

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 24 2014-6:30 PM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Dr. Diane Scott, Chairman, Mr. Hugh Winkles, Vice-Chairman, Mrs. Diane Coleman, Mr. Scott Peden and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick asked Mr. Buddy Hinote to lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of SB Workshop Minutes, June 26, 2014

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

2. Approval of SB Meeting Minutes, June 26, 2014

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

3. Approval of SB Meeting Minutes, July 10, 2014

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

1. Approval to move Sept. 25, 2014 School Board Meeting to Sept. 23, 2014 9:00 AM

Motion to Approve was moved by Jenny Granse, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

E. Recognitions/Resolutions/Proclamations

1. Food Service Recognition-Mike Bean

Leslie Bell with Sodexo came forward and asked Mr. Mike Bean to join her. She wanted to recognize him for his service with Sodexo. Mr. Bean is retiring after 17 years with Food Service. Mr. Bean spent 22 years in the military before joining the Food Service Dept. Mr. Bean shared with the board that he has thoroughly enjoyed his years working with Sodexo. The board congratulated him and thanked him for his service, both to food service and to the military.

2. JHS - Winter Academic Team Champions

Principal Brad Marcilliat introduced Coach Jordan, Coach Youngblood and his assistant principal, Carlise Griffin. He asked Jay High School's Boys Basketball team to come forward so they could be recognized. The Jay Boys Basketball team were the Winter Academic Team 1A winners with an average classroom GPA of 3.464. Mr. Marcilliat said that they ask a lot of them and they came through with shining colors.

F. Public Hearing

1. Conduct Public Hearing and Approve 2014-2015 Student Progression Plan

The Chairman opened the floor for the public hearing on the 2014-15 Student Progression Plan and asked if anyone wanted to address the board. There was no response the public hearing was closed.

Motion to Approve was moved by Jenny Granse, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

2. Conduct Public Hearing and Approve SB Policy Updates

The Chairman opened the floor for the public hearing on the School Board Policy Updates and asked if anyone wanted to address the board. There was no response and the public hearing was closed.

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

3. Request approval to advertise first public hearing on proposed/tentative 2014-15 budget

Motion to Approve by Diane Coleman, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved advertising the first public hearing on the Proposed/Tentative 2014-15 budget for July 31, 2014 at 6:30 p.m.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Jenny Granse, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

Board approved all Administrative Agenda items H. 1 through 3 as submitted.

1. **Human Resource items**
 - a. **Administrative Personnel Board Agenda**
 - b. **Leave and temporary Duty**
 - c. **Substitute Teacher List**
2. **Curriculum/Instruction Items**
 - a. **Student Transfer Requests**
3. **Administrative Operational Items**
 - a. **Facility Use Requests**
 - b. **Field Trip Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. DAG Architects Agenda Items

Motion to Approve was moved by Hugh Winkles, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The board approved Phase II documents as submitted for King Middle School Kitchen Renovation/Addition.

The board reviewed the status of current DAG Architect construction projects.

2. Pinder Martin Agenda Items

The board reviewed the status of current Pinder Martin Associates, Inc. construction projects.

3. Schmidt Consulting Group Agenda Items

The board reviewed the status of the Gulf Breeze High School HVAC Renovation Phase I.

4. Direct Purchasing Change Orders

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved the following change orders decreasing the

projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

**Gulf Breeze High School - Chiller Plant*

A. E. New Jr. - \$67,760.97

**Jay High - Kitchen/Cafeteria/Band/Chorus/Demo Bldg. 1*

R. D. Ward Construction - \$23,089.12

**Milton High School - Science Labs*

A. E. New Jr. - \$61,268.97

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Scott Peden, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

The board approved the reformatted/revised/new job descriptions as presented.

Motion to Approve was moved by Jenny Granse, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

The board approved the revised Instructional Personnel Evaluation System.

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved the revisions to the Human Resource Procedures Manual as submitted.

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved the administrative appointment of Margaret McCormick, Assistant Principal of King Middle School, effective July 25, 2014.

Motion to Approve was moved by Diane Coleman, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The board approved the administrative appointment of Martha Gough, Assistant Principal, Dixon Intermediate, effective July 25, 2014.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations - July 24, 2014

Motion to Approve was moved by Hugh Winkles, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

2. Alternative Placement

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

3. Federal Student Aid Program Participation Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

4. Milton Youth Academy Contract 2014-2015

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

5. WEAR TV/WFGX agreement

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Mr. Wyrosdick shared with the board that when he was a student athlete, WEAR used to have a "Game of the Week" and they are bringing that back. They will select one game a week to broadcast live on Friday night and then play it again on Saturday morning so the athletes can watch it. He expressed his appreciation to Mr. Hinote for working with WEAR on this agreement.

6. Adult Education Fees 14-15

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

7. Locklin Tech Tuition and Fee Schedule

Motion to Approve was moved by Diane Coleman, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Community School Salary Schedule 2014-15

Motion to Approve was moved by Jenny Granse, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

M. Items from Board Members

Dr. Scott notified the board that she will miss the next board meeting. Mr. Winkles will Chair the meeting in her place.

N. Items from Board Attorney

1. Private Attorney-Client Session (discuss pending litigation)

Mr. Green explained to the audience that we will be breaking into a "shade" session to allow a closed session between attorney and client so they can discuss pending litigation. He went on to explain that this type of meeting has to be held in a closed session because if it were to be held in an opening board meeting, opposing sides would certainly be aware of the strategy the board would be using in the pending litigation. Mr. Green has arranged for a court reporter to be here at 7:15 p.m. so while we wait on her and allow her time to set up her equipment, the board will take a short break. He also explained that the board will reconvene into open session after the closed session just long enough to officially adjourn the open meeting.

O. Items from Superintendent

Motion to Approve was moved by Diane Coleman, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

The Superintendent called attention to the workshop we had on June 26, 2014 regarding self-funded insurance. Over the past nine months, the sub-committee has conducted extensive research on the topic of self-funding and after thorough evaluation, the sub-committee unanimously agreed that it would be in the best interest of the School District and the employees/retirees of the School District to move from a fully insured platform to a self-funded platform for health insurance for 2015. The sub-committee carried this recommendation to the District Insurance Committee. By majority vote, the District Insurance Committee supported the sub-committee's recommendation.

Mr. Wyrosdick recommends the board approve moving from fully insured to partially self-funded Administrative Services Only (ASO) with Blue Cross Blue Shield with stop loss financial arrangement for our group health insurance beginning January 1, 2014 and give permission for Mrs. Retherford to give notice to the Office of Insurance Regulations and to purchase an actuary so we can move in this direction.

P. Adjournment

Motion to Approve was moved by Diane Coleman. Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 24th day of July, 2014 A. D.

**SCHOOL BOARD OF
SANTA ROSA COUNTY**

Chairman of the Board

ATTEST:

Superintendent of Schools