

**Santa Rosa County  
School District**



*"A Tradition of Excellence"*

**Risk Management**

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Date: June 19, 2013

To: School Board Members  
Superintendent Wyrosdick

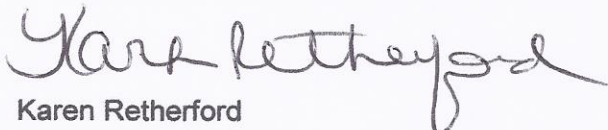
RE: 2012-2013 Annual Safety Reporting

A comprehensive safety inspection of all Santa Rosa County School Board owned buildings has been completed and, as required, submitted to the State Fire Marshal's office. These inspections were completed throughout the 2012-2013 school year and have previously been submitted to you for approval.

In addition, annual site safety compliance results are provided with this letter. Sites have eleven specific safety compliance areas that include:

- Site Emergency Management Plan
- Four Site Safety Committee Meetings
- Eleven Fire/Evacuation Drills
  - One each month school is in session
  - Two during the first two weeks of the school year
  - Two using an alternate path for evacuation
- One Tornado/Severe Weather Drill
- One Lockdown Drill
- A Minimum of Two FDLE Checks for Registered Sexual Offenders (Four recommended)
- One Shelter in Place Drill
- AED Staff Training
- AED Response Team Drill
- AED Monthly Inspections
- AED Annual Maintenance Testing

I am pleased to advise that 23 of 32 sites (72%) were 100% in compliance in all eleven areas. Please reference the attached report to review each site's compliance results. This is for your information only and does not require Board action. If you have any questions or would like to further discuss, please contact me.

  
Karen Retherford