



Don Lewis Lynn, Jr.  
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## ACTION AGENDA

April 23, 2015

### MEMORANDUM

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Lewis Lynn, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. ADMINISTRATIVE APPOINTMENTS**  
NONE

**II. DISCIPLINARY ACTIONS**

**A. UNAPPROVED LEAVES**  
NONE

**B. OTHER DISCIPLINARY ACTIONS**

1. Dozier, Kimberly, Teacher, Milton High, Suspension Without Pay (Effective April 24, 27, 28, 29, and 30, 2015)
2. Schuchard, Tina, Teacher, Holley Navarre Primary, Suspension Without Pay (Effective April 24, 27, 28, 29, and 30, 2015)

**III. JOB DESCRIPTIONS**

Administrative

1. Director of Human Resources (Revised)

Instructional

1. Library Media Specialist (Revised)

Educational Support

1. Food Service Compliance Officer (Revised)

DISTRICT 1  
Diane Scott

DISTRICT 2  
Hugh Winkles

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

DISTRICT 5  
Scott Peden