



Date: June 18, 2014

To: School Board Members
Superintendent Wyrosdick

RE: 2013-2014 Annual Safety Reporting

Comprehensive fire, sanitation and safety inspections of all Santa Rosa County School Board owned buildings have been completed and, as required, inspection dates submitted to the State Fire Marshal. These inspections were completed throughout the 2013-2014 school year and have previously been submitted to you for approval.

In addition, annual site safety compliance results are provided with this letter. Sites have thirteen specific safety compliance areas that include:

- Site Emergency Management Plan
- Four Site Safety Committee Meetings
- Eleven Fire/Evacuation Drills
 - One each month school is in session, two during the first two weeks of the school year and two using an alternate path for evacuation
- One Tornado/Severe Weather Drill
- One Lockdown Drill
- A Minimum of Two FDLE Checks for Registered Sexual Offenders (Four recommended)
- One Shelter in Place Drill
- AED Staff Training
- AED Response Team Drill
- AED Monthly Inspections
- AED Annual Maintenance Testing
- Emergency Light Checks
- Fire Extinguisher Monthly Checks

I am pleased to advise that 25 of 32 sites (78%) were 100% in compliance in all thirteen areas for a combined total of 356 fire/evacuation drills, 128 site safety meetings, 36 lockdown drills, 34 tornado/severe weather drills and 34 shelter in place drills. In addition, all 32 sites conducted required AED staff training, AED response team drills, AED monthly inspections, AED annual maintenance testing, FDLE checks for registered sexual offenders and monthly fire extinguisher checks. Please reference the attached report to review each site's individual compliance results.

This is for your information only and does not require Board action. If you have any questions or would like to further discuss, please contact me.

Karen Retherford