

**Santa Rosa County  
School District**



**"A Tradition of Excellence"**

**Judson C. Crane**

CPPO, CPPB

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July 23, 2013

Mr. Tim Wyrosdick  
Superintendent of Schools  
5086 Canal Street  
Milton, Florida 32570-6707

Dear Mr. Wyrosdick,

For audit purposes, please include the results of this inventory in the Board minutes.

Due to recent administrative changes in the Santa Rosa County School District, several property inventory audits were conducted. As of this date, the following new property custodians have accepted the controlled physical properties at their location:

New Administrator	Controlled Property (Acquired Amount)	School/Department
Mrs. Kelly Allen	\$397,365.00	Jay Elementary School
Mr. David Gunter	\$3,189.00	Director of Middle School

For audit purposes, please include the results of this inventory in the Board minutes.

Sincerely,

Judson C. Crane

JCC/cl

DISTRICT 1  
Diane Scott

DISTRICT 2  
E. Hugh Winkles

DISTRICT 3  
Diane Coleman

DISTRICT 4  
Jennifer Granse

DISTRICT 5  
Scott Peden