



SANTA ROSA
COUNTY
DISTRICT
SCHOOLS

Bill Emerson

Assistant Superintendent for Instruction and Curriculum
5086 Canal Street Milton, Florida 32570

Phone: 850/983-5041

Suncom: 689-5045

Facsimile: 850/983-5067

E-mail: EmersonW@mail.santarosa.k12.fl.us

DATE: April 3, 2013

TO: Santa Rosa District School Board
Superintendent Tim Wyrondick

RE: In-County Travel Funds
Kirti Colvin

I am requesting a cap increase for one of our ESOL teacher's, Kirti Colvin. Our department estimates that Ms. Colvin will need an increase of \$500.00 as she has supported the needs of English Language Learners, for various school sites during the 12-13 school year. Funds are readily available for increase approval.

Thank you for your consideration in this matter.

Respectfully,

William Emerson,
Assistant Superintendent
For Instruction and Curriculum
Santa Rosa District Schools

Approved for
Board mtg.

4/25/13