

Judson C. Crane CPPO, CPPB Director of Purchasing and Contract Administration 6544 Firehouse Road, Milton, Florida 32570-3411

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April 23, 2015

Mr. Tim Wyrosdick Superintendent of Schools 5086 Canal Street Milton, Florida 32570-6707

Dear Mr. Wyrosdick,

Due to recent administrative changes in the Santa Rosa County School District, several property inventory audits were conducted. As of this date, the following new property custodians have accepted the controlled physical properties at their location:

New Administrator	Controlled Property	School/Department
	(Acquired Amount)	
Ms. Nancy Haupt	\$111,655.00	SS Dixon Primary School
Ms. Michele Barlow	\$330,258.00	W.H. Rhodes Elementary School
Ms. Dawn Alt	\$263,179.00	T.R. Jackson Pr-K
Ms. Pam Smith	\$10,388.00	Risk Management

For audit purposes, please include the results of this inventory in the Board minutes.

Sincerely,

Judson C Crane

Judson C. Crane

JCC/jc

DISTRICT 1 Diane Scott DISTRICT 2 E. Hugh Winkles

DISTRICT 3 Carol Boston DISTRICT 4 Jennifer Granse DISTRICT 5
Scott Peden