

ATTACHMENT III

CONTRACT FOR REGISTERED NURSE BETWEEN SANTA ROSA COUNTY SCHOOL BOARD AND PEDIATRIC SERVICES OF AMERICA, INC.

A. Services to be Provided

1. The Provider will ensure the provision of a Registered Nurse at the T.R. Jackson Pre-Kindergarten School site. The nurse will provide and assist with managing and/or establishing services to all VPK, Head-Start, Early Head-Start, and ESE students in the Pre-Kindergarten Program.
2. The Registered Nurse shall meet the following qualifications: Hold a current license in the State of Florida and maintain a current CPR certification. Pediatric experience is preferred with home health or community health experience. In addition, individuals applying for employment under the program must complete mandatory in-service and training. The Provider will maintain evidence that individuals to be employed successfully pass screening for child abuse/neglect, drug/alcohol use, and be cleared of any criminal background.
3. Registered Nurse services will be offered during the 2013-2014 school year for a total of 200 days to be used at the discretion of the school administration and will not exceed 30 hours per week.
4. If additional personnel are needed at a School Health Technician level, services will be provided at the same rate as determined in Attachment II of this contract.
5. If additional nursing personnel are needed all nursing services regardless of skill level will be provided at the same rate as determined in Attachment III of this contract.

B. Manner of Service Provision

1. The responsibilities of the Registered Nurse shall include: 1) coordinating services and reports with school site administrative staff and nursing supervisory staff, 2) managing the comprehensive School Health Program at the Pre-K Schools and providing preventive and rehabilitative measures. Comprehensive nursing services may include; but are not limited to: nursing assessments, growth and development, monitoring health screenings, lead testing, anemia assessments, vision, hearing, and scoliosis screening, referrals and follow-ups, 3) with written parent/guardian authorization, contacts child's physician to obtain or share health information as needed, 4) using verbal and written communications to obtain specific data from the student and the family regarding the students health needs, 5) initiating, developing, revising

and/or assisting with establishing and maintaining student health care plans, 6) participating in school conferences and parent contacts as needed, 7) assisting with family communication to ensure dental needs are met, intake dental permission slips, coordinate dental trips, and assist parents in accessing an ongoing source of dental care as clinic duties/time allows.

2. The Provider will ensure that no parent will be directly billed for the delivery of these services.
3. The Provider shall submit monthly documentation of service hours and a report of services provided. Documentation shall contain a school site official's signature.
4. Services will be delivered to the student on the student's campus of record.
5. The Provider shall ensure the para-professionals performing these services will be supervised by, at a minimum, a Registered Nurse or other properly credentialed medical professional, and that such supervision will be performed according to professional standards.
6. The Provider shall not be responsible for student-specific medical supplies.
7. The Provider agrees to participate in the School Health Advisory Council as part of the on-going monitoring process for program outcomes and quality improvement.

C. Method of Payment

1. The Board shall make payment to the Provider for services in this Attachment for total dollar amount not to exceed **\$40,321.50**.
 - A. 144 Regular Days: \$29,678.40 (Mondays through Thursdays)
1 position X 6.0 hours/day X \$34.35/hour (\$20.75/hour pay rate plus \$13.60/hour administrative fee)

36 Regular Days: \$6,801.30 (Fridays) 1 position X 5.5 hours/day X \$34.35/hour (\$20.75/hour pay rate plus \$13.60/hour administrative fee)

144 + 36 = 180 Total Regular Days: \$36,479.70
 - B. Training Days: \$2,576.25 - 1 position for up to 10 training days (15 hours of which may be scheduled during pre-planning) X 7.5 hours/day X \$34.35/hour (\$20.75/hour pay plus \$13.60/hour

administrative fee)

C. Up to 8 Benefit Days: \$1,029.60 (Mondays through Thursdays)
1 position X 6.0 hours/day X \$21.45/hour (\$20.75/hour pay rate plus
\$0.70/hour administrative fee)

Up to 2 Benefit Days: \$235.95 (Fridays) 1 position X 5.5 hours/day
X \$21.45/hour (\$20.75/hour pay rate plus \$0.70/hour administrative
fee)

$\$1,029.60 + \$235.95 = \$1,265.55$ Total Benefit Days

2. The Board agrees to make payment to the Provider in monthly installments.
3. The Provider shall submit invoices to the Board by the 15th of the month following the month in which services were delivered.
4. The Board agrees to make payments to the Provider at the rate of \$20.75 per hour for services plus \$13.60 per hour administrative fee for a total of \$34.35 per hour.
5. The RN may be eligible for up to 10 benefit days after 1 year of service as determined by hire date. Five (5) benefit days must be taken at Christmas Break and 5 days must be taken during Spring Break. Benefit days will be paid at the rate of 6.0 hours/day on Mondays, Tuesdays, Wednesdays and Thursdays and at a rate of 5.5 hours/day on Fridays X \$20.75/hour plus \$0.70/hour for benefits total of \$21.45 per hour.

D. Reports

1. The Provider shall submit a monthly report of the students served which shall include: the number of students, a brief summary of services provided, the results of outcome measurements and the time services provided. Additional documentation of program activities will be maintained through medication administration logs, documentation of contacts (phone, parent, etc.), and supplemental evaluation activities.
2. The Provider will have available an annual performance evaluation summary by June 30th of the contract year. Additional supervisory documentation may be requested at any time during the contract year.