

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the months of August and September 2014

Submitted to the School Board

From Dr. Bettie Bonner, Director of Pre-K Programs

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- Teachers and students have been busy adapting to the new school year. The overall transition for students and teachers has been very successful.
- The Head Start Program is very excited to announce that the parents of Head Start Pre-K students will receive a pre-kindergarten report card this year. The report card will assist parents in following their children's progress in early literacy and math each nine weeks.
- Developmental screenings have been completed and assessments have begun. Head Start Pre-K students have been assessed with the VPK assessment. All other students have been assessed with the Brigance Inventory of Early Development assessment. Galileo is the Head Start and Early Head Start Program's ongoing assessment.

Child Health and Safety

Student and Family Services (Health, Nutrition, Dental, & Safety)

HEALTH AND NUTRITION

Here is a summary of the Nutrition Activities planned for 2014-2015m school year.

- **National School Lunch Week** will be celebrated October 13-17.
- The Santa Rosa County Extension Office will begin their monthly Nutrition Lessons for our 4 year old Head Start classes on October 21st.
 - **NUTRITION LESSONS FOR STUDENTS**
 - 4 year olds – 7 Lessons total (Oct, Nov, Jan, Feb, Mar, & Apr)
 - 3 year olds – 4 Lessons total (Jan, Feb, Mar, & Apr)
 - 2 year olds – 4 hands-on activities (2 per semester TBD)
 - **HEALTHY CONNECTIONS PARENT WORKSHOP** - This parent activity is scheduled for Friday, October 17th. We have 9 Community Partners/Agencies participating in this workshop!
 - **“SHOPPING MATTERS” – Workshop for Parents – Eating Healthy on a Limited Budget**
 - A maximum of 10 parents will participate in two classes (1st class is an Education Class & the 2nd class is a Field Trip to Publix). Parents that participate will receive a \$10 Publix gift card to purchase their family a “healthy” meal with all of the food groups included.
 - October 23rd & 24th – Florida Extension Office has a van that they can transport our parents.
 - **MAKE IT & TAKE IT PARENT WORKSHOP** - This parent workshop is scheduled for December the 8th.
 - **“CANNING” Workshop for Parents**
 - This is a one day workshop. Four to 8 participants is the ideal number, but they could take up to 10 people.
 - This will be offered in the spring and can be offered more than once if there is enough interest shown by our parents. The tentative dates are April 15, 16, and 17 (if we have enough parents to fill 3 classes)
- **School (TRJ) Clinic Totals**

	August	September	Yearly Total
Total Medications Administered	22	43	65
Minor Injuries	9	17	26
Major Injuries	0	0	0
Total First Aid Administered	9	17	26
Physical Complaints	44	102	146
Intentional Injuries	0	1	1
Chronic Conditions	22	42	64
Head Lice & Scabies (screening only)	1	18	19
Head Lice & Scabies (positives only)	0	1	1
Other	18	229	247

Medication Intake	14	13	27
Total Paraprofessional Visits	130	466	596
Dispositions			
• Returned to Class	107	418	525
• Sent Home	9	35	44
• Medication Intake (to the clinic)	14	13	27
• Emergency Response (911)	0	0	0
Total Dispositions	130	466	596

DENTAL

- Daily Dental Hygiene continues to be promoted both in the classroom and in conjunction with meals.
- All students do a minimum of one thorough tooth brushing daily. Dental Trips began for our students on September the 22nd. We will complete all Head Start and Early Head Start class dental trips on October the 16th. Dental Treatment Plan letters are being mailed out to the parents/guardians along with the Form 5 from the Florida Department of Health Dental Clinic. We will begin tracking all students needing dental treatment and sending out reminders to those parents in October.

SAFETY

- The Student and Family Services Specialist frequently updates the staff and faculty through staff meetings, emails, and trainings.
- Safety continues to be our number one priority each and every school day.
- We continue to be 100% in compliance with the monthly School-Site Safety Compliance and Reporting requirements.
 - ✓ On August 13th we held our first Site Safety Committee Meeting.
 - ✓ Fire Drills were conducted on August 22nd and 28th and on September 23rd.
 - ✓ We had our annual Comprehensive Safety Inspection on August 26th.
 - ✓ All of our Staff received their annual Physical and TB screening on September 10th.
 - ✓ A Lockdown Drill was conducted on September 30th.

MENTAL HEALTH & DISABILITIES

- Ms. Gail Patterson, Licensed Mental Health Consultant for SRCBS Head Start program, has been in Pre-K classrooms throughout the county making observations. Ms. Patterson has been working together with families and staff to help children overcome behavioral challenges.
- Referrals for students with developmental concerns are being reviewed for additional services. Prompt identification of developmental concerns will assist in providing needed services to students prior to entering Kindergarten.

FAMILY & COMMUNITY ENGAGEMENT

- Family Advocates have contacted families to introduce themselves and provide information on services available to them. The teachers and advocates will be conducting home visits with the families in October. During the home visits, families are asked to set long-term and short-term goals for success.
- Families will have many opportunities this school year to participate in activities to assist them in meeting the Family Outcomes Goals. The Parent, Family, and Community Engagement (PFCE) Service Area tracks families' progress in meeting their goals. The Family Outcomes Goals consist of Family Well-Being, Families as Educators, Families as Learners, Families in Transitions, Families Connecting to Peers and Community, Parent-Child Relationships and Families as Advocates.

PROGRAM DESIGN AND MANAGEMENT

- In February of 2014, the Santa Rosa School District Head Start/Early Head Start had its Triennial Audit Review. Ms. Olissa Williams, the Program Specialist for the Administration for Children and Families Office of Head Start sent a letter with the Monitoring Review Results. This letter will be shared with the School Board at the October 23rd meeting.
- On Wednesday, September 17th, Head Start Programs nationwide joined in to celebrate Head Start's 50th Anniversary by wearing Red, White and Blue.

Fiscal

- Head Start received the FY 2014 COLA/Sequester Notice of Award. \$146,190 will be used to increase the Program's base funding. The funds awarded in August have provided us the opportunity to make available services for the number of children that were receiving services prior to sequestration. It will also restore other cuts made to absorb the sequester reductions. COLA will augment the costs of personnel insurance; enhance contractual services, curricula materials, and classroom supplies.

- Guidance on the requirements for submission of the Head Start Continuation Grant application has been received. Head Start is working on the Continuation Grant for period March 2015 through February 2016. The Continuation Grant and T/TA plan which is a section of the grant will be submitted for approval at the November Policy Council meeting and the November School Board Meeting.
- Seven schools in Santa Rosa County receive Head Start funds for Pre-K.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)

Head Start four-year-old classes are located at Bagdad Elementary, Berryhill Elementary, Central School, East Milton Elementary, Jay Elementary, TR Jackson Pre-K and West Navarre Intermediate School. Early Head Start and Head Start three and four-year-old-classes are also located at TR Jackson Pre-K.

ELIGIBILITY

HSPS 45CFR 1305.4(a)(b1)(2)(b3) and 645(a)(1)(B)(iii)(II)(aa-bb)

- To be eligible for Head Start services, a child must be at least three years old by the date used to determine eligibility for public school in the community in which the Head Start program is located, except in cases where the Head Start program's approved grant provides specific authority to serve younger children.
- We strive to enroll at least 90 percent of the children in each Head Start/Early Head Start from low-income families.
- Prior to selecting and enrolling children from families whose income falls above 100 percent of the poverty line, the program has established and implemented outreach and enrollment policies and procedures to ensure that it is meeting the needs of the following children:
 - ✓ Children from families with an income below the poverty line
 - ✓ Children from families who are receiving public assistance
 - ✓ Children who are homeless
 - ✓ Children who are in foster care
- Program enrollment should be composed of at least 10 percent of children with disabilities.
- Up to ten percent of children enrolled in the program may be over the income threshold and an additional 35 percent of children who are not categorically eligible may be from families whose income is between 100 and 130 percent above the poverty level but who meet the criteria that the program has established for selecting such children and who would benefit from Head Start services if all income eligible waitlist students have been placed.

Categorically Eligible	Category "M" 101%-130%	Over Income	Students with an IEP
86%	9%	6%	8%

RECRUITMENT

- To date, the ERSEA office is still recruiting and taking applications for Head Start and Early Head Start-eligible children.
- Flyers for the county Early Head Start/Head Start program have been placed at two local grocery stores (Grocery Outlet and Pic-n-Save) as well as a nonprofit organization called Family Resources.
- The ERSEA office has had an open door policy for any "walk-in" parents coming in wanting to fill out an application. Appointments are still being taken for parents that request to come in on a specified day.
- Orientations are held as needed when new students are enrolled.

SELECTION

- The ERSEA office is processing new applications daily and calling all "acceptance" and mailing all "application status" letters to families. Letters will continue to be mailed out throughout the 14-15 school year as applications are completed and processed.

ENROLLMENT

- There have been ten (10) student withdrawals since 8/18/2014 for Head Start, two (2) students were withdrawn due to "No Show" status.
- There have been three (3) student withdrawals since 8/18/2014 for Early Head Start, all three students were withdrawn due "No Show" status.
 - To date, the 2014-2015 enrollment is as follows:

Program	Funded Enrollment
Early Head Start	40
Head Start	240

ATTENDANCE

Average monthly attendance for **August 2014**:

- Early Head Start – 87%
- Head Start –93%

Average monthly attendance for **September 2014**:

- Early Head Start Average Monthly Attendance 92%
- Head Start Average Monthly Attendance 90%

VOLUNTARY PRE-K PROGRAM (VPK)

- Current VPK enrollment is only at TR Jackson and is as follows:

Room 6	Room 9	Room 13	Room 17
18	16	18	18