

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
October 24, 2013-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Mrs. Diane Coleman, Chairman, Dr. Diane Scott, Vice-Chairman, Mr. Hugh Winkles, Mr. Scott Peden, and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Buddy Hinote lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Minutes - Sept. 26, 2013

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

D. Oral Written Communications

1. Letter from Florida Dept. of Education - General Fund Balance

Superintendent Wyrosdick read the first paragraph of letter from Commissioner Pam Stewart and Deputy Commissioner Linda Champion which was received as acknowledgment of his letter regarding Santa Rosa School District Fund Balance.

Superintendent Wyrosdick read: "We received your letter dated September 19, 2013, providing notification that the Santa Rosa County School District's assigned and unassigned fund balance in the general fund is anticipated to fall below 3 percent of the projected general fund revenues for the 2013-14 fiscal year. The district projects that the financial condition ratio will be 2.17 percent at the end of fiscal year 2013-14 based on a general fund assigned and unassigned fund balance of \$3,708,096. An analysis of the district's financial reports by department staff resulted in our concurrence with the district's projection."

E. Recognitions Resolutions Proclamations

1. The Amazing Shake

Mr. Jeff Baugus, Algebra teacher at Woodlawn Beach Middle School, talked about "The Amazing Shake" contest (for students in Mr. Baugus' Algebra I classes) to practice soft skills in business with local community leaders. Thirty-three local community/business leaders came to the school to meet students who practiced their business introductory skills with these leaders. The three finalists attended a dinner at Jackson's Restaurant with Superintendent Wyrosdick, Representative Clay Ingram, Rob Williamson, and Principal Victor Lowrimore. Since a decision could not be reached on a winner, all three were awarded gift certificates. The three winners were Emma Bucey, Erin Figueroa, and Kaytlynn Joyner. Mr. Baugus spoke of how cooperative and generous the community has been and introduced two community members who were in attendance: Mr. Dave Alverson of Gulf States Insurance, and Karen Jurkovich of Rinke Realty. Ms. Jurkovich came forward and presented Ms. Emma Bucey with a three-night stay at Portofino Resort on her behalf as well as Mr. Robert Rinke of Rinke-Levin Resort Realty and Rob Babcock, CEO of Premier Island Management Group. Superintendent Wyrosdick spoke about the dinner and how impressed he was with all three of the

finalists; he is confident that our future is in good hands. The Superintendent asked the winners to introduce themselves and each came forward - also introducing their family member/s who were with them. Mr. Wyrosdick thanked the parents and community/business leaders for supporting our students and schools.

2. District Reading Leader, Partnership, Coach, Teacher Certificate of Appreciation

Assistant Superintendent for Curriculum and Instruction Bill Emerson (on behalf of Kenny McCay) presented awards to three individuals being recognized as school/district reading leaders of the year. The three were nominated by their school/s and from this group a district winner was selected; the district winner will go on to compete state wide. The 2013-14 Elementary Reading Teacher of the Year is Ms. Michelle Barlow of Pea Ridge Elementary; the 2013-14 High School Reading Coach of the Year is Ms. Mandy King of Milton High School; and the 2013-14 District Reading Leader of the Year is Dr. Karen Barber. Superintendent Wyrosdick thanked them all for their service to our students.

F. Public Hearing

None.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Mr. Joe Pool addressed the Board regarding Common Core. Mr. Pool has attended a couple of Common Core workshops and would like to know the Board's position on Common Core - whether they support it or not. He stated that it is an issue that's been circulating quite a bit and some view it as controversial.

School Board Member Jennifer Granse responded that she supports more local control; since we are a high-performing district she wishes the State would allow us to set our own curriculum. Mrs. Granse stated that it's not up to the local school district; the state legislature will decide if we go to Common Core or not. Dr. Scott stated that she is disappointed that Common Core has become a political football; we are supposed to be making good educational decisions. Some of the components are strong but some of it has gotten lost in debate.

Mr. Pool asked if the district has compared Common Core to what we have now - Sunshine State Standards; some say Common Core is more rigorous. He stated that when he attended a meeting in Tallahassee, approximately 90% of speakers were not in favor of Common Core. Mr. Pool stated that a state Teacher of the Year was very enthusiastic about Common Core and he finds it interesting that people who are not in education do not support it but educators do support Common Core - why is there such a dichotomy? Mr. Pool stated - if we do this (move to Common Core), someone will have to manage it. Will it take away from our budget in the county? You (Board members) have a platform to go to Tallahassee and voice our opinion; I'm hoping you can impact our state legislators. The Tampa area seems to be in favor of it. Mr. Poole stated "I encourage you to question it on our behalf; I would question anybody pushing into another government mandated thing."

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

Board approved all Administrative Agenda items H. 1, 2, 3, 4 as submitted below.

1. Human Resource Items

a. Substitute Teachers & Educational Support Substitute list

- b. Personnel Board Agenda
- c. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests
- d. Annual Fire Inspection Reports
- 2. Curriculum/Instruction Items
 - a. Student Reassignment/Transfer Requests
 - b. School Volunteers
 - c. Suspensions
- 3. Financial Items
 - a. Monthly Financial Statement, Bills/Payroll for August 2013
- 4. Administrative Operational Items
 - a. Facility Use Requests
 - b. Field Trip Requests
 - c. Religious Venue

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

Board Chairman Diane Coleman requested that Items 1-5 be submitted together.

Jud, Crane, Director of Purchasing/Contracts Manager submitted the following.

1) Paper bid # 14-02 submitted jointly with Okaloosa County School District with the contract being awarded to Gulf Coast Office Products, Pensacola; 2) Contract #B27160 with Western States Contracting Alliance for computer equipment and software; 3) Surplus inventory list; 4) Request that \$5500 of surplus funds be used to purchase equipment for the surplus department since this department does not have it's own budget; and 5) Exceed the limit purchase orders.

- 1. Paper Bid 14-02
- 2. WSCA/NASPO Contract #B27160
- 3. Surplus 102413
- 4. Surplus Request Funds 102413
- 5. Exceed the Limit 102413
- 6. Food Service Quarterly Update Presentation

Tracy Cooper, Dietician with Sodexo Food Services, addressed the Board regarding the Action for Healthy Kids grant. Santa Rosa County has been awarded \$13,500 for grants to following schools - Bagdad Elementary, Benny Russell Elementary, Chumuckla Elementary, East Milton Elementary,

Rhodes Elementary, Jackson Pre-K, Central School, Hobbs Middle, and King Middle School. Each school was awarded \$1,500 intended to increase breakfast participation in schools that have high percentage of free and reduced lunch. This grant is in partnership with CSX Transportation, the Wal-Mart Foundation and Kelloggs Company. The schools had a contest based on number of times a student ate breakfast; the prize at the elementary level was a bicycle and at the middle school level an iPod.

Chris Archangel, Sodexo Operations Manager, gave the Food Service quarterly report and talked about community events the Food Service department recently participated in. Sodexo partnered with the Share Our Strength organization (founded in 1984 by Bill and Debbie Shore in the belief that everyone has something to contribute in the fight against global hunger) and participated in several community outreach events as part of September being "No Kid Hungry" month. Sodexo also participated in Feed the Homeless in partnership with some local hospitals. Once a month they bring food to Loaves & Fishes soup kitchen; normally they feed from 150-180 people when doing this.

Ms. Cooper and the Nutrition Educator visited Dixon Intermediate on Family Night and talked with parents and students about "rethinking your drink."

Ms. Cooper talked about some of the activities at district schools last week in celebration of National School Lunch Week. Gulf Breeze Elementary had an apron activity for teachers (with students' help) and we had several special guests come to our schools. Senator Evers visited Rhodes Elementary; Joann Peebles of the County Extension Office; Carol Ford (widow of Representative Clay Ford) visited Gulf Breeze Elementary; Florida House Representative Doug Broxson visited Navarre High; Mayor Guy Thompson visited Milton High; radio announcers Marty White and Lindsey Marie visited Avalon Middle; Ryan Gorham (Legal Aide to Florida House Representative Mike Hill) visited Gulf Breeze Middle; and School Board Member Scott Peden visited Gulf Breeze High and helped out. Superintendent Wyrosdick, Sheriff Wendell Hall, and Sodexo Senior Operations Manager Bill McMahon visited Russell Elementary.

7. DAG Architects Agenda Items

The board reviewed the status of the current DAG architects construction projects.

8. Pinder Martin Agenda Items

The board reviewed the status of current Pinder Martin architect construction projects.

9. Engineer Selection for Gulf Breeze High-HVAC upgrades

Motion to Approve was moved by Hugh Winkles , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

Joey Harrell, Assistant Superintendent for Administrative Services, requested approval of Schmidt Consulting Group as engineer selection for Gulf Breeze High's HVAC upgrades.

10. Direct Purchasing Change Orders

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Superintendent Wyrosdick asked Joey Harrell to walk us through the process and explain why these monies are received back. Mr. Harrell explained that these figures are changes to the contract after the bid is approved. This savings is due to purchasing materials (\$5,000 or greater) on our credit card which saves us the tax; the change in contract is on tax savings and materials (not on labor).

The Superintendent requested that Mr. Harrell run a report showing a yearly total of savings for direct purchase orders and present it at the November board meeting.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

2. Agreement with Aylstock, Witkin, Kreis & Overholtz

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

The board approved an attorney contingent fee and cost employment agreement with Aylstock, Witkin, Kreis and Overholtz.

3. Modern Woodmen Vendor Request

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

The board approved a vendor request from Modern Woodmen of America to become an approved vendor for voluntary products in our school district.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placement Memo, Narrative & Compilation

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

The board approved the list of students being recommended for alternative placement as presented.

2. Addendum to K12 Contract

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

The board approved the addendum to K12 contract as presented.

3. University of West Florida Community Outreach Research and Learning Center Agreement Form and Privacy Consideration Form

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

The board approved the University of West Florida Community Outreach Research and Learning (CORAL) Center Agreement Form and Privacy Consideration Form between Santa Rosa School District and University of West Florida. Dr. Diane Scott recused herself due to her employment relationship with UWF.

4. Parent Involvement Plan 2013-2014

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board approved the Santa Rosa County District Schools Parent Involvement Plan 2013-14 as presented. Superintendent Wyrosdick spoke about what an exhaustive piece of work the Plan is; the Plan is a reminder of how important all the pieces are that work together to educate students in our district.

5. Santa Rosa Substance Abuse Facility

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Superintendent Wyrosdick stated that this is a new facility in our district; it has been "stood up" in less than a month and will be ready to provide services on November 1. He also praised Mr. David Johnson and Mr. Bill Emerson for pulling this together in a quick, efficient manner. This is a contract for Santa Rosa School District to support the facility. Dr. Scott asked if this facility is for students of DJJ facility only; it is for DJJ facility students only.

The board approved the contract between the School Board of Santa Rosa County and G4S Youth Services, LLC, as presented.

6. SAC Rosters 2013-2014

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The board approved School Advisory Council rosters for 2013-2014 as presented.

7. Progress Monitoring Status Report

David Johnson, Director of Continuous Improvement/Alternative Academics, shared information on student progress in Santa Rosa School District. The Superintendent would like for Mr. Johnson to provide an update periodically on how we are doing and how we are measuring ourselves.

Mr. Johnson's presentation included three areas. First, he presented disciplinary statistics for the first quarter; talked about the types of infractions and stated that this data would be used to look for trends/patterns at particular schools to possibly put interventions in place. He then moved on to the area of attendance. At this time, 283 students (1% of our student population) have missed more than ten days of school. Attendance is related to academic success and also the high school dropout rate. Finally, Mr. Johnson presented assessment information. Based on academic data from state assessment results, we are at 68-70% proficiency accross the board, which is very good; we are striving for 80% proficiency. The farther you get from 80% proficiency, the more you strain the resources that you have. The annual measurable objective (AMO) goals that are established by the state show that we are well above the state average, but there are some areas of concern within subgroups that we will be working on.

Dr. Scott asked if we are looking at this data by group with correlation to discipline referrals. Mr. Johnson responded that we will be doing this in the future. Superintendent Wyrosdick asked if subgroups that are low in Santa Rosa County are comparable to other counties. Mr. Johnson responded they are. The Superintendent shared that the next step is cross analyzing data between subgroup population, differentiating instruction to meet the needs of children - changing curriculum on the fly. He expressed appreciation for Mr. Johnson's work.

8. Locklin Tech 13-14 Tuition & Fee Schedule

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The board approved Action Agenda items 8, 9, and 10 as submitted.

9. High School Athletic Schedules - Winter 2013-2014

10. Professional Development System/Master Inservice Plan Updates

11. Head Start Self-Assessment Information Report - Review Only

This board agenda item was review only - no comments/questions.

12. Early Head Start/Head Start Monthly Report for August and September 2013 - Review Only

This board agenda item was review only - no comments/questions.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. Internal Funds Audit Report for Year Ending June 30, 2013

Motion to Approve was moved by Hugh Winkles , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Superintendent Wyrosdick talked about the report; this is an in depth analysis of internal funds and how they're used; (he is) amazed at how much money flows through these accounts and how little error there is; speaks of the wonderful job our bookkeepers are doing. The Superintendent asked Assistant Superintendent for Finance Susan McCole to talk about trust funds at our schools and how they work within internal funds audits at the schools. Ms. McCole mentioned that we had a very good audit with only a couple of items being noted by the auditors. There are several different types of accounts at schools; trust funds - which can include a wide range: teacher minigrants, scholarships, summer camp fees, restricted donations, fundraiser where sales tax has to be remitted, collections for charitable organizations, locker fees, parking fees. Trust fund means that money has to be spent on what it's specifically designated for. For example, if an organization makes a donation for a specific item, the donation has to be spent on that item.

2. Distribution of FSBIT Surplus Funds

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Superintendent Wyrosdick recommended that FSBIT reduce our insurance premiums for the remainder of the year; this will help offset some costs from the Affordable Care Act.

M. Items from Board Members

Mrs. Granse mentioned how much she enjoyed having lunch at Pea Ridge Elementary for National School Lunch Week. Mrs. Coleman was invited to visit West Navarre Intermediate for an arts activity which she said was first class.

N. Items from Board Attorney

None

O. Items from Superintendent

None

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 24th day of October, 2013 A. D.

*SCHOOL BOARD OF
SANTA ROSA COUNTY*

Chairman

ATTEST:

Superintendent of Schools