
INTEROFFICE MEMORANDUM

TO: BOARD MEMBERS
TIM WYROSDICK, SUPERINTENDENT

FROM: DON LEWIS LYNN, JR.
ASST. SUPT/HUMAN RESOURCES

SUBJECT: REVISED PROFESSIONAL ORIENTATION PROGRAM MANUAL

DATE: 06/04/2013

Attached is our revised POP Manual. A few changes were made to bring everything in line with the new instructional evaluation process. We have also included the same observation document and rubric as included in the instructional evaluation.

We are including the first semester evaluation of new teachers in the POP documentation. We are working with TrueNorthLogic to include this process on the PGS site for school year 2013-2014. Currently we complete all POP forms on paper.

If you have any questions concerning this document, please call me at (850) 983-5030.