails. He offered congratulations and his appreciation to Transportation and staff.

N. Items from Board Attorney

Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 4 - 0.

Mr. Green distributed an agreement between The School Board of Santa Rosa County, Florida and Sinclair Communications, LLC DBA WEAR TV/WFGX for the board to review. He explained that this agreement is a little different from what we have used previously but the substance was the same and it is a blend of the agreement we have used before and the one that Escambia County School Board uses. The agreement is for three years but will be brought back to the board for approval on an annual basis.. Mr. Green asked the board to approve giving Mr. Wyrosdick the authority to sign the agreement on behalf of the board.

The board approved the agreement between The School Board of Santa Rosa County, Florida and Sinclair Communications, LLC DBA WEAR RV/WFGX as submitted and they approved Mr. Wyrosdick signing the agreement on the district's behalf.

O. Items from Superintendent

Mr. Wyrosdick shared with the board that as of yesterday we were 280 students over what we were expecting. We will continue to watch the numbers carefully through next week and make appropriate changes as needed to accommodate the students.

He also shared that Mr. Harrell has been working on growth management and is ready to schedule a workshop with the board to share the tools he has developed to help us calculate growth. Mr. Wyrosdick would like to schedule a workshop immediately after the Oct. 22, 2015 9:00 a.m. school board meeting.

The board was in agreement to reconvene for a Growth Management workshop at the conclusion of the Oct. 22 school board meeting.

P. Adjournment

There being no further business the meeting was adjourned.

*DONE AND ORDERED IN LEGAL SESSION BY THE School Board of Santa Rosa County
this 20th day of August, 2015 A.D.*

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent of Schools