

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the months of October 2014

Submitted to the School Board

From Dr. Bettie Bonner, Director of Pre-K Programs

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- The first baseline assessments have been completed on all students. Assessment data will be aggregated and analyzed in order to report findings to parents, teachers, and administrators. The first home visits have also been completed. For the first time, parents of Head Start students received report cards.
- The Santa Rosa County School District Head Start Program will host an Education Leadership Forum on November 6, 2014. The Florida Head Start Specialists and Head Start Programs within the Florida Panhandle are expected to attend.
- All Head Start staff was invited to attend Curriculum, Assessment, and Planning (CAP) Training. All service area specialists shared information about their areas. The focus of the training was on preparing rubrics in order for students to track their progress, writing goals and objectives, and assessing student's mastery of the subject matter.
- The education specialist attended an early childhood advisory council meeting at Pensacola State College where she sits on the board. The focus of the meeting was to discuss strategies that will enhance the early childhood department, early childhood courses, and the number of service learning hours that are attached to the required courses for those students who are seeking credentials or degrees in the early childhood field.
- Sharrell Ethridge and Kim Patrick spoke at the Sunrise Kiwanis meeting on October 22nd. The Sunrise Kiwanis provides shoes and undergarments to the students each year. They were given information on enrollment, student readiness, and family involvement.

Child Health and Safety

Student and Family Services (Health, Nutrition, Dental, & Safety)

HEALTH AND NUTRITION

- All of our Head Start and Early Head Start students have received Vision and Hearing Screenings and their 1st Growth Assessment Screening. Results of these screenings were sent home to their parents. Letters have also been sent home to parents regarding expired or expiring health requirements such as physicals, immunizations, and the lead/hemoglobin tests. Child Plus continues to be updated daily with new student information, updated physicals and/or shot records, dental information, etc...
- **School (TRJ) Clinic Totals**

	October	Yearly Total
Total Medications Administered	57	122
Minor Injuries	31	57
Major Injuries	0	0
Total First Aid Administered	31	57
Physical Complaints	128	274
Intentional Injuries	0	1
Chronic Conditions	56	120
Head Lice & Scabies (screening only)	181	100
Head Lice & Scabies (positives only)	6	7
Other	216	463
Medication Intake	13	27
Total Paraprofessional Visits	580	1,176
Dispositions		
• Returned to Class	523	1,048
• Sent Home	52	96
• Medication Intake (to the clinic)	5	32
• Emergency Response (911)	0	0
Total Dispositions	580	1,176

- ✓ (The AED is checked and documented weekly by our Registered Nurse.)
 - ✓ Hand, Foot, and Mouth Disease was the illness affecting several of our Early Head Start classrooms in October which cut down on our overall attendance rate for EHS.
 - ✓ With Cold Weather months approaching, we are expecting an increase in Head Lice screenings and positives.
- **National School Lunch Week** was celebrated during the week of October 13-17. The theme was “Get in the Game with School Lunch!” We had a fun week with various Nutrition related activities and lessons throughout the week. On Wednesday, October 15th, we had many of our parents join us for lunch!!
 - **HEALTHY CONNECTIONS PARENT WORKSHOP** - This parent workshop was held on Friday, October 17th. We had 9 Community Partners/Agencies participate in this workshop! Parents were able to receive information on Health Insurance, Medicaid, Tobacco Education and Prevention, Financial Aid, Career Planning, Nutrition Services, Military Family Support, KidCare, Healthy Start Services, United Way Services, 5210 Healthiest Weight, Immunization Information, and much more!!
 - The Santa Rosa County Extension Office began their monthly Nutrition Lessons for our 4 year old Head Start classes on October 21st.
 - On October 23rd and 24th, we had a workshop for our parents. The title of the workshop was “SHOPPING MATTERS” which focused on Eating Healthy on a Limited Budget. The 1st class was an Education Class & the 2nd class was a Field Trip to Publix. The 10 Parents that participated received a \$10 Publix gift card and were then challenged to purchase their family a “healthy” meal with all of the food groups included

DENTAL

- Daily Dental Hygiene continues to be promoted both in the classroom and in conjunction with meals.
- All students do a minimum of one thorough tooth brushing daily. We will complete all Head Start and Early Head Start class dental trips on November the 3rd. Dental Treatment Plan letters are being mailed out to the parents/guardians along with the Form 5 from the Florida Department of Health Dental Clinic. We have begun tracking all students needing dental treatment and sending out reminders to the parents.

SAFETY

- The Student and Family Services Specialist frequently updates the staff and faculty through staff meetings, emails, and trainings.
- Safety continues to be our number one priority each and every school day.
- We continue to be 100% in compliance with the monthly School-Site Safety Compliance and Reporting requirements. (This also includes our 6 Head Start classrooms located at other District School Sites)
 - ✓ Our monthly Fire Drill was conducted on October 23rd.
 - ✓ AED Staff Training was held on October 28th.
 - ✓ A CPR/AED/FIRST AID Certification Workshop was held on October 20th. Twenty-three staff members participated in the workshop and became certified. This gives us a total of 51 Head Start and Early Head Start Staff certified in CPR, AED, and FIRST AID!!

MENTAL HEALTH & DISABILITIES

- Ms. Gail Patterson, Licensed Mental Health Consultant for SRCSB Head Start program, has been in Pre-K classrooms throughout the county making observations. Ms. Patterson has been working together with families and staff to help children overcome behavioral challenges.
- Referrals for students with developmental concerns are being reviewed for additional services. Prompt identification of developmental concerns will assist in providing needed services to students prior to entering Kindergarten.

FAMILY & COMMUNITY ENGAGEMENT

- The Head Start Program will host a Pizza Night for fathers and their children as a launch for Watch D.O.G.S. (Dads of Great Students). The Watch D.O.G.S. Program provides strategies for schools to promote fathers becoming involved in their children’s education. The Head Start Program is very committed to this new volunteer initiative.

PROGRAM DESIGN AND MANAGEMENT

- On October 7, 2014, district staff, contract services, and a Head Start parent participated in the head Start/Early Head Start Annual Program Self-Assessment that took place at T. R. Jackson Pre-K School.
- On October 9, 2014, the 2014-2015 Head Start/Early Head Start Policy Council had its first meeting. The topics of discussion included: parliamentary procedures, election of officers, and classroom parent Committees. The next meeting will be held November 7, 2014 at T. R. Jackson Pre-K School.

Fiscal

- The Policy Council also discussed any Head Start Program concerns and requirements for grant period March 1, 2015 to February 28, 2016. Members were given information on grant writing and in-kind.
- The Continuation Grant and Transportation Waiver will be presented for approval at the November School Board Meeting.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)

Head Start four-year-old classes are located at Bagdad Elementary, Berryhill Elementary, Central School, East Milton Elementary, Jay Elementary, TR Jackson Pre-K and West Navarre Intermediate School. Early Head Start and Head Start three and four-year-old-classes are also located at TR Jackson Pre-K.

ELIGIBILITY

HSPS 45CFR 1305.4(a)(b1)(2)(b3) and 645(a)(1)(B)(iii)(II)(aa-bb)

- To be eligible for Head Start services, a child must be at least three years old by the date used to determine eligibility for public school in the community in which the Head Start program is located, except in cases where the Head Start program's approved grant provides specific authority to serve younger children.
- We strive to enroll at least 90 percent of the children in each Head Start/Early Head Start from low-income families.
- Prior to selecting and enrolling children from families whose income falls above 100 percent of the poverty line, the program has established and implemented outreach and enrollment policies and procedures to ensure that it is meeting the needs of the following children:
 - ✓ Children from families with an income below the poverty line
 - ✓ Children from families who are receiving public assistance
 - ✓ Children who are homeless
 - ✓ Children who are in foster care

RECRUITMENT

- To date, the ERSEA office is still recruiting and taking applications for Head Start and Early Head Start-eligible children.
- The ERSEA office has had an open door policy for any “walk-in” parents coming in wanting to fill out an application. Appointments are still being taken for parents that request to come in on a specified day.
- Orientations are held as needed when new students are enrolled.

SELECTION

- The ERSEA office is processing new applications daily and calling all “acceptance” and mailing all “application status” letters to families. Letters will continue to be mailed out throughout the 14-15 school year as applications are completed and processed.

ENROLLMENT

- There have been two (2) student withdrawals during the month of October for Head Start, all vacancies were filled with eligible participants.
- There have been four (4) student withdrawals during the month of October for Early Head Start, all vacancies were filled with eligible participants.

- To date, the 2014-2015 enrollment is as follows:

Program	Funded Enrollment
Early Head Start	40
Head Start	240

ATTENDANCE

Average monthly attendance for **October 2014**:

- *Early Head Start – 82%
- Head Start 89%

Head Start Performance Standards:

1305.8(a) & 1305.8(b)

- When the monthly average daily attendance rate in a center-based program falls below 85 percent, a Head Start program must analyze the causes of absenteeism. The analysis must include a study of the pattern of absences for each child, including the reasons for absences as well as the number of absences that occur on consecutive days if the absences are a result of illness or if they are well-documented absences for other reasons, no special action is required.
- *Due to attendance falling below 82% in Early Head Start, an attendance analysis was completed for Early Head Start during the month of October. Three Early Head Start classrooms had students with Hand, Foot and Mouth Disease. The duration of the illness is 7-10 days. The absences are well documented and no special action is required.

VOLUNTARY PRE-K PROGRAM (VPK)

- Current VPK enrollment is only at TR Jackson and is as follows:

Room 6	Room 9	Room 13	Room 17
18	17	18	18