

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the months of May/June 2014

Submitted to the School Board

Dr. Bettie Bonner, Director of Pre-K Programs

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education – Service Area Information from Sharrell Ethridge

- The month of May was very busy. Students and families participated in activities to celebrate their completion of the Head Start Program and their transition to kindergarten.
- Data reports indicated that all students made progress in meeting readiness goals. Students transitioning to kindergarten will do well as they begin their experiences in “Big School.” Transition activities were planned that will assist students and families as they enter kindergarten.
- In July, Head Start and Early Head Start teachers and staff will attend the Pre-K Institute. During the institute, participants will discuss the Class Assessment Scoring System (CLASS), Readiness Goals, and Professional Learning Communities.

Student and Family – Service Area Information from Rod Gracey

HEALTH AND NUTRITION

- All Head Start and Early Head Start students have received Vision, Hearing, and Growth Assessment Screenings and results have been provided to their parents. Letters have also been sent home to parents regarding expired or expiring health requirements such as physicals, immunizations, and the lead/hemoglobin tests. We have now completed our 3rd Growth Assessments on all of the students. Child Plus continues to be updated daily with new student information, updated physicals and/or shot records, dental information, etc...
- The Santa Rosa County Extension Office has now completed their monthly Nutrition Lessons for our 3 and 4 year old Head Start classes. On May 19th, we had a Family Nutrition Program planning meeting to discuss next school year’s Nutrition Education Program.
- Here is a summary of the Nutrition activities planned for the 2014-15 school year.
 - **NUTRITION LESSONS FOR STUDENTS**
 - 4 year olds – 7 Lessons total (Sept, Oct, Nov, Jan, Feb, Mar, & Apr)
 - 3 year olds – 4 Lessons total (Jan, Feb, Mar, & Apr)
 - 2 year olds – 4 hands-on activities (2 per semester TBD)
 - **“SHOPPING MATTERS” – Workshop for Parents – Eating Healthy on a Limited Budget**
 - 15 participants Max. - 2 classes (1st class is an Education Class & 2nd class is a Field Trip to Publix) September 25 & 26
 - Parents that participate will receive a \$10 Publix gift card to purchase their family a “healthy” meal with all of the food groups included.
 - **“CANNING” Workshop for Parents**
 - This is a one day workshop. Four to 8 participants is the ideal number but they could take up to 10 participants.
 - This will be offered in the spring and can be offered more than once if there is enough interest shown by our parents. The tentative dates are April 15, 16, and 17 (If we have enough parents to fill 3 classes).
 - **HEALTHY CONNECTIONS**
 - This parent activity is scheduled for October 17th.
 - **MAKE IT & TAKE IT PARENT WORKSHOP**
 - This Parent workshop is scheduled for December the 4th.

- **NUTRITION IN THE CLASSROOM**

- This is a workshop for teachers that will be held at the Santa Rosa Extension Office on June the 10th from 9 to 11:30.
- Teachers will receive CEU's, Door Prizes, and other goodies along with some valuable Nutrition Curricula Resources.
- Daily Dental Hygiene continues to be promoted in conjunction with meals. Dental Treatment Plan letters have been mailed out to the parents/guardians along with the form 5 from the Florida Department of Health Dental Clinic.

- **School (TRJ) Clinic Totals**

	May	Yearly Total
Total Medications Administered	80	291
Total First Aid Administered	20	202
Total Paraprofessional Visits	370	2,771
Dispositions		
• Returned to Class	335	2,473
• Sent Home	30	232
• Medication Intake (to the clinic)	5	57
• Emergency Response (911)	0	9
Total Dispositions	370	2,771

The AED is checked and documented weekly by the Registered Nurse at TRJ.

SAFETY

- The Student and Family Services Specialist frequently update the staff and faculty through staff meetings, emails, and trainings. Safety continues to be our number one priority each and every school day. We continue to be 100% in compliance with the School-Site Safety monthly reporting and documentation requirements.
- During the month of May, we conducted a Fire Drill on May 13th.
- A CPR/AED/FIRST AID Certification class was held on May 14th. We had 9 of our staff members attend the training and recertify. On June 2nd we conducted our 4th Site Safety Meeting.

PROGRAM DESIGN AND MANAGEMENT

Fiscal – Service Area Information from Judy Smith

- Restoration of Sequestration is being processed.
- We are pleased to be able to serve students in the Head Start Program at Jay Elementary School in the school year 2014-2015.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) – Service Area Information from Kim Patrick

ELIGIBILITY

HSPS 45CFR 1305.4(a)(b1)(2)(b3)

- To be eligible for Head Start services, a child must be at least three years old by the date used to determine eligibility for public school in the community in which the Head Start program is located, except in cases where the Head Start program's approved grant provides specific authority to serve younger children. Examples of such exceptions are programs serving children of migrant families and Early Head Start programs.
- (b)(1) At least 90 percent of the children who are enrolled in each Head Start program must be from low-income families.

- (2) Except as provided in paragraph (b)(3) of this section, up to ten percent of the children who are enrolled may be children from families that exceed the low-income guidelines but who meet the criteria that the program has established for selecting such children and who would benefit from Head Start services.

RECRUITMENT

- To date, the applications received for the 2014-2015 school year have been processed and entered into Child Plus.
- The ERSEA office is still taking applications Monday thru Thursday from 8:00 a.m. – 12:00 p.m.

SELECTION

- 2014-2015 waitlists have been pulled. Acceptance and waitlist letters were sent out.

ENROLLMENT

- There has been 1 student withdrawn during the month of May.
 - In accordance with HSPS 45 CFR 1305.7(b), a program may elect not to fill a vacancy when 60 calendar days or less remain in the program's enrollment year. SRCDS Head Start/Early Head Start Program will only fill a vacancy if there is a dire need.

ATTENDANCE

- Average monthly attendance for May 2014:
 - Early Head Start – 84%
 - Head Start –83 %
- Attendance analyses are being completed on both Early Head Start and Head Start.

VOLUNTARY PRE-K PROGRAM (VPK)

- Summer VPK will operate from June 5, 2014 – August 1, 2014. Summer VPK sites are Bagdad Elementary School, East Milton Elementary School, and West Navarre Intermediate.
- The current summer VPK student enrollment is as follows:

Bagdad Elementary School	East Milton Elementary School	West Navarre Intermediate
7	7	10