

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of February 2014

Submitted to the School Board

From Dr. Bettie Bonner, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT

As noted in the January 2014 Monthly Report, on January 7, 2014 a letter was sent to inform the district that the Office of Head Start (OHS) will conduct an On-Site Monitoring Review of the Santa Rosa County School District Early Head Start/Head Start Pre-K Program during the week of 02/9/2014 – 02/13/14 and that the Review Team Leader (RTL) assigned to the review is Ms. Alice Conkle.

On February 10, 2014, the Audit Review Team arrived at the district office for the Triennial Audit Review Entrance Meeting. The Audit Review Team was very impressed with all the support that is shown to the Early Head Start/Head Start Pre-K Programs from the Governing Body, district staff, contract services, and parents who were in attendance. Mr. Wyrosdick opened the meeting, introductions were made, and a brief power point presentation was done before the auditors began their on-site monitoring review.

ERSEA

ENROLLMENT

Funded Enrollment

As of February 28, 2014, the Santa Rosa County District Schools Head Start/EHS Program reported the following funded enrollment to the Region IV Program office:

Head Start	Early Head Start
224	32

Pre-K School Sites	Funded Enrollment	# of children served	# of children served with a disability	# of children withdrawn from program	# of Orientation Placement Conferences Conducted
Bagdad Elementary	18	18	2	0	0
Berryhill Elementary	18	18	4	1	0
Central School	16	16	3	0	1
East Milton Elementary	18	18	4	0	0
T. R. Jackson Pre-K School	136	136	14	4	4
West Navarre Intermediate	18	18	3	0	0
TOTAL (HS):	224	224	30 (13%)	5	5

Other Programs	School Site	Funded Enrollment	# of children served	# of children withdrawn from the program	# of Orientation and Placement Conferences Conducted
ESE	TRJ	N/A	21	0	0
VPK	TRJ	72	68	4	0

RECRUITMENT

- As of February 28, 2013, one hundred seventy-one applications have been placed for the 2014-2015 school year.

ATTENDANCE

- Attendance reporting to the Office of Head Start for the last operating day of the grant period (February 28, 2013) was as follows: EHS (90%) and HS (88%).

Fiscal

- The Head Start Continuation Grant Award was received on February 28th. The action reflects partial FY 2014-2015 funding for PA-22, PA 20, PA 25, and PA 21. The balance will be awarded when funds are available, subject to the final appropriation for the Head Start Program for FY 2014-2015. Project submission forms were completed by February 21st and the budget was opened on March 3, 2014. Six schools in Santa Rosa County will continue to receive Head Start funds for Pre-K.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education and Assessment:

- The Readiness Leadership Team met to discuss the progress that students had made within the second observational period. Data indicated that students had made progress in many areas; however, the team determined that some additional strategies should be implemented for some of the goals. As a follow-up to the recommendation, additional strategies have been written and will be implemented.

Student and Family Services (Health, Dental, Nutrition, & Safety)

HEALTH AND NUTRITION

- The Santa Rosa County Extension Office continues monthly Nutrition Lessons for all of the 3 and 4 year old Head Start classes. Daily Dental Hygiene continues to be promoted in conjunction with meals. Two new Nutrition Care Plans were written during the month of February.
- **School (TRJ) Clinic Totals**

	February	Yearly Total
Total Medications Administered	17	131
Total First Aid Administered	24	127
Total Paraprofessional Visits	2300	1,688
Dispositions		
• Returned to Class	273	1,492
• Sent Home	19	158
• Medication Intake (to the clinic)	8	38
• Emergency Response (911)	0	0
Total Dispositions	300	1,688

The AED is checked and documented weekly by the Registered Nurse at T. R. Jackson.

VISION, HEARING, AND GROWTH ASSESSMENTS:

- All Head Start and Early Head Start students have received Vision, Hearing, and Growth Assessment Screenings and results have been provided to their parents. Letters have also been sent home to parents regarding expired or expiring health requirements such as physicals, immunizations, and the lead/hemoglobin tests. Child Plus continues to be updated daily with new student information, updated physicals and/or shot records, dental information, etc....

DENTAL

- All of our Head Start and Early Head Start students have now completed their initial exam and some students completed a cleaning as well. Dental Treatment Plan letters have been mailed out to the parents/guardians along with the form 5 from the Florida Department of Health Dental Clinic. We are now in the process of monitoring the follow-up treatment plans with the parents and scheduling any new students for their initial exam/cleaning.

SAFETY

- The Student and Family Services Specialist frequently updates the staff and faculty through staff meetings, emails, and trainings. Safety continues to be our number one priority each and every school day. We continue to be 100% in compliance with the School-Site Safety monthly reporting and documentation requirements. During the month of February we conducted a Tornado Drill on February 6th and a Fire Drill on February 25th. We also recently had all of the sidewalks high pressure washed at T.R. Jackson Pre-K School to help eliminate any slipping hazards. It also improved the schools overall appearance and gave it a fresher, cleaner look!

Parent, Family, & Community Engagement

- In an effort to promote literacy development and family involvement, parents have been encouraged to read to their children and participate in school activities. Each month, a tally of books read is displayed for everyone to see. A Parent Resource Room has also been set up at T.R. Jackson for all families to check out books and materials that are of interest to them.