

POSITION TITLE: **BOARD CERTIFIED BEHAVIOR ANALYST (B.C.B.A.)**

POSITION #

SUPERVISOR: No

RANGE: 24

TAXING AUTHORITY: SCHOOL BOARD

### **GENERAL DESCRIPTION:**

Established for the purpose/s of effecting positive behavioral change in students; providing supportive interventions to school staff, families and/or students; and complying with Federal, State, County and District policies, regulations and/or procedures.

### **ESSENTIAL FUNCTIONS:**

- Conduct functional behavior assessments and assist in writing behavior support/intervention plans
- Assists in developing interventions and strategies to support school staff in implementing behavior plans
- Assists in developing procedures and training materials for district staff involved with students with challenging behaviors for the purpose of enhancing programs for students and ensuring that program operations are in compliance with established guidelines
- Conducts workshops, training, in-service presentations, etc. in classroom management techniques and other topics for the purpose of developing skills and establishing effective relationships with behaviorally challenged students
- Participates in a variety of meetings, workshops and committees for the purpose of conveying and/or gathering information required to perform functions and remaining knowledgeable with program guidelines

### **OTHER FUNCTIONS:**

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit

### **ESSENTIAL PHYSICAL REQUIREMENTS:**

Light work: To be able to maintain physical flexibility and agility in order to physically demonstrate certified, safe physical restraint positions in emergency situations. Exerting up to 20 pounds of force occasionally and/up to 10 pounds of force frequently as needed to move objects.

**ENVIRONMENTAL CONDITIONS:**

School classrooms, office

**MINIMUM QUALIFICATIONS:**

- 1) Master's Degree or higher from an accredited institution
- 2) Board Certification – Behavior Analyst
- 3) Currently hold or eligible for Florida teaching certificate and certification in one of the following areas: Guidance & Counseling, Exceptional Student Education K-12, Psychologist; OR Psychologist licensure
- 4) Willing to participate in additional job-related training as directed by the Director of Exceptional Student Education

**SKILLS:**

Skills are required to perform multiple, technical tasks with a need to occasionally upgrade skills to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: analyzing data; effective listening; facilitating meetings; monitoring activities; planning; problem solving; record keeping; training; safe and accurate restraint certification and office practices.

**TERMS OF EMPLOYMENT:**

- 1) Approved Unit Compensation Plan
- 2) Ten Months
- 3) 7.5 hours per day

**EVALUATION:**

Performance will be evaluated in accordance with provisions of the Board's policy on evaluation personnel.