



**SANTA ROSA  
COUNTY  
DISTRICT  
SCHOOLS**

Timothy S. Wyrosdick  
Superintendent of Schools

M. Susan McCole, CPA  
Assistant Superintendent for Finance

5086 Canal Street  
Milton, Florida 32570-6706

Phone: 850/983-5023

Suncom: 689-5023

Facsimile: 850/983-5067

E-mail: [McColeM@mail.santarosa.k12.fl.us](mailto:McColeM@mail.santarosa.k12.fl.us)

## MEMORANDUM

TO: Board Members  
Mr. Tim Wyrosdick, Supt. of Schools

DATE: April 24, 2014

FROM: M. Susan McCole  
Assistant Supt. for Finance

RE: School Based Budget Resolution

---

Due to recommendations from the auditors the School Board needs to approve a resolution for the School Based Budget Funds to be classified as "committed" in the General Fund. The resolution also states that the funds are strictly to be used for school needs.

Attached please find a copy of the proposed resolution. If approved, the original resolution document requires the signatures of the board chairman and the secretary to the board, which is the superintendent.

### BOARD MEMBERS

DIANE SCOTT  
DISTRICT 1

HUGH WINKLES  
DISTRICT 2

DIANE COLEMAN  
DISTRICT 3

JENNIFER GRANSE  
DISTRICT 4

SCOTT T. PEDEN  
DISTRICT 5

Be it resolved, we the School Board of the School District of Santa Rosa County, Florida, do hereby, approve the School Based Budget Funds to be classified as "committed" in the General Fund. It is the intent of the Board for the School Based Budget Funds to be strictly used to meet the needs of the school, in compliance with section 1001.452(2), Florida Statute. The funds are to be allocated each year to each school based on the School Based Management Guidelines, in compliance with section 1008.385(1)(b), Florida Statute. Any reductions in the School Based Budgets (other than those imposed by the state) must be approved by the Board. This resolution will be amended by action of the School Board of the School District of Santa Rosa County, Florida, as changes become necessary.

This resolution approved this 24<sup>th</sup> day of April, 2014, in open session of the School Board of the School District of Santa Rosa County, Florida.

---

Board Chairman

---

Secretary to the Board