Santa Rosa County School District



Judson C. Crane CPPO, CPPB

Director of Purchasing and Contract Administration

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October 24, 2013

Mr. Tim Wyrosdick Superintendent of Schools 5086 Canal Street Milton, FL 32570-6707

Dear Mr. Wyrosdick,

The surplus department previously deposited \$7,605.00. It is requested that \$5,500.00 be transferred to the surplus department budget. These funds are needed to repair the cargo truck door and for the purchase of an electric pallet jack.

Sincerely,

Judson C. Crane

JCC/cl