

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
June 26 2014-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Dr. Diane Scott, Chairman, Mr. Hugh Winkles, Vice-Chairman, Mrs. Diane Coleman, Mr. Scott Peden and Mrs. Jennifer Granse. Also present was Timothy s. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick asked David Johnson to lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. School Board Meeting Minutes June 10, 2014

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. Conduct Public Hearing and Approve 2014-2015 Student Code of Conduct

Approved

Motion to Approve was moved by Scott Peden, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

Ms. Rachael Riyes and Mr. James McNulty both addressed the board regarding their objection to corporal punishment.

Mr. Wyrosdick stated he understood their position, however he did not necessarily agree and certainly did not feel as though we have ever abused children.

He recommended the approval of the 2014-15 Code of Student

Conduct as submitted to the board.

2. Conduct Public Hearing and Approve 2014-2015 School Choice Plan

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

3. Revisions to 2014-15 Student Progression Plan

For board review and public information.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response; the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Board approved all Administrative Agenda items H. 1 through 4 as submitted.

1. Human Resource items

a. Personnel Board Agenda

b. Leaves: Without pay, Illness in line of Duty, Military Leaves; Out of State Temporary Duty Requests

c. 2013-2014 Annual Safety Reporting

2. Curriculum/Instruction Items

a. Student Reassignment Requests

b. School Volunteer

3. Financial Items

a. Travel Increase

4. Administrative Operational Items

a. Facility Use Requests

b. Field Trip Requests

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Property Inventory Audit 062614

Approved

Motion to Approve was moved by Diane Coleman, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

2. Surplus 062614

Approved

Motion to Approve was moved by Diane Coleman, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

3. Exceed the Limit 062614

Approved

Motion to Approve was moved by Diane Coleman, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

4. Transportation Quarterly Report 062614

Mr. Jim Bagley, Durham School Services came forward to present the transportation quarterly update.

He began with a message from Durham to Parents and the community: Durham's priority is getting your children to school, safely and on time, ready to learn.

Mr. Bagley introduced the Durham Bus Tracker, a new software application that is available for iPhones, Androids and Windows. Parents would have to have the following data to access information about their child: Student Name, Student ID, Student Route (Bus #) and Student Stop. The software is currently in pilot status in Albany, NY, Northville, MI and Tacoma, WA. After the pilot program is completed, this service will be available to the district upon request and the district's level of interest will determine how they proceed. A webinar can be scheduled at the board's convenience. Mr. Wyrosdick suggested he get Mr. Crane, Mr. Harrell, and Mr. Bagley together to watch the webinar.

Mr. Bagley presented Durham's summer schedule which includes driver training, job fairs, classroom and behind the wheel training for new applicants. Mrs. Coleman asked how the job fairs in Milton and Navarre went. Mr. Bagley responded that 19 applicants have applied so far. She also asked about the bench in Navarre and he said they have been sending extra bench drivers to Milton. The board thanked Mr. Bagley for his presentation.

5. DAG Architects Agenda Items

The board reviewed the status of current DAG Architect construction projects.

6. Pinder Martin Agenda Items

Approved

Motion to Approve was moved by Hugh Winkles, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

Board approved the following two change orders:

**Jay High School Deductive Change Order for Bid Item #1 - Deduct \$19,998.00 (Credit)*

**Dixon Intermediate Kitchen Deductive Change Order for Bid Item #1 - Deduct \$19,998.00 (Credit)*

Soil Reports for both schools indicated unsuitable soils may exist below the new construction at both sites. Bid items were used in order to obtain a competitive price at bid time.

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Board approved the following Final Construction Payment:

**Dixon Intermediate Kitchen Expansion*

Pending completion of the final punch list and receipt of all close-out documents, Pinder-Martin is requesting approval of final payments to the following and in the amounts shown:

Larry Hall Construction Inc. \$63,233.32

Pinder-Martin Associates, Inc. \$ 3,197.53

Motion to Approve was moved by Diane Coleman, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

Board approved Phase I of Hobbs Middle School Kitchen Expansion and preliminary cost estimates: Total construction cost and design fee

\$2,483,892.00.

7. Schmidt Consulting Group

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board reviewed the status of the Gulf Breeze High School HVAC Renovation Phase I.

The board approved the Gulf Breeze High School HVAC Renovation Phase II Design as submitted.

8. Direct Purchasing Change Orders

Approved

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved the following direct purchasing change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

**Chumuckla Elementary - Kitchen Expansion/Cafeteria/Etc.
Larry Hall Construction \$29,584.57*

**Dixon Intermediate - Kitchen Expansion/Cafeteria Renovation
Larry Hall Construction \$80,090.96*

**Gulf Breeze High School - Chiller Plant
A. E. New Jr. \$160,929.12*

**Jay High - Kitchen/Cafeteria/Band/Chorus/Demo Bldg. 1
R. D. Ward Construction \$45,206.94*

**Milton High School - Science Labs
A. E. New, Jr. \$121,072.70*

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Approved

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The board approved the administrative appointment of Nancy Haupt as Principal of Dixon Primary School effective July 1, 2014.

Motion to Approve was moved by Scott Peden, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

The board approved the revision in the effective date for Kasie Windfelder to become Assistant Principal, Holley Navarre Primary which will be July 1, 2014.

Motion to Approve was moved by Hugh Winkles, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The board approved the job descriptions as submitted.

Motion to Approve was moved by Diane Coleman, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The board approved the new District Leader/Administrator Evaluation System as presented.

The Superintendent tabled the "Pay for Performance Salary Schedules" until a later board meeting.

2. 2014/2015 Insurance Renewals - Property, Casualty and Ancillary Lines

Approved

Motion to Approve was moved by Diane Coleman, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

Karen Retherford, Human Resource Services Manager shared with the board it is time for the renewal of the following 2014-15 Insurance Policies:

Property, Casualty & Ancillary Lines of Insurance Coverage
Florida School Boards Insurance Trust (FSBIT) - \$2,122,448.00

Flood Insurance
American Bankers - \$9,200.00

Mrs. Retherford shared with the board that she has just received the invoice from Liberty International Underwriters (LIU) and is requesting \$16,000.00 instead of the original estimated amount of \$15,000.00 to pay the premium for 2014-15.

Storage Tank Insurance
Liberty International Underwriters (LIU) \$16,000.00

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

2. Alternative Placements/Expulsions

Approved

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Chairman asked if anyone wanted to address the board regarding any of the expulsions/alternative placements and one parent indicated they would like to speak.

Student #A14-0302-39 came forward and stated that if he could do it over again, he would not have touched the marijuana. He would have notified a teacher when he saw it fall on the floor. He stated he doesn't believe in drugs and has never taken them.

The student's father spoke on behalf of his son and told the board his son witnessed someone dropping the marijuana on the ground, he reached down and picked it up and gave it back to the student who dropped it. He did not bring it to school nor did he use it. The father took exception to the idea of his son being suspended and expelled and felt it was unjust. His son did not have possession. He only picked it up and returned it to the owner. He stated he wouldn't be coming to his son's defense if he thought for a moment that he was guilty. His son was tested immediately after the incident and was found not to have any trace of marijuana in his system. He understood the Zero Tolerance policy but asked the board to use common sense. His children are both gifted students and make good grades, even receiving letters congratulating them from our area Senator.

Both Mr. Wyrosdick and Dr. Scott told the father they appreciated him coming to the meeting on his son's behalf and understanding that we have to be careful to make sure all our students are protected. Mr. Wyrosdick stated that we want to get his son back in school as soon as possible and will work with the family to make sure this happens.

The board approved the list of alternative placements/expulsions as presented.

3. Administrative Alternative Placement Hearing

The Administrative Alternative Placement Hearing has been cancelled at the request of the student's parents.

4. Gifted Budget for 14/15

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

5. IDEA Grants for 2014/2015

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

6. UWF Early Reading Intervention Project

Approved

Motion to Approve was moved by Hugh Winkles, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

Dr. Scott abstained from voting on this item due to her employment with the University of West Florida.

7. McKinney-Vento Nursing Services

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

8. Grant Synopsis: Health Department of Santa Rosa County

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

9. 2014-2015 TAPP Contract Early Learning Coalition

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

10. WIA Youth Services Grant 14-15

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

11. 14-15 Coop Agreement Milton Service Center

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

12. CDAC Behavioral Health Counseling Grant

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

13. Discovery Education Assessment

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

14. 2nd Semester Referrals-May 2014-Learning Academy

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

15. Virtual Contracts, 2014-15

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

16. Title II, Part A Teacher & Principal Training & Recruiting

Approved

Motion to Approve was moved by Scott Peden, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

17. Embry Riddle Agreement

Approved

Motion to Approve was moved by Scott Peden, Seconded by Diane Coleman. Motion Passed by a Vote of 5 - 0.

Mr. Emerson shared with the board this is an expansion of the new agreement he brought to the board a couple of months ago. The first agreement was for teacher training and preparation and now this is the annual agreement between Milton High School and Embry Riddle Aeronautical University. This partnership will allow students to earn college credits and pay actual costs of the program, similar to our dual enrollment agreements. Mr. Emerson shared that he is in discussion with Charlin Knight about the possibility of funds being available in the future and they hope to be add the program to other high schools.

18. Equity Report

Approved

Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Electronic Fund Transaction Procedures

Approved

Motion to Approve was moved by Jenny Granse, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.

M. Items from Board Members

Dr. Scott congratulated Mr. Peden on not having an opponent in the upcoming election.

N. Items from Board Attorney

None

O. Items from Superintendent

The Superintendent informed the board that we have been contacted regarding the property owned by the board near Gulf Breeze Elementary School and asking if the board is interested in selling it. A short discussion took place about the need for new appraisals on the property so we could see what the current value of the property is. The last appraisals that were presented to the board are at least two years old. Knowing the current value will help in making a decision on whether the board is interested in selling at this time.

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 26th day of June, 2014 A. D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman of the Board

ATTEST:

Superintendent of Schools