

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 10 2014-9:00 AM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Dr. Diane Scott, Chairman, Mr. Hugh Winkles, Vice-Chairman, Mrs. Diane Coleman, Mr. Scott Peden and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

None.

D. Oral Written Communications

Superintendent Wyrosdick shared information regarding the Standard & Poor's rating for our school district. He stated that we have received official communication and should note the confirmation of our financial condition ratio and mention of decrease in rating based on last year's financial condition ratio. The Superintendent noted Standard & Poor's encouragement and that we have made progress. We will continue to be fiscally conservative.

Mr. Wyrosdick went on to say that we have had two notable windfalls. The School District received \$800,000 from a Blue Cross Blue Shield rebate due to a lower medical loss ratio. Susan McCole, Assistant Superintendent for Finance, notified Mr. Wyrosdick that we anticipate additional tax revenue of 1.1 million dollars. If you combine these two amounts, Ms. McCole has projected a financial condition ratio of 3.09%. We are headed in the right direction; this is good solid progress.

Dr. Scott asked if this would change the state monitoring status of our district since this is a one-time infusion of money.

Superintendent Wyrosdick responded that monitoring will slow down; technically we will not be in monitoring status but they will occasionally monitor us on through the year. Five to seven percent is the targeted goal for financial condition ratio.

E. Recognitions/Resolutions/Proclamations

None.

F. Public Hearing

1. Revisions to 2014-2015 Student Progression Plan

Information only - final approval will be requested at the board meeting on July 24.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for a public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Hugh Winkles, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

The board approved agenda items H. 1, 2, 3, and 4 as submitted.

1. Human Resource items

- a. Administrative Personnel Board Agenda**
- b. Leave and Temporary Duty Request**

2. Curriculum/Instruction Items

- a. Student Reassignment Requests**

3. Financial Items

- a. Budget Amendment #14/09, Bills and Payroll, and Monthly Financial Statement for May 2014**

4. Administrative Operational Items

- a. Field Trip Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Pinder Martin Agenda Item

Approved

Motion to Approve was moved by Diane Coleman, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Superintendent Wyrosdick, on behalf of Assistant Superintendent for Administrative Services, Joey Harrell, requested approval as written of Pinder Martin Phase III kitchen/cafeteria project at Hobbs Middle School. Mr. Harrell is out of town attending a school safety conference. Superintendent Wyrosdick noted that a Phase III approval has not been brought to the board in the past; it is now required as part of the last audit cycle.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Approved

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The board approved the reformatted/revised Job Descriptions as submitted.

Motion to Approve was moved by Diane Coleman, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved the administrative transfer of Beth Mosley, Assistant Principal, Dixon Intermediate, to Assistant Principal, Holley Navarre Intermediate, effective July 11, 2014.

Motion to Approve was moved by Jenny Granse, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

The board approved the administrative appointment of Deborah Ray as Coordinator of ESE Programs and Compliance, effective July 25, 2014. Ms. Ray will be replacing Stephanie Lynch who is retiring/exiting DROP at the end of August. She spoke to the board expressing her pleasure to be back in Santa Rosa School District since she started her teaching career in Santa Rosa School District at Holley Navarre Primary seventeen years ago. Ms. Ray closed by thanking the board members, Mrs. Novota and the BAC team, and her family.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Milton Youth Academy School Calendar for 2014-2015

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

2. Santa Rosa Title I MEntoring Contract 2014-2015

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Hugh Winkles. Motion Passed by a Vote of 4 - 0.

Dr. Scott recused herself from voting on this item since she is employed by the University of West Florida.

3. 2014/2015 IDEA Budget

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

4. AFROTC Agreement

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

5. A-3 Education Software

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

6. Proposed Fees for High Schools 2014-2015

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

7. Annual Guidance Report

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

8. Early Head Start/Head Start Monthly Report for May/June 2014 (Review Only)

The board reviewed the May/June 2014 Early Head Start/Head Start monthly report.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None.

M. Items from Board Members

None.

N. Items from Board Attorney

None.

O. Items from Superintendent

None.

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 10th day of July, 2014.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary