
INTEROFFICE MEMORANDUM

TO: BOARD MEMBERS
TIM WYROSDICK, SUPERINTENDENT

FROM: DON LEWIS LYNN, JR.
ASST. SUPT./HUMAN RESOURCES

SUBJECT: STAFFING PLAN REVISIONS

DATE: 04/16/2014

The attached page from our staffing plan includes a proposed revision regarding elementary dean staffing.

If you have any questions concerning this revision, please call Pam Smith at 983-5062.

GUIDANCE

Elem.
1-399=.5
400+=1.0

Middle
1-499=.5
500+=1.0

High
1-499=1.0
500-999=2.0
1000-1500=3.0
1500+=4.0

MEDIA

Elem.
1-249=.5
250+=1.0

Middle
1-249=.5
250+=1.0

High
1-249=.5
250+=1.0

Additional personnel may be allocated to meet legislative requirements.

DEAN

Elem.
1 - 349=0.0
350-649=01.50

Middle
1-499=0.0
500+= 1.0

High
1-499=.05
500-999=1.0
1000+=2.0

INTERVENTION

Intervention Unit: This allocation will be based on the number of level 1 and level 2 students from the previous school year (K-2 End of Year DEA Results and 3-5 FCAT Results).. Intermediate schools will be staffed as a Range C due to the number of 3rd graders served and the requirement for replacement blocks for students retained due to 3rd grade mandatory retention.

The following scale will be used to determine units:

Range A - 50 to 399 students non-proficient K-5 = 1 Unit
Range B - 400 + students non-proficient K-5 = 2 Units
Range C- Intermediate Schools serving 3-5th Non-Proficient = 2 Units

ACADEMIC INTERVENTION SPECIALIST

In order to meet the goals detailed in each year's Title I grant, each Title I school may be assigned an Academic Intervention Specialist (AIS) funded through the grant. The district could not fund these positions without the Title I grant. Also, in order to allow replication of research based education programs at Non-Title I schools, the district may provide Non-Title I AIS positions for those schools as funding permits.

TITLE I ACADEMIC INTERVENTION SPECIALIST

Title I Academic Intervention Unit: All Title I schools with an enrollment of >119 students by the designated Title I Date Certain for the coming grant year will earn an Academic Intervention Specialist Unit.

Example: Title I Date Certain for the 2013-2014 Title I grant is April 10, 2013. On Date Certain, Elementary School A has an enrollment of 93 students. Elementary School A does not meet the criteria for an Academic Intervention Specialist Unit. Elementary School B has an enrollment of 125 students. Elementary School B meets the criteria for an Academic Intervention Specialist.