

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of August/September 2013

Submitted to the School Board

From Dr. Bettie Bonner, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT

An Orientation was held on August 30, 2013 for 3 new Head Start Teachers. They received an overview of the Head Start Performance Standards and learned more about the Service Areas in the Head Start/Early Head Start Program that are implemented to assist the children and families. They also participated in a Parent Orientation/Placement Conference.

According to Head Start Performance Standard 1304.51(i)(1), our Program conducts a Self-Assessment on an annual basis. On September 24, 2013, Community Partners and District level personnel assisted our Program in conducting the Annual Self-Assessment. We reviewed accomplishments, strengths, and challenges; and by doing so, it allows for the continuous improvement of program plans and service delivery methods.

ERSEA

Head Start (HS) classes are located at Bagdad Elementary, Berryhill Elementary, Central School, East Milton Elementary, TR Jackson Pre-K School and West Navarre Intermediate school. Early Head Start (EHS) classes are also located at TR Jackson Pre-K School.

ELIGIBILITY

HSPS 45CFR 1305.4(a)(b1)(2)(b3) and 645(a)(1)(B)(iii)(II)(aa-bb)

We strive to enroll at least 90 percent of the children in Head Start/Early Head Start from low-income families.

Prior to selecting and enrolling children from families whose income falls above 100 percent of the poverty line, the program has established and implemented outreach and enrollment policies and procedures to ensure that it is meeting the needs of the following children:

- Children from families with an income below the poverty line
- Children from families who are receiving public assistance
- Children who are homeless
- Children who are in foster care

Our Program enrollment is composed of at least 10 percent of children with disabilities.

Categorically Eligible	Category "M" 101%-130%	Over Income	Students with IEP
84%	4%	8%	6%

RECRUITMENT

- To date, the ERSEA office is still recruiting for applications of Head Start and Early Head Start-eligible children.
- In an effort to increase enrollment at Central School flyers have been placed at the Munson crossroads store (only store in this elementary school zone), given to parents and the classroom teacher to pass out. New flyers will be sent home with every elementary school child at this school within the next week.
- Flyers for the county Early Head Start/Head Start program have been placed at two local grocery stores (Grocery Outlet and Pic-n-Sav) as well as a nonprofit organization called Family Resources.
- The ERSEA office has had an open door policy for any "walk-in" parents coming in wanting to fill out an application. Appointments are still being taken for parents that request to come in on a specified day.
- Orientations are held as needed when new students are enrolled.

SELECTION

- The ERSEA office is processing new applications daily and calling all "acceptance" and mailing all "application status" letters to families. Letters will continue to be mailed out throughout the 13-14 school year as applications are completed and processed.

ENROLLMENT

- There have been twenty-seven (27) student withdrawals since 8/19/13. Seventeen (17) of those students were withdrawn due to "No Shows".

- Twenty-three (23) new students were enrolled in the Head Start/Early Head Start Program since 8/19/13. Twenty-two (22) of these students were Head Start and one (1) was Early Head Start.

To date, the 2013-2014 enrollment is as follows:

Program	Funded Enrollment	Actual Enrollment	Income-Eligible Vacancies Left to Fill
Early Head Start	32	32	0
Head Start	224	219	5

ATTENDANCE

Average monthly attendance for September 2013:

- Early Head Start Funded Average Monthly Attendance - 87.34%
- Head Start Funded Average Monthly Attendance - 86.44%
Head Start Actual Average Monthly Attendance - 89.4%
- An attendance analysis is being completed on both early Head Start and Head Start.

VOLUNTARY PRE-K PROGRAM (VPK)

- Current VPK enrollment is located at TR Jackson and is as follows:

Franklin	Hudson	Ponce	Torres
16	18	17	18

Fiscal

- Guidance on the requirements for submission of the continuation application has been received. Our Program is working on the Continuation Grant for period March 2014 through February 2015. The Continuation Grant and T/TA plan (which is a section of the grant) will be submitted for approval at the November Policy Council meeting and the November School Board Meeting.

Record Keeping

- Child Plus continues to be updated daily with new student information, physicals, immunizations, dental, etc...
- Plans have been made for Tammy Hart and Kim Patrick to attend a Child Plus training in Atlanta.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

Education and Assessment:

- The education service area conducted Classroom Assessment Scoring System (CLASS), curricula, and assessment training for new Head Start employees.
- Dial-4 screeners were administered for Head Start students and Ages & Stages screeners for Early Head Start. Social and Emotional Screeners were completed by parents during the orientation and placement conferences. The screeners are scored and analyzed for student's strengths and challenges.
- All four-year-old students were assessed with the Voluntary Pre-K Assessment.
- A calendar that lists upcoming events has been created and will be distributed to all staff at the beginning of each month.

Parent, Family, & Community Engagement (PFCE):

- A meeting was held with Santa Rosa County Extension Office Representatives to plan activities for students, families, and staff. Some of these activities include nutrition lessons for students and wellness activities for staff and families.
- Plans are being made for the Santa Rosa District Schools Pre-K Program to host a “Healthy Connections” activity for families in October. Some of the topics that will be covered during this activity are finances, accessibility to health insurance, education, housing, and cooking on a budget.

Student and Family Services (Health, Dental, Nutrition, & Safety)**HEALTH AND NUTRITION:**

- All Health Care Plans and Nutrition Care Plans have now been updated and completed for any students with special dietary needs or health related needs.

VISION, HEARING, AND GROWTH ASSESSMENTS:

- All Vision and Hearing Screenings have been completed within the 45 day timeline for all of the students that were enrolled on August 19th.
- The 1st Growth Assessments are being completed on all students and the BMI results are being provided to the parents.
- We continue to monitor and track any referrals that are sent out for any of these screenings.

DENTAL:

- Dental visits began on Tuesday, September 17th and will continue every Tuesday and Thursday until all Early Head Start and Head Start classes are completed. All students are receiving their initial exam and cleaning on the first dental visit. We are glad to once again have the Santa Rosa Health Department as our Dental Provider and Community Partner.

SAFETY:

- We continue to be in compliance with our Monthly Safety Reporting and required Safety Drills at T. R. Jackson, Berryhill Elementary, Bagdad Elementary, Central School, East Milton Elementary and West Navarre Intermediate School.

Social/Emotional Development (Mental Health)/ESE/Disabilities

- Ms. Gail Patterson, Licensed Mental Health Consultant for SRCSB Head Start program, has been in Pre-K classrooms throughout the county making observations. Ms. Patterson has been working together with families and staff to help children overcome behavioral challenges.
- Referrals for students with developmental concerns are being reviewed for additional services. Prompt identification of developmental concerns will assist in providing needed services to students prior to entering Kindergarten.