

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of March 2012

Submitted to the School Board

From Dr. Bettie Bonner, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT

Policy Council Meeting Summary

- Policy Council meeting was held at T. R. Jackson Pre-K School. Parents in attendance at the Policy Council meeting received information on the following: monthly expenditures, award of the 2012-2013 grant, the Pre-K program's focus on nature and science, First Teacher Day, and ways to increase parent involvement in the Pre-K program at all Pre-K designated sites (Bagdad, Berryhill, Central, Chumuckla, East Milton, Pea Ridge, and West Navarre Intermediate).
- The parents also participated in a wonderful hands-on activity, "OOBLECK." This activity was an introduction to the awesome activities that are done during the First Teacher Day workshops.

Enrollment

- As of March 30, 2012, the Santa Rosa County District Schools Head Start/EHS Program reported the following funded enrollment to the Region IV Program office:

Head Start	Early Head Start
240	40

2011 – 2012 Enrollment Chart

Pre-K School Sites	Intake Apps including Incomplete Apps	Apps Processed	Funded Enrollment	# of children served	# of children served with a disability	# of over-income children served	# of children on waitlist	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
EHS Center-Base	0	0	40	40	3	3	40	0	0
TOTAL (EHS):	0	0	40	40	3 (8%)	3 (8%)	40	0	0

Pre-K School Sites	Intake Apps including Incomplete Apps	Apps Processed	Funded Enrollment	# of children served	# of children served with a disability	# of over-income children served	# of children on waitlist	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
BES	0	0	18	18	2	2	16	0	0
BHE	0	0	20	20	1	3	35	0	0
Central	0	0	17	17	3	4	22	0	1
CES	0	0	20	20	6	10	24	0	0
EME	1	1	20	20	5	0	30	0	0
TRJ	0	0	129	128	18	2	115	1	1
WNI	0	0	16	17	3	1	24	0	1
TOTAL (HS):	1	1	240	240	37 (15%)	22 (9%)	266	1	3

Fiscal

- The Head Start Budget was submitted to the Finance Office and the budget was in place on March 1 for the grant period March 2012-February 2013. The Program is in the process of closing out the past budget period.
- Classroom computers, printers, and televisions have been ordered for the Early Head Start and Head Start Pre-K classrooms.

Transportation

Designated Pre-K Sites	Field Trips	Buses for Field Trips	HS/EHS Bus Riders	ESE Bus Riders
Bagdad Elementary	Dental Activity Trip	1 0	6 0	N/A
Berryhill Elementary	Dental Activity Trip	1 0	4 0	N/A
Central School	Dental Activity Trip	0 0	3 0	N/A
Chumuckla Elementary	Dental Activity Trip	1 0	3 0	N/A
East Milton Elementary	Dental Activity Trip	1 0	3 0	N/A
T. R. Jackson Pre-K School	Dental Activity Trip	5 0	31 0	1 0
West Navarre Intermediate	Dental Activity Trip	2 0	6 0	N/A

Safety

- Tonya Shepherd, Head Start Enrollment/Quality Assurance Specialist/acting Assistant Principal for T. R. Jackson Pre-K School, will assist in the monitoring of site safety for all of the Head Start and Early Head Start designated locations district-wide.

Safety Chart

	<u>Bagdad</u>	<u>Berryhill</u>	<u>Central</u>	<u>Chumuckla</u>	<u>East Milton</u>	<u>T. R. Jackson</u>	<u>WNI</u>
Individual School Plan for Emergency Management	8/25	9/9	9/6	9/8	8/30	1/6	9/9
Site Safety Committee Mtg.	9/20 11/30 2/17	9/26 12/14 3/19	3/26	9/15 11/16	10/19 1/12 1/24	10/31 3/21 4/2	8/16 1/20 4/2
Fire Drill * Denotes alternate evacuation	8/25 9/1 10/19 11/30* 12/13 1/25 2/6 3/29	8/25 *9/1 10/4 11/17 12/1 1/12 2/23 3/21	8/25 9/2 9/15 10/21 11/30 12/14 1/26 3/1 3/26	8/26 9/2 10/27 11/30 12/15 1/30 2/29 3/30	8/25 9/1 10/7 11/17 12/1 1/24 2/17 3/28	8/24 8/26 *9/23 10/28 11/29 12/16 1/31 2/27	8/25 9/1 10/31 11/7 12/15 1/31 2/27 3/7
Severe Weather/Tornado Drill	2/10	2/2	2/1	2/1	2/1		2/1
Lockdown Drill	9/15	10/14	10/21	9/23		9/20 4/3	9/7
FDLE Check	8/12 11/16 2/8	8/25 9/13 9/28 10/6 1/27	9/13 1/12 2/8 3/20	8/30 10/26 2/1	9/20 1/27	8/30 9/13 9/30 10/31 11/28 12/16 1/7 1/31 2/13 3/1 3/30	8/18 9/16 4/2
Shelter in Place Drill		2/1					9/15
AED Staff Training	10/24	8/31	9/27	1/2	8/24	10/24	8/16 4/2
AED Response Team Drill	10/24	4/2				10/25	9/2
AED Maintenance Check (Status Indicator/Pad expiration)	8/31 9/20 10/31 11/30 12/16 1/30 2/29 3/30	8/25 9/26 10/4 11/2 12/1 1/3 2/2 3/1 4/2	8/18 9/13 10/15 11/15 12/13 1/12 2/15 3/22	8/31 9/13 10/3 11/2 12/2 1/2 2/1 3/1	8/24	8/23 9/27 10/25 11/15 12/13 1/3 2/28 3/27	8/16 9/2 10/3 11/7 12/5 1/2 2/6 3/7
AED Maintenance Check (integrity of pads)	8/31		8/18				9/2

Blank spaces indicate has not taken place.

Record Keeping

- Eighteen (18) Child Plus reports were generated for Record-Keeping to monitor Head Start/EHS information. The reports consisted of disabilities, health/dental, new student information, and family information. They were requested by and distributed to the Health/Nutrition/Dental Specialist, Social Emotional/ESE Specialist, Teachers/Teacher Assistants, and Classroom Liaisons.
- Applications for the 2011-2012 school year continue to be entered into Child Plus. One (1) Head Start application was entered for 2011-2012 school year.
- Forty-one (41) Head Start/Early Head Start applications were entered into Child Plus for the 2012-2013 school year.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- Martha Todd and several Academic Intervention Specialists volunteered to train teachers of four-year-old (4) students during the Readiness for Kindergarten Transition Training on using the Tyner Method for teaching alphabet knowledge. Teachers have begun using the Tyner Method and are pleased with the initial results.
- The second observational period data, when compared to data from the other domains of learning, indicated that students were not making progress within the area of nature and science as they were in the other domains of learning. Strategies that have been planned to promote learning in the area of nature and science are: The Curriculum, Assessment, and Planning (CAP) meeting focus was to provide teachers with time to work together in teams to plan science activities that will enhance student knowledge; First Teacher Day, which was implemented this school year, will concentrate on the area of science by providing parents with activities that can be done at home; and a science fair that will encourage and provide activities that are fun while teaching scientific processes. We are anticipating that these strategies will promote scientific thinking and enhance student learning within the area of nature and science.
- Classroom Assessment Scoring System (CLASS) Observations were conducted. Recent legislation mandates that Head Start Programs must meet specific score criterion regarding re-competition. The legislation states that within the three domains, scores must be as follows: Emotional Support must score a four (4), Classroom Organization must score a three (3), and Instructional Support must score a two (2). In order to promote excellence, the goal for Santa Rosa County District School Head Start Program has been set as one (1) point above the mandated score in all domains. The data indicates that the Head Start Program was successful in meeting that goal.

Health/Dental/Nutrition

- Field Day was held at East Milton Elementary on March 8, 2012. Pictures were taken of Head Start students participating in sack races, bean bag toss and relay races.
- Jeff Mathews from the Santa Rosa County Extension Program provided lessons on grains and parts of the digestive track for the Head Start Programs at Bagdad, Central, Chumuckla, East Milton and T.R. Jackson Pre-K.
- Heights and Weights for students at East Milton and West Navarre Intermediate were measured and continue to be monitored.
- Documentation of visit/assistance, requested by the Central School Head Start teacher, was given to the appropriate staff.

- Ongoing monitoring of student well child exams, immunizations and health screening requirements continue to be conducted. Letters were sent home regarding expired and/or expiring health requirements such as physicals, immunizations, or the lead/hemoglobin requirements: thirty-two (32) Head Start and six (6) Early Head Start. Twenty-one (21) of the thirty-eight (38) requirements have been met.

**Head Start (HS) 3 and 4 year olds
(Santa Rosa County Health Department Dental Clinic)**

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
Bagdad HS	1	0	4	2	1
Berryhill HS	0	1	1	1	0
Central HS	1	0	1	0	1
Chumuckla HS	0	0	4	1	0
East Milton HS	0	0	4	1	0
T. R. Jackson HS	1	0	11	4	1
WNI HS	0	0	1	0	0
Total	3	1	26	9	3

**Early Head Start (EHS), Head Start (HS) 3 and 4 Year olds
(Dr. Randall Cole's office)**

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
Berryhill HS	0	0	0	0	0
T. R. Jackson EHS	0	0	1	0	0
T. R. Jackson HS	0	0	0	0	0
Total	0	0	1	0	0

**Early Head Start (EHS), Head Start (HS) 3 and 4 Year olds
(Sacred Heart Pediatric Dental Clinic)**

	<i>Exam</i>	<i>Cleaning</i>	<i>Restorative</i>	<i>Complete</i>	<i>Services through Private Provider</i>
Chumuckla HS	1	0	0	0	0
T. R. Jackson EHS	0	0	0	0	0
T. R. Jackson HS	3	5	2	5	0
WNI HS	1	0	0	1	0
Total	5	5	2	6	0

Social/Emotional Development/ Disabilities (Mental Health)/ESE

- Pre-K currently has the following Individual Education Plan data program wide:

Bagdad Elementary Head Start Students	2
Berryhill Elementary Head Start Students	1
East Milton Elementary Head Start Students	6
Central Head Start Students	3
Chumuckla Elementary Head Start Students	6
T. R. Jackson Early Head Start Students	3
T. R. Jackson Head Start Students	27
West Navarre Intermediate Head Start Students	4
Head Start/Early Head Start Student Total	52

- Nine (9) eligibility/staffings for ESE services were conducted at T. R. Jackson Pre-K, Berryhill, and East Milton. Three (3) parent conferences were conducted to discuss parent concerns regarding behavior at T. R. Jackson Pre-K ESE, Central Head Start, Bagdad Head Start and military transition.
- The following mental health referrals were completed by Mental Health Professional, Gail Patterson. Currently there are twenty-eight (28) active mental health referrals. Of those twenty-eight (28), one (1) is new.

Total Mental Health Referrals for T. R. Jackson: HS/EHS 18	Total Mental Health Referrals for other designated sites: HS 10
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- The following mental health services were provided as a result of teacher or parent request.

2 Unofficial observations were made	5 Unofficial teacher consultations
3 Telephone parent conferences	8 Student counseling sessions
2 Parent counseling sessions	5 Parent conferences.
1 Classroom intervention	4 Classroom observations
10 Teacher consultations	2 Child intervention
2 Staff consultations/counseling	1 New referral

- Currently there have been twenty-seven (27) Early Head Start Transition meetings held and two (2) ESE Transition meetings. Of the twenty-seven (27) Early Head Start Transition meetings, thirteen (13) resulted in a request to move to the Head Start Program for three-year (3) olds pending an opening.
- Parent Talk meetings were held at T. R. Jackson Pre-K, Bagdad, Chumuckla Elementary and Central. Discussion topics were facilitated by Gail Patterson, Mental Health Professional and Melanie Perritt, Social/ Emotional and ESE Area. Debbie Laird of Family Promise, a transitional housing program, provided information to our parents regarding the program and the HUD (Housing and Urban Development) Project plan for one hundred sixty (160) houses to be built in the Santa Rosa County area by February 2013.
- During the Curriculum, Assessment and Planning (CAP) meeting, information was provided by Melanie Perritt regarding the upcoming Kindergarten Transition Parent Meeting as well as information regarding resources for the Military Family.
- Site visits were conducted at East Milton, Berryhill, Central, Chumuckla and Bagdad. The visits consisted of ESE staffings, transition meetings and classroom visits regarding student behavior and teacher/staff support.
- The Mental Health Subcommittee meeting, which is an extension of the Chief Executive Officer (CEO) Roundtable, was held at Berryhill Administrative Complex. The meeting was facilitated by Mary Lou Darby. Santa Rosa County transit, Military Resources, updates from the Sheriff's Office and items from the Community Drug and Alcohol Council were discussed.

FAMILY AND COMMUNITY PARTNERSHIPS

- Under the supervision of Tonya Shepherd, the Family Liaisons for the Head Start and Early Head Start program made family contacts regarding a recent family needs assessment that was conducted in February.
- Reports on students transitioning to Kindergarten were gathered and compiled. The Family Liaisons contacted families to aid in the dissemination of transition information.
- Contact was made with Carolyn Rustan of Habitat for Humanity to schedule an opportunity to talk with and inform families of the wonderful home-ownership opportunities that Habitat for Humanity has to offer the eligible citizens of Santa Rosa County.
- The Family and Community Partnerships service area will collaborate with the Education, Health and Nutrition, and Social/Emotional Development service areas and program partnership with Men with Vision to provide at least three (3) Fatherhood Initiative seminars for the families in the Head Start, Early Head Start, VPK, and T. R. Jackson's ESE Pre-K programs.

**2012 – 2013 Application Intake
March 1 – 31, 2012**

Early Head Start	Bagdad	Berryhill	Central	Chumuckla	East Milton	T. R. Jackson	West Navarre Int.
1	1	5	9	7	4	13	1

Other Programs	School Site	Funded Enrollment	# of children served	# of children withdrawn from the program	# of Orientation and Placement Conferences Conducted
ESE	TRJ	N/A	20	0	0
VPK	PRE	20	18	0	0
VPK	TRJ	20	10	1	1
VPK	WNI	20	20	0	0

- Santa Rosa District Schools is offering the School-Year Voluntary Pre-Kindergarten Program (VPK) at the following locations: Pea Ridge Elementary, T. R. Jackson Pre-K School and West Navarre Intermediate.
- The 2012 Spring VPK session will culminate on June 7, 2012.
- The following elementary school sites have been designated as Summer VPK providers for 2012:
 - Bagdad Elementary
 - Chumuckla Elementary
 - East Milton Elementary
 - Pea Ridge Elementary
 - West Navarre Intermediate
- The 2012 Summer VPK Program will operate from June 14, 2012 through August 9, 2012.
- Enrollment for the 2012 Summer VPK program began on March 26, 2012. Interested families will register at the Early Learning Coalition of Santa Rosa County.