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**ADMINISTRATIVE**  
**Personnel Board Agenda**  
December 11, 2014

**MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Lewis Lynn, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. PERSONNEL RECOMMENDATIONS:**

**A. RETIREMENTS:**

1. Barber-Morris, Jeanne, Teacher, East Milton Elementary, effective 03-01-15 (last day in paid status 02-27-15)  
[DROP exit]
2. Rorie, Merry, Teacher, East Milton Elementary, effective 03-01-15 (last day in paid status 02-27-15)  
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**DEFERRED RETIREMENT OPTION PROGRAM:**

1. Oaks, Charles, Bus Driver, Transportation, effective 12-01-14

**B. RESIGNATIONS:**

1. Graham, Cheryl, Child Development Associate, Jackson Pre-K, effective 12-05-14 (last day in paid status 12-04-15)
2. Hinson, Melody, Paraprofessional IW, ESE Dept. #9060, effective 1-2-15 (last day in paid status 1-1-15)
3. Kleine, Donna, Teacher, Gulf Breeze High, effective 12-22-14 (last day in paid status 12-22-14)
4. Kolb, Justin, Teacher, Locklin Tech, effective 12-05-14 (last day in paid status 12-05-14)
5. Miller, Lauren, Teacher, Gulf Breeze High, effective 12-19-14 (last day in paid status 12-19-14)
6. Phillips, Kristen, Paraprofessional IW, Pace High, effective 11-24-14 (last day in paid status 11-21-14)
7. Prince, Debra, Part Time Nursing Instructor, Locklin Tech, effective 11-10-14 (last day in paid status 11-07-14)

**INVOLUNTARY TERMINATIONS:**

1. Schneider, Debra, Interim Teacher, Sims Middle, effective 11-22-14 (last day in paid status 11-21-14)  
(Released During Probationary Period)

DISTRICT 1  
Diane Scott

DISTRICT 2  
Hugh Winkles

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

District 5  
Scott Peden

**C. APPOINTMENTS:**

**1. INSTRUCTIONAL**

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATION</u>	<u>EFF. DATE</u>
1. Ellis, Jana	Rhodes Elementary	ESE Pre-K	*Pre-K/Primary Ed./MG Int. Curriculum/Specific Learning Disabilities	11-25-14
2. Ji, Katie	Hobbs Middle	English	*English 6-12 *Social Science 6-12	01-05-15

\*Certification Pending

**TRANSFERS:**

1. Dempsey, Kelly, Teacher, from Rhodes Elementary to Berryhill Administrative Complex, effective 12-1-14

**CHANGE IN STATUS:**

1. Graves, Heidi, Teacher, from full-time to part-time (3.75 hrs. /day) effective 11-14-14.
2. Swanz-Reiners, Patricia, West Navarre Intermediate, from Interim to Full-time, effective 11-17-14

**PART TIME HOURLY:**

1. Beshers, Tina, Santa Rosa Adult, effective 11-24-14
2. Vollmer, Paul, Locklin Tech, effective 11-19-14

**HOSPITAL/HOMEBOUND:**

1. Guilbeau, Sara, Teacher, Gulf Breeze High, effective 10-10-14
2. McLaughlin, Janeire, Teacher, Milton High, effective 11-18-14

**CELL PHONE STIPEND/SUPPLEMENT:**

1. Marcilliat, Brad, Principal, Jay High, effective 07-01-14

**SUPPLEMENTS:**

1. Perrone, Michaela, Non School Board Coach, Navarre High, Girls JV Basketball, effective 10-06-14

**CLASSIFIED APPOINTMENTS:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Archangel, Rachel	Human Resources	Clerical Data I	12-2-14
2. Genovese, Rosa	Holley Navarre Middle	Paraprofessional IW	11-19-14
3. Molina, Amy	Pace High	Paraprofessional IW	11-17-14

**CHANGE OF STATUS:**

1. Adkins, Barbara, BAC #9001, from 4.50 hours per day to 6 hours per day, effective 12-1-14
2. Hilton, Kelly, West Navarre Intermediate, from Paraprofessional IW, Temporary to Paraprofessional IW, effective 11-22-14

**PROMOTIONS:**

1. Collins, Stephanie, General Administration, from Fiscal Assistant II to Fiscal Assistant III, effective 1-1-15
2. Montaina, Sandy, Berryhill Elementary, from Paraprofessional I to Paraprofessional II, effective 12-19-14

**SCHOOL RELATED EMPLOYEE (Not Compensated By Santa Rosa School District):**

1. Bressler, Gigi, Navarre High, Chorus
2. John Whiddon, Milton High, Band