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ACTION AGENDA

June 10, 2014

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS
NONE

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES

B. OTHER DISCIPLINARY ACTIONS

III. JOB DESCRIPTIONS

Administrative

None

Educational Support

1. Coordinator of Risk Management and Benefits (Revised)
2. Flooring Mechanic (Reformatted)
3. Food Service Compliance Officer (Reformatted)
4. Food Service Manager I (Revised)
5. Food Service Manager II (Revised)
6. Food Service Manager III (Revised)
7. Food Service Worker (Reformatted)
8. Instructional Television Specialist II (Reformatted)
9. Internal Funds Bookkeeper I (Reformatted)
10. Internal Funds Bookkeeper II (Revised)
11. Internal Funds Bookkeeper III (Revised)
12. Internet Content Filter Admin/Tech Asst (Revised)
13. Mechanic II ((Reformatted)
14. Maintenance Crew Leader (Reformatted)
15. Maintenance Foreman I (Reformatted)
16. Maintenance Foreman II (Reformatted)
17. Maintenance Mechanic I (Reformatted)
18. Maintenance Mechanic II (Reformatted)
19. Painter II (Reformatted)

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

DISTRICT 5
Scott Peden

20. Paraprofessional I (Revised)
21. Paraprofessional IW (Revised)
22. Paraprofessional for ESOL (Reformatted)
23. Purchasing Manager (Revised)
24. Risk Management Specialist I (Revised)
25. Risk Management Specialist II (Revised)
26. Safety Specialist (Revised)
27. Semi-skilled Laborer (Reformatted)

Instructional

1. Career and Technical Teacher (New)
2. Childcare Supervisor (Revised)
3. Drop Out Prevention/Adult Education Teacher (New)
4. Exceptional Student Education Program Facilitator (Revised-Was Curriculum Specialist)
5. Guidance/Financial Aid Counselor (New)
6. Teacher On Special Assignment – Developmental Diagnostician for Preschool Exceptional Education (Reformatted)

IV. MOTION ON ACTION TO TERMINATE

1. White, Brandi, Paraprofessional IIW, Hobbs Middle, Suspension With Pay (Effective May 29, 30, June 2, 3) and Recommendation to Terminate Effective June 10, 2014

V. ADMINISTRATIVE PERSONNEL RECOMMENDATIONS FOR 2014-2015