

**Santa Rosa County
School District**



"A Tradition of Excellence"

Judson C. Crane
CPPO, CPPB

Director of Purchasing and Contract Administration

6544 Firehouse Road, Milton, Florida 32570-3411

Phone: 850/983-5130

Suncom: 689-55130

Facsimile: 850/983-5133

E-mail: cranej@mail.santarosa.k12.fl.us

Website: www.santarosa.k12.fl.us/purchasing

April 25, 2013

Mr. Tim Wyrosdick
Superintendent of Schools
5086 Canal Street
Milton, FL 32570-6707

Dear Mr. Wyrosdick,

Please be informed that the district recently received a check in the amount of \$72,439.65 from SunTrust Bank which represents the rebate for the district's VISA Card program for the year of 2012, (January thru December).

It is requested that \$2,000.00 be used to fund this year's VISA Incentive Program, which has been established to reward those School Board Personnel who have the responsibility of purchasing, paying and monitoring their School Board VISA Program at their site.

It is also requested that \$5,000 be set aside for special training on P-Card administration and program options for the VISA Card Administrators for the 2013/2014 school year.

Sincerely,

Judson C. Crane

JCC/bg

Attached: 2

DISTRICT 1
Diane Scott

DISTRICT 2
E. Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

DISTRICT 5
Scott Peden



Debbie Monaco
Vice President
Commercial Card Services
FL-Tampa-4110
410 E Jackson Street
Tampa, FL 33602
813.224.2558

February 27, 2013

Brenda Godwin
Santa Rosa County School District
6544 Firehouse Rd
Milton, FL 32570

Dear Brenda:

It is with great pleasure that I enclose your rebate check in the amount of **\$72,439.65** for the net Commercial Card activity for 2012.

Thank you for your loyalty to SunTrust and for selecting us as your provider. We sincerely appreciate your business and look forward to a lasting and enjoyable relationship.

I look forward to meeting you soon to review your program and help you expand for an increased rebate next year.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Monaco".

Debbie Monaco

Enclosure

This check has a blue background on white paper and some of the security features on this document include: a Watermark, MicroPrint signature line, and a holographic foil stamp; absence of these features will indicate a copy.



Official Check

4230732744

275850 aco

Fraud Protected
by Positive Pay

Date 02/01/2013

PAY TO THE
ORDER OF

SANTA ROSA COUNTY SCHOOL DISTRICT

\$ 72,439.65

Seventy Two Thousand Four Hundred Thirty Nine Dollars And Sixty Five Cents

DOLLARS



Security
Features
Details on
Back.

FL CONSORTIUM

Judson C Crane

6544 Firehouse Rd
Milton

FL 32570-3411

SunTrust Banks, Inc. by its Authorized Agent
SunTrust Bank

Authorized Signature

Steven M. Shaffer

Payable at SunTrust Bank

Commercial Card Rebate

⑈4230732744⑈ ⑆061100790⑆ 7019019996⑈