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ACTION AGENDA

March 13, 2014

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. ADMINISTRATIVE APPOINTMENTS
NONE

II. DISCIPLINARY ACTIONS

A. UNAPPROVED LEAVES
NONE

B. OTHER DISCIPLINARY ACTIONS

1. Lunsford, Spencer, Teacher, Milton High, Suspension Without Pay (Effective February 21, 24, 25, 26, 27, 2014)

III. JOB DESCRIPTIONS

Administrative

1. Administrative Intern (Revised)
2. Assistant Principal Elementary School (Reformatted)
3. Assistant Principal High School (Revised)
4. Assistant Principal Middle School (Revised)
5. Assistant Principal Technical Center (Revised)
6. Assistant Superintendent Administrative Services (Revised)
7. Assistant Superintendent Curriculum & Instruction (Revised)
8. Assistant Superintendent Finance (Revised)
9. Assistant Superintendent Human Resource Services (Revised)
10. Coordinator of Assessment (Revised)
11. Coordinator of ESE Programs and Compliance (Reformatted)
12. Coordinator of Math & Science ((Revised)
13. Coordinator of Severe Emotionally Disturbed Network-SEDNET (Reformatted)
14. Coordinator of Virtual Education Programs (Revised)
15. Director of Community School (Revised)
16. Director of Continuous Improvement and Alternative Academics (Revised)
17. Director of Elementary Schools (Revised)
18. Director of Employee Evaluations and Accountability (Revised)
19. Director of Exceptional Student Education (Revised)
20. Director of Federal Programs (Revised)

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

DISTRICT 5
Scott Peden

21. Director of High Schools (Revised)
22. Director of In-Service and Instructional Technology (Revised)
23. Director of Middle Schools (Revised)
24. Director of Student Services (Revised)
25. Director of Workforce Education (Revised)
26. Principal Adult School (Revised)
27. Principal Elementary School (Revised)
28. Principal High School (Revised)
29. Principal Middle School (Revised)
30. Principal Technical Center (Revised)

Educational Support

1. Network Systems Engineer Assistant (New)
2. Systems Administrator (New)
3. Systems Administrator Assistant (New)
4. Paraprofessional I (Revised)
5. Paraprofessional IW (Revised)
6. Paraprofessional II (Revised)
7. Paraprofessional IIW (Revised)

Instructional

1. Athletic Director (Reformatted)
2. Certified School Counselor, Elementary (Revised)
3. Certified School Counselor, Middle (New)
4. Certified School Counselor, High (Revised)
5. Certified School Counselor, Career & Technical (New)
6. Certified School Counselor, Virtual (Revised)
7. Certified School Counselor, Adult/High (Revised)
8. Dean of Students, Elementary (Reformatted)
9. Dean of Students, Middle and High (Reformatted)
10. Elementary Teacher (Reformatted)
11. Teacher – Exceptional Student Education (Reformatted)
12. Teacher on Special Assignment for Flight Adventure Deck (Revised)
13. Teacher on Special Assignment for Inservice Professional Development Specialist (Revised)
14. Teacher on Special Assignment for Instructional Technology Trainer (Revised)
15. Teacher on Special Assignment for Mathematics-Elementary (Revised)
16. Teacher on Special Assignment for Mathematics-Secondary (Revised)
17. Teacher on Special Assignment–Race to the Top (Reformatted)
18. Teacher on Special Assignment- Special Projects and Executive Director of Santa Rosa Educational Foundation (Revised)

IV. INTEND TO TERMINATE

1. Walls, Michelle, Paraprofessional IW, Rhodes Elementary, effective April 25, 2014

V. STAFFING PLAN 2013-14 (Revision)

VI. HUMAN RESOURCE PROCEDURES MANUAL (Revision)

VII. UNIVERSITY OF WEST FLORIDA AND SANTA ROSA SCHOOL DISTRICT EVALUATION PARTNERSHIP