

# Don Lewis Lynn, Jr. Asst. Superintendent/Human Resources 5086 Canal Street Milton, Florida 32570-6706

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# ADMINISTRATIVE Personnel Board Agenda

April 23, 2015

# MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools

FROM: Lewis Lynn, Assistant Superintendent for Human Resources

### **RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

# I. PERSONNEL RECOMMENDATIONS:

### A. RETIREMENTS:

- 1. Bradley, Carolyn, Paraprofessional I, West Navarre Primary, effective 07-01-15 (last day in paid status 06-02-15)
- 2. Copeland, Joyce, Child Development Associate, T. R. Jackson Pre-K, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 3. Cundiff, Susan, Teacher, Gulf Breeze High, effective 09-01-15 (last day in paid status 08-17-15) [DROP exit]
- 4. Ford, Vicki, Teacher, King Middle, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 5. Hancock, Susan, Teacher Assistant for Technology, Avalon Middle, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 6. Healey, Barbara, Teacher, West Navarre Primary, effective 07-01-15 (last day in paid status 06-02-15)
- 7. Kostic, Mark, Athletic Director, Gulf Breeze High, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 8. Nelson, Cathy, Teacher, Jay Elementary, effective 07-01-15 (last day in paid status 06-02-15)
- 9. Nowling, Jerry, Mechanic II, Transportation, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 10. Nowling, Jr., Willard, Assistant Principal, Woodlawn Beach Middle, effective 07-01-15 (last day in paid status 06-30-15) [DROP exit]
- 11. Riley, Mary, Teacher, Gulf Breeze Elementary, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 12. Roos, Jacquelyn, Paraprofessional I, Woodlawn Beach Middle, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 13. Rose, Janie, Teacher, West Navarre Primary, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 14. Schang, Venetta, Teacher, Hobbs Middle, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 15. Simmons, John, Guidance Counselor, Woodlawn Beach Middle, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 16. Smith, Elizabeth, Teacher, Milton High, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 17. Smith, Faye, Teacher, Dixon Intermediate, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 18. Sowell, Linda, Teacher, Milton High, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]
- 19. Tolbert, Kathryn, Teacher, East Milton Elementary, effective 06-01-15 (last day in paid status 05-29-15) [DROP exit]
- 20. Toole Patricia, Teacher Assistant I, T. R. Jackson Pre-K, effective 06-01-15 (last day in paid status 05-26-15) [DROP
- exit] 21. Walker, Pam, Teacher, Pea Ridge Elementary, effective 09-01-15 (last day in paid status 08-17-15)
- 22. Zeiger, Jacquelyn, Academic Intervention Specialist, Rhodes Elementary, effective 07-01-15 (last day in paid status 06-02-15) [DROP exit]

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	District 5
Diane Scott	Hugh Winkles	Carol Boston	Jennifer Granse	Scott Peden

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# DEFERRED RETIREMENT OPTION PROGRAM:

- 1. Atkins, Lynn, Secretary III, Jay High, effective 06-01-15
- 2. Eubanks, Patsy, Teacher, Rhodes Elementary, effective 04-01-15
- 3. Harrington, Lynne, Teacher, West Navarre Primary, effective 03-01-15
- 4. Ketterer, Brenda, Internal Funds Bookkeeper II, Hobbs Middle, effective 05-01-15
- 5. Lay, Jerri, Printer Assistant II, Locklin Technical Center, effective 06-01-15

#### **B. RESIGNATIONS:**

- 1. Layne, Karen, Paraprofessional IIW, West Navarre Intermediate, effective 04-20-15 (last day in paid status 04-17-15)
- 2. Tolbert, John T., Building Official, Administrative Services, effective 04-27-15 (last day in paid status 04-24-15)
- 3. Wise, Karen, Paraprofessional IIW, Oriole Beach, effective 03-23-15 (last day in paid status 03-13-15)

#### INVOLUNTARY TERMINATIONS:

1. Robert Hanson, Interim Teacher, Woodlawn Beach, effective 04-13-15 (last day in paid status 04-10-15) Contract Expired

# C. APPOINTMENTS:

#### 1. INSTRUCTIONAL

<u>NAME</u>		<u>SCHOOL</u>	AREA	<b>CERTIFICATIONS</b>	<u>EFF. DATE</u>
1.	Herren, Adrianne	Holley Nav. Prim.	Elem. Ed.	Elem. Ed. K-6/ESE K-12	03-09-15
2.	Rackley, Stephanie	Student Services	School Psych.	School Psychologist Pre-K-12	04-08-15
3.	Roberts, Ariel	King Middle	ESE Incl.	Social Science 6-12/ESE	03-23-15
4.	Wessinger, Laura	East Milton Elem.	Elem. Ed.	*Elem. Ed. K-6	03-30-15
5.	Whitley, Paula	Milton High	ESE Incl.	Social Science 6-12/ESE	03-12-15

\*Certification Pending

#### **TRANSFERS:**

1. Mathis, Miranda, Teacher, from Milton High to East Milton Elementary, effective 03-09-15

# **HOSPITAL/HOMEBOUND:**

- 1. Bentley, Priscilla, Teacher, Hobbs Middle, effective 03-30-15
- 2. Farrell, Shannon, Teacher, Woodlawn Beach Middle, effective 04-02-15
- 3. Perry, Clelsea, Teacher, Navarre High, effective 03-06-15

### **SUPPLEMENTS:**

1. Riatusso, Danza, Teacher, Oriole Beach, Web Manager, effective 03-02-15

# 2. CLASSIFIED APPOINTMENTS:

NAME	SCHOOL/DEPARTMENT	<b>APPOINTMENT</b>	<u>EFF. DATE</u>
1. Baker, Eric	Milton High	Paraprofessional IW	04-15-15
2. Broxson, Nicole	Dixon Primary	Paraprofessional IW	03-10-15
3. Dorsey, Mary	Dixon Primary	Paraprofessional IW	03-09-15
4. Ellis, Stephanie	Pea Ridge Elem.	Paraprofessional IW	03-11-15
5. Jennings, Ginger	Sims Middle	Paraprofessional IW	03-23-15
6. Laux, Melissa	Oriole Beach	Paraprofessional IW	03-30-15
7. Rebber, Angela	Holley Nav. Int.	Paraprofessional I	04-01-15
8. Scalberg, Kimberly	ESE Dept. #9060	Paraprofessional IW	03-11-15
9. Stephens, David	Data Processing	Computer Programmer/	03-30-15
		System Analyst II	
9. Thomas, Erika	Gulf Breeze High	Paraprofessional IW	03-09-15

# CURRENT EMPLOYEE FILLING VACANT POSITION:NAMESCHOOL/DEPARTMENTAPPOINTMENTEFF. DATENONENONENONENONE

### **TRANSFER/PROMOTION:**

1. Shore, Zoe, Paraprofessional IW, from Sims Middle to Pace High, effective 03-23-15.

# **SUPPLEMENTS:**

- 1. Albert, Debra, Paraprofessional IW, West Navarre Intermediate, ESE TA Bodily Fluids, effective 01-20-15
- 2. Barrow, Jennie, Non SB employee Coach, Gulf Breeze High, Tennis, effective 01-12-15
- 3. Broxson, Nicole, Paraprofessional IW, Dixon Primary, ESE TA Bodily Fluids, effective 03-10-15
- 4. Colabine, Kelli, Paraprofessional IW, West Navarre Intermediate, ESE TA Bodily Fluids, effective 02-17-15
- 5. Hartzell, Katelynn, Paraprofessional IW, Pea Ridge Elem, ESE TA Bodily Fluids, effective 08-11-14 (Employee resigned on 03-13-15)
- 6. Jones, Brittany, Non SB employee Coach, Gulf Breeze High, JV Cheerleader Sponsor, effective 06-02-15 REMOVE
- Myers, Andrea, Paraprofessional IW, West Navarre Intermediate, ESE TA Bodily Fluids, effective 01-22-15
- Passmore, Theresa, Paraprofessional IW, West Navarre Intermediate, ESE TA Bodily Fluids, effective 01-15-15
- 9. Samford, Rachael, Non SB employee Coach, Milton High, JV Cheerleader Sponsor, effective 04-01-15
- 10. Waxenfelter, Valerie, Paraprofessional IW, Pea Ridge Elem., ESE TA Bodily Fluids, effective 08-11-14