



Locklin Tech
Knowledge that Works

July 3, 2014

Mr. Tim Wyrosdick
Superintendent
Santa Rosa County School District
5086 Canal Street
Milton, FL 32570

Dear Mr. Wyrosdick:

Each year we are directed by the state to set tuition and fees for our Workforce Education programs. We strive to keep fees as low as possible for the citizens of Santa Rosa County. Adjustments to the fee schedule will become effective for courses beginning on or after July 1, 2014 and will remain in effect until amended or revoked by the Santa Rosa County School Board.

The State of Florida allows us to collect fees up to 10 percent of tuition to provide financial aid to students, up to 5 percent for technology enhancement and up to 5 percent for capital improvement. These additional fees are included in the schedule below. The total per contact hour set by the State of Florida for the standard fee rate is \$2.33 and each district school board may adopt tuition that is within the range of 5% below to 5% above the standard tuition and out of state fee. The total per contact hour for Florida residents will be set at \$2.40 plus \$.48 (10% financial assistance + 5% technology fee + 5% capital improvement). Tuition for nonresidents will also be set at the standard tuition rate plus the required out of state fee for a total of \$ 9.39 per contact hour plus \$1.85 (10% financial assistance + 5% technology fee + 5% capital improvement). Out of State fee waivers will be granted in accordance with , Chapter 2014-1, Laws of Florida, which provides for an out of state fee waiver for honorably discharged veterans of the United States Armed Forces, the Reserve Forces or the National Guard who physically reside in this state while enrolled in a district career center district. In addition, tuition waivers for Purple Heart recipients will be provided in accordance to Chapter 2014-62, Laws of Florida.

Locklin Tech
2014-2015 Tuition and Fee Schedule

Tuition / Tuition plus fees per contact hour:

<u>Program Classification</u>	<u>Florida Resident</u>	<u>Non-Resident</u>
Job Preparatory Tuition	\$2.40/\$2.88	\$9.39 /11.24
Continuing Education	\$5.78	\$23.10

Based on the above hourly rate, job preparatory tuition and fees per semester will be:

	<u>Florida Resident</u>	<u>Non-Resident</u>
All Day (450 hours)	\$1,296.00	\$5,071.50
Half Day (225 hours)	\$ 648.00	\$2,535.75
Evenings (Based on number of hours the class is in session)		

A \$ 15.00 non-refundable application fee will be charged each time a student registers for the semester. In addition, each post-secondary student required to take the Test of Adult Basic Education (TABE) will be charged a \$20 fee to cover testing costs.

In addition to the above Tuition and Fee Schedule, students are charged a lab fee which varies by program/course to cover consumable materials used during their training program. Students are also required to purchase textbooks, and any basic materials required for their training program (nursing scrubs, work boots, tools, etc.). These additional user fees vary by program and are only charged to persons receiving the service. Each workforce education program brochure details the program costs.

We are requesting the State mandated fees for Applied Academics for Adult Students, remediation courses to improve basic skills, be waived due to the economic hardship this places on our adult population and the limited amount of time needed for remediation.

The fees suggested herein are in accordance with the policies set forth by the Florida Department of Education. Locklin Tech's 2014-2015 Fee Schedule is hereby respectfully submitted for your approval.

Sincerely,

A handwritten signature in cursive script, reading "Maria LaDouceur".

Maria LaDouceur
Principal

cc: Charlin Knight



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Commissioner of Education

MEMORANDUM

TO: School District Superintendents

FROM: Rod Duckworth
Pam Stewart

DATE: June 27, 2014

Contact Information

Tara McLarnon
850-245-9005
Tara.McLarnon@fldoe.org
DPS: 2014-104

SUBJECT: 2014-15 Workforce Education Tuition and Fees

The purpose of this memorandum is to provide school districts with the information necessary to establish tuition and fees for adult and postsecondary workforce education programs for 2014-15. Please see the attachment for a summary of the tuition and fees policies as of July 1, 2014.

If you have any questions about these issues, please contact Tara McLarnon at 850-245-9005 or via email at tara.mclarnon@fldoe.org.

RD/tg

Attachment

cc: School District Finance Officers
School District Career and Technical Education Directors
Technical Center Directors
School District Adult Education Directors

Attachment
Workforce Education Tuition and Fees
2014-15

The 2014 General Appropriations Act includes the following tuition and fees policies for 2014-15. **Effective July 1, 2014, the following standard rates of tuition are in effect.**

- **For Career Certificates/Applied Technology Diplomas, \$2.33 per contact hour.**
- **For adult general education, a block tuition rate of \$45.00 per half year, or \$30.00 per term.**

According to the workforce development fees statute, s. 1009.22(3), Florida Statutes (F.S.), a district's tuition must be within five percent (above or below) of the standard tuition and out-of-state fee, if applicable. For career certification and applied technology diploma programs, students who are classified as non-residents for tuition purposes under s. 1009.21, F.S., have a required out-of-state fee in addition to the tuition.

The tables found on the next pages provide a summary of the charges allowed for the program areas of Postsecondary Adult Vocational (PSAV) Career Certificates, Applied Technology Diplomas (ATD), and Adult General Education (AGE). The summary includes ranges for tuition; out-of-state fees; and the optional fees for student financial aid, capital improvement, and technology. See the table on page 2 for the minimum and maximum tuition ranges for career certificate programs and page 3 for the minimum and maximum block tuition for adult general education.

For Career Certificate/Applied Technology Diplomas, student financial aid, capital improvement, and technology fees are discretionary and are, therefore, not required. However, it is important to note that if these fees are charged, the amount allowed to be charged varies. If student financial aid fees are charged, the highest amount allowed is ten percent of tuition (for residents) or ten percent of the sum of tuition and out-of-state fee (for nonresidents). Thus, the amount charged for student financial aid can be any percent **up to 10 percent**. If capital improvement or technology fees are charged, the highest amount allowed is five percent of tuition (for residents) or five percent of the sum of tuition and out-of-state fee (for nonresidents). Thus, the amount allowed to be charged for a capital improvement or technology fee is any percent **up to five percent**.

Career Certificates/Applied Technology Diplomas

RESIDENT	Standard Fee Rate	Minimum Fee Rate ⁽¹⁾	Maximum Fee Rate ⁽¹⁾
Tuition	2.33	2.22	2.44
Student Financial Aid ⁽²⁾ (10% of Tuition)	0.23	0.22	0.24
Capital Improvement Fee ⁽²⁾ (5% of Tuition)	0.11	0.11	0.12
Technology Fee ⁽²⁾ (5% of Tuition)	0.11	0.11	0.12
NONRESIDENT	Standard Fee Rate	Minimum Fee Rate ⁽¹⁾	Maximum Fee Rate ⁽¹⁾
Tuition	2.33	2.22	2.44
Full Cost: Standard Tuition + Out-of-State Fee	9.32	8.86	9.78
Student Financial Aid ⁽²⁾ (10% of Tuition + Out-of-State Fee)	0.93	0.88	0.97
Capital Improvement Fee ⁽²⁾ (5% of Tuition + Out-of-State Fee)	0.46	0.44	0.48
Technology Fee ⁽²⁾ (5% of Tuition + Out-of-State Fee)	0.46	0.44	0.48

- (1) Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable according to s.1009.22(3)(e), F.S.
- (2) Student Financial Aid, Capital Improvement, and Technology Fees are discretionary and are not required.

Adult General Education (for non-fee-waived students)			
	Standard Rate	Minimum Rate ⁽¹⁾	Maximum Rate ⁽¹⁾
Block Tuition (Per half year) ⁽²⁾	45.00	42.75	47.25
	Standard Rate	Minimum Rate ⁽¹⁾	Maximum Rate ⁽¹⁾
Block Tuition (Per term) ⁽²⁾	30.00	28.50	31.50

- (1) Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable according to s.1009.22(3)(e), F.S.
- (2) Tuition does not vary based on instructional hours scheduled or number of Adult General Education programs in which the student is enrolled.

2014 Legislative Changes

Fees

Chapter 2014-51, Laws of Florida, provides for the following tuition rates:

Effective July 1, 2014, for programs leading to a career certificate or an applied technology diploma, the standard tuition shall be \$2.33 per contact hour for residents and nonresidents and the out-of-state fee shall be \$6.99 per contact hour.

For adult general education programs, the fees shall be assessed in accordance with s. 1009.22, F.S.

Chapter 2014-62, Laws of Florida, amends s. 1009.22, F.S., and provides for the following fees for adult general education programs:

For adult general education, a block tuition of \$45 per half year or \$30 per term shall be assessed.

The automatic statutory inflation increase for tuition and out-of-state fees was repealed in Chapter 2014-62, Laws of Florida (House Bill 851).

X Out-of-State Fee Waiver for Honorable Discharged Veterans

Chapter 2014-1, Laws of Florida, provides for an out-of-state fee waiver for honorably discharged veterans known as the "Congressman C.W. Bill Young Tuition Waiver Act." Effective July 1, 2014, a career center operated by a school district under s. 1001.44, F.S. or charter technical career center shall waive out-of-state fees for an honorable discharged veteran of the United States Armed Forces, the United States Reserve Forces, or the National Guard who physically resides in this state while enrolled in the institution. Tuition and fees charged to a veteran who qualifies for the out-of-state fee waiver may not exceed the tuition and fees charged to a resident student. The waiver is applicable for 110 percent of the required credit hours of the degree or certificate program for which the student is enrolled. In addition, the law requires the career center or charter technical career center report to the State Board of Education the number value of all fee waivers granted annually under this section of law.

✓ Tuition Waivers for Purple Heart Recipients

Chapter 2014-62, Laws of Florida, amends s. 1009.26, F.S., to include career centers operated by school districts and charter technical career centers in the section of law provide a tuition waiver for recipients of a Purple Heart or another combat decoration superior in precedence. The tuition waiver must be provided to recipients who meet the following conditions: 1) Enrolled full-time, part-time or in summer school in a program that terminates in an associate or a baccalaureate degree, a college credit certificate or a career certificate; 2) Is currently, and was at the time of the military action that resulted in the awarding of the Purple Heart or other combat decoration superior in precedence, a resident of Florida; and 3) submits to the career center the DD-214 form issued at the time of separation from service as documentation that the student has received a Purple Heart or another combat decoration superior in precedence. If the DD-214 is not available, other documentation may be

acceptable if recognized by the United States Department of Defense or the United States Department of Veterans Affairs as documenting the award. The waiver is applicable for 110 percent of the number of required credit hours (or equivalent) of the degree or certificate program for which the student is enrolled.

Out-of-State Fee Waiver for Recent High School Graduates

Chapter 2014-62, Laws of Florida, provides for an out-of-state fee waiver for students, including, but not limited to, student who are undocumented for federal immigration purposes, and who meet the following conditions:

1. Attended a secondary school in this state for three consecutive years immediately before graduating from a high school in this state;
2. Apply for enrollment in an institution of higher education within 24 months after high school graduation; and
3. Submit an official Florida high school transcript as evidence of attendance and graduation.

The tuition and fees charged to a student who qualifies for this waiver may not exceed the tuition and fees charged to a resident student. The waiver is applicable to 110 percent of the required credit hours of the degree or certificate program for which the student is enrolled. Each career center or charter technical career center shall report to the State Board of Education the number and value of all fee waivers granted annually under this section of law. Centers must prioritize the enrollment of a veteran who is granted an out-of-state fee waiver pursuant to the Congressman C.W. Bill Young Tuition Waiver Act over a student who is granted an out-of-state fee waiver under this section.

Statutory References for Fees

Tuition Statutes

The following are the current statutory references related to Workforce Fees.

- s. 1009.21, F.S., Determination of resident status for tuition purposes
- s. 1009.22, F.S., Workforce education postsecondary student fees
- s. 1009.25, F.S., Organizes all fee exemptions for all sectors
- s. 1009.26, F.S., Organizes all fee waivers for all sectors
- s. 1009.27, F.S., Organizes references to fee deferrals for all sectors
- s. 1011.80(10), F.S., Fee exemption for co-enrolled students

Standard Tuition and Nonresident Fees

Effective July 1, 2014, standard tuition shall be \$2.33 per contact hour for programs leading to a career certificate or an applied technology diploma. A block tuition of \$45 per half year or \$30 per term shall be assessed for students enrolled in adult general education. Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable (s. 1009.22(3)(e), F.S.). For career certificate programs, the out-of-state fees must be charged to students classified as nonresidents for tuition purposes, in addition to the tuition.

Financial Aid Fee

School districts are **permitted** to collect, for financial aid purposes, up to an additional 10 percent of the student fees collected for *workforce development education programs* as stated in s. 1009.22(5), F.S. This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

Capital Improvement Fee

School districts are **permitted** to collect a separate capital improvement fee for capital improvements, technology enhancements, or equipping buildings which may not exceed five percent of the tuition fee for resident students or five percent of the tuition and out-of-state fee for nonresident students. For additional information, see s. 1009.22(6), F.S. This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

Technology Fee

School districts are **permitted** to collect a separate technology fee, effective July 1, 2009. Section 1009.22(7), F.S., addresses the statutory requirements. According to the statute, "Each district school board and community college board of trustees is authorized to establish a separate fee for technology, not to exceed 5 percent of tuition per credit hour or credit-hour equivalent for resident students and not to exceed 5 percent of tuition and the out-of-state fee per credit hour or credit-hour equivalent for nonresident students. Revenues generated from the technology fee shall be used to enhance instructional technology resources for students and faculty and shall not be included in any award under the Florida Bright Futures Scholarship Program." This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

Other Fees

Section 1009.22(8) and (9), F.S., states:

(8) Each district school board and Florida College System institution board of trustees is authorized to establish specific fees for workforce development instruction not reported for state funding purposes or for workforce development instruction not reported as state funded full-time equivalent students. District school boards and Florida College System institution boards of trustees are not required to charge any other fee specified in this section for this type of instruction.

(9) Florida College System institution boards of trustees and district school boards are not authorized to charge students enrolled in workforce development programs any fee that is not specifically authorized by statute. In addition to tuition, out-of-state, financial aid, capital improvement, and technology fees, as authorized in this section, Florida College System institution boards of trustees and district school boards are authorized to establish fee schedules for the following user fees and fines: laboratory fees; parking fees and fines; library fees and fines; fees and fines relating to facilities and equipment use or damage; access or identification card fees; duplicating, photocopying, binding, or microfilming fees; standardized testing fees; diploma replacement fees; transcript fees; application fees; graduation fees; and late fees related to registration and payment. Such user fees and fines shall not exceed the cost of the services provided and shall only be charged to persons receiving the service.

Fee Exemptions

Fee exemptions are defined in s. 1009.25, F.S.

Fee Waivers

Fee Waivers are defined in s. 1009.26, F.S. School districts may provide fee waivers for programs funded through Workforce Development Education appropriations for up to eight percent of the fee revenues that would otherwise be collected.

A career center operated by a school district under s. 1001.44, F.S. or charter technical career center shall waive out-of-state fees for an honorable discharged veteran of the United States Armed Forces, the United States Reserve Forces, or the National Guard who physically resides in this state while enrolled in the institution.

Differential Out-of-State Fee

Section 1009.22(4), F.S., provides that a district school board that has a service area that borders another state may implement a plan for a differential out-of-state fee.

Applied Academics (Vocational Preparatory Instruction)

There has been some confusion about fees for Applied Academics (Vocational-Preparatory Instruction). According to s. 1009.22(3)(a), F.S., fee-nonexempt students enrolled in applied academics for adult education instruction shall be charged fees equal to the fees charged for adult general education programs.

Contacts: If you have any questions about these issues, please contact Tara McLarnon at 850-245-9005 or via email at tara.mclarnon@fldoe.org.