

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
January 24, 2013-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Mrs. Diane Coleman, Chairman, Dr. Diane Scott, Vice-Chairman, Mr. Hugh Winkles, Mr. Scott Peden, and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Dr. Barber lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of October 25, 2012 Workshop; December 13, 2012 and January 8, 2013 School Board Meeting Minutes

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

D. Oral Written Communications

None

E. Recognitions Resolutions Proclamations

1. 5th Grade Essay Contest Winners-Santa Rosa County Retired Educators Association

Mrs. Diamond, Director of Elementary Education introduced the representatives from the Santa Rosa County Retired Educators Association and they recognized their 5th Grade Essay Contest Winners as follows:

1st place - Fiona Donegan (Ms. Jacobs) Pea Ridge Elementary

2nd place - Grace Sanborn (Ms. Hall) Rhodes Elementary

3rd place - Sarah Rushing (Ms. Coady) Gulf Breeze Elementary

2. Donation of iPads to Bagdad Elementary-April Nicole's Ride for Autism

Linda Gooch, Principal of Bagdad Elementary School recognized and thanked Steve Grant for his generous contribution of 4 iPads to the students of Bagdad. She explained that Mr. Grant donated the iPads bought with the proceeds from the "April Nicole's Motorcycle Ride for Autism" in honor of

his niece who has autism.

3. Academic Team Recognition - GBHS

Mr. Buddy Hinote, Director of High School and Mr. Jason Weeks, Principal of Gulf Breeze High School recognized the following teams for their recent academic team recognition from the Florida High School Athletic Association for the fall 2012-13 sports.

Football Class 5A-3.26 cumulative GPA

Volleyball Class 5A-3.77

Boys Swimming Class 2A-3.63

4. Corporate Citizen of the Year Award

Mr. Wyrosdick shared with the board that the Santa Rosa School District has been named Corporate Citizen of the Year by the Navarre Chamber of Commerce. He showed them the letter received from the Honorable Rick Scott, Governor of Florida and a presentation plate we received.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Mr. David Godwin, came forward and distributed an analogous budget update for 2012-13/2013-2014 that he prepared based on information he has obtained from the district's web page.

Mr. Godwin compared the estimated fund balance vs. the actual fund balance for school years 2008-09 through 2011-12. His calculations indicate that the fund balance has been underestimated by an average of \$12M (7.71%) per year. He also called attention to the estimated expenditures vs. the actual expenditures over the last four years. He reports that the district has overestimated the general operating expenditures by an average of \$12.5M per year. Mr. Godwin feels the reason for the perceived budget crisis are the overestimated operational expenditures which leads to an underestimated fund balance for the same year. When he lowered the 2012-13 appropriations by \$12,552,443, it leaves us with an estimated fund balance on June 30, 2013 of \$23,633,895 (14.12%) instead of the fund balance reported by the district of \$11,081,452 (6.62%).

The district's budget report indicates the items that have lead to our lower fund balance are caused by 1. Cost increases (wages, benefits, fuel, transportation and insurance; 2. Added staff for class size (increased number of employees); 3. Loss of Federal funds (ARRA and Jobs Funds) 4. Santa Rosa being funded 66th out of 67 school districts in funding per student; 5. and that many cuts in the budget have been made over the past 4 years but the majority of those were one time cuts (savings).

Mr. Green cautioned the board that because this issue is the basis for a pending grievance they cannot make comments. Mr. Wyrosdick stated that he appreciates Mr. Godwin presentation, however it is the 3rd time he has heard his presentation. He has invited Mr. Godwin to come and sit down with our Assistant Superintendent for Finance, and allow her to walk him through the budget process. The method used to fund school districts is a complicated process and he welcomes him to meet with district staff so they can answer all his questions. He asked him again if he would be willing to come meet with Ms. McCole and review the budget process. He agreed that he would call and make an appointment to come in.

Mr. Joseph Pool came forward and stated that he appreciates all the hard work that the district staff does. Mr. Pool explained that he has issues with the way the transfer of one of our

administrators has been handled. He feels like the transfer is a promotion since her new position has to be less stressful than Principal of an Elementary School and she is continuing to make the same salary. He stated that district level positions are usually held by high performing employees and not as a reward for misconduct. He asked if a job description has been created and what job is the administrator currently performing.

Mrs. Coleman responded that the district has her working with Mr. David Johnson, Director of Continuous Improvement and Alternative Academic Programs, where she is working with student data and processing it back out to the schools. A new job description has not yet been created. Mr. Pool asked about a time line when her job description would be created.

Mr. Wyrosdick explained that the administrator has a contract with the district through June 30, 2013 and that we are treating her with respect and giving her the same rights as we have other employees who have found themselves in the same position. He understands Mr. Pool's concern as a tax payer but disagrees with his method of publicly flocking. Final decisions will be made as to her position(s) in the school district in the near future and in accordance with her contract.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

Board approved all Administrative Agenda items H. 1,2,3,4 as submitted below:

1. Human Resource Items
 - a. Substitute Teacher and Ed. Support Substitute Lists
 - b. Human Resource Agenda 01-24-13
 - c. Fire and Life Safety Inspections
2. Curriculum/Instruction Items
 - a. Student Reassignments/Transfers
 - b. Suspensions 1-24-13
 - c. School Volunteers
3. Financial Items
 - a. November 2012: Budget Amendment 13/03, Monthly Financial Statement, and Bills/Payroll
4. Administrative Operational Items
 - a. Facility Use Requests
 - b. Field Trip Requests
 - c. Field Trip Request

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for

Administrative Services

1. Surplus 012413
2. Property Inventory Audits 012413

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The Board approved the property list dated January 8, 2013 as surplus and the property custodians have accepted the controlled physical properties as follows:

Mrs. Charlin Knight accepted \$1,465.00 of controlled properties located at the Workforce Education Department.

Mrs. Maria Ladouceur accepted \$636,483.00 of controlled properties located at Locklin Technical Center.

3. Food Service Quarterly Report Jan. 2013

Ms. Leslie Bell, Sodexo came forward to present the Food Service quarterly update. She shared with the board that Escambia County and Santa Rosa County were the only two counties audited within the panhandle by the Healthy Hunger Free Kids Act. The additional \$.06 cent reimbursement for all lunches served was approved. Resulting in an additional \$800 per day.

Sodexo has been involved in many community activities such as the Breast Awareness Walk October 27, 2012; they adopted a local family at Thanksgiving and donated 50 turkeys to local families for the Night of Blessings.

The Healthy High School Challenge is a competition among Sodexo High Schools. Ms. Bell reported that five of our high schools competed and Santa Rosa County was awarded \$2,500. Five of our high schools were in the top 50. They were: Central High, Pace High, Milton High, Navarre High, and Jay High School.

Sodexo continues with their nutrition education at the schools. She introduced the newest member of their faculty, Karalina Levitsky, Nutrition Educator.

Last she reported they have opened a new Mongolian Wok Station and new a la carte items at Gulf Breeze High School. She asked the board if they had any questions.

Mr. Wyrosdick thanked her for her presentation.

4. DAG Architects

The board reviewed the status of the current DAG construction.

5. Chumuckla Elem-Bid Opening/Music, Art Room & Kitchen/Cafeteria

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board approved awarding the Chumuckla Elementary - Kitchen/Cafeteria/Classroom Addition to Larry Hall Construction as the lowest and best at a base bid of \$2,415,000.

6. Pinder Martin Agenda Items

The board reviewed the status of the current Pinder-Martin construction projects.

7. Direct Purchasing Change Orders

Motion to Approve was moved by Scott Peden , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

Holley Navarre Intermediate - 4 Clsrm Addtn

R. D. Ward Construction

\$80,471.93

Rhodes Elementary - Kitchen Expansion/Cafeteria Renovation

R. D. Ward Construction

\$108,598.11

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board approved the Administrative Appointment of Terry Paschall as Principal of East Milton Elementary School effective January 25, 2013.

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board approved the employee disciplinary action as submitted.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

2. Alternative Placement/Expulsion Narratives 1-24-13

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

3. Affiliation Agreement between SRCSB and Pediatric Services of America

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

4. Affiliation Agreement between SRCSD and Covenant Hospice

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

5. Title I SAchool Improvement Grant Fund [1003(a)]

Motion to Approve was moved by Hugh Winkles , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

6. Cooperative Agreement Between UWF And SR Schools For Counseling Services At Rhodes Elementary School 2012-2013

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

Dr. Scott abstained from voting due to her employment with the University of West Florida.

7. Athletic Schedules - Spring 2013

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

8. Career Academy University 2013 Venue Request

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

9. Dual Enrollment Textbook Money Request

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Mr. Hinote briefly explained that the reason for the request for additional dollars is that Dual Enrollment classes are exploding. As a way of trying to control textbook costs, all books are now being housed at Milton High School and are sent to the appropriate schools/students as needed. This is helping with accountability. He explained how expensive these books can be and the majority of them must be replaced every three years. He will be working with our dual enrollment providers on ways to try to curb costs.

10. GED CBT Application

Motion to Approve was moved by Hugh Winkles , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

11. 2012-2013 School Improvement Plans

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

Mr. Green, Board Attorney explained that the Santa Rosa School Board Leasing Corporation was originally formed in 1996 and is a non-profit corporation formed for the purpose of obtaining funds thru Certificates of Participation (COPS). These funds are used to build schools without going thru the more costly option of bond issues. The majority of schools are currently being build this way.

Lease Schedule No. 2009 was originally used to build Phase I of Jay High School. He noted that funds remain from the original Lease Schedule No. 2009. The original resolution included the provision that permitted unused funds being used to build Phase 2 of Jay High School.

Dr. Scott asked if these funds can be used for other reasons or can they be placed in the operating budget. Mr. Green explained there are strict requirements on the issue of COPS money and we have to do what was stated in the original resolution.

He informed the board they will be asked to adopt a resolution approving and authorizing the execution and delivery of a first amendment to ground lease agreement and a first amendment to lease schedule no. 2009 to the Master lease-Purchase Agreement effective January 24, 2013.

At the conclusion of that approval, the board will temporary adjourn, convene a meeting of the Santa Rosa School Board Leasing Corporation, adopt the same resolution and then upon adjournment will re-convene the school board meeting.

Mr. Peden asked how the Leasing Corporation works. Mr. Green explained that the members of the board in 1996 formed the leasing corporation as a means of obtaining funds to build schools that was less costly than bond issues. When the Articles of Incorporation was formed, School Board members were to serve as Board of Directors of the Santa Rosa School Board Leasing Corporation and the Chairman of the Board was to act as President. Mr. Peden asked if board members served on the Board of Directors of the Leasing Corporation by virtue of being elected. Mr. Green stated they would by virtue of holding the office. Mr. Peden asked if it was required for a board member to serve on the board of directors and about the liability involved. Mr. Green said as far as he knew no other board member has asked not to serve on the board of directors, but he would find out for him. He also shared with Mr. Peden that he can also vote against the resolution if he is not comfortable. Dr. Scott mentioned that she thought of serving on the Board of Directors of the Leasing Corporation as the same concept as when they are asked to serve as arbitrators in union negotiations.

1. Reallocation of 2009 Certificates of Participation funds

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board adopted the resolution approving and authorizing the Execution and Delivery of a First Amendment to the Ground Lease Agreement and a First Amendment to Lease Schedule No. 2009 to the Master Lease Purchase Agreement effective January 24, 2013 thereby providing the remaining funds to build Phase 2 of Jay High School.

The school board meeting was temporarily adjourned.

Motion to Approve was moved by Hugh Winkles , Seconded by Diane Scott. Motion Passed by a vote of 4-1.

The board convened the meeting of the Santa Rosa School Board Leasing Corporation.

The Santa Rosa School Board Leasing Corporation adopted the resolution approving and authorizing the execution and delivery of a First Amendment to the Ground Lease Agreement and a First Amendment to Lease Schedule No. 2009 to the Master Lease Purchase Agreement effective January 24, 2013 thereby providing the use of remaining funds to build phase 2 of Jay High School.

The meeting of the Santa Rosa School Board Leasing Corporation was adjourned and the meeting of the Santa Rosa School Board was re-convened.

M. Items from Board Members

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

Mr. Winkles reminded the board that the 26th Annual Day in the Legislature is coming up in March and asked for board approval for any board member interested in attending be allowed to go. The board approved any member interested attending the 26th Annual Day in the Legislature on March 19, 20 and 21, 2013

N. Items from Board Attorney

None

O. Items from Superintendent

Mr. Wyrosdick shared that we experienced a school lock down today due to a chemical spill in Pace. No one was injured and he was proud of the way the schools handled the situation. He thanked Joey Harrell and Mr. Downing with Durham for their help in re-routing buses and making sure students were safe. He explained that Mr. Harrell is contacting the office of Emergency Management so they can discuss and work out a better communication method.

1. Florida Department of Juvenile Justice and Santa Rosa Youth Academy

The Superintendent sent the board members a copy of the letter received from the Florida Department of Juvenile Justice informing us that the Department has decided not to procure a contract for the services provided at the Santa Rosa Youth Academy in Holt. The contract for services at this location will end on June 30, 2013. DJJ will be transferring the 12-13 students located there to other facilities in the state. Mr. Wyrosdick explained we are about the business of reclaiming our equipment and placing the employees in appropriate locations.

2. Deepwater Horizon Oil Spill Claim

Mr. Wyrosdick shared a copy of the Presentment received from the Levin Firm for the board to review. Mr. Green reminded the board the document is part of the litigation and should remain confidential until such time as a settlement has been reached.

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 24th day of January, 2013 A. D.

***SCHOOL BOARD OF
SANTA ROSA COUNTY***

Chairman

ATTEST:

Superintendent