



Don Lewis Lynn, Jr.
Asst. Superintendent/Human Resources
5086 Canal Street Milton, Florida 32570-6706

Phone: 850/983-5030
Suncom: 689-5030
Facsimile: 850/983-5039
E-mail: LynnL@mail.santarosa.k12.fl.us

ADMINISTRATIVE
Personnel Board Agenda
February 21, 2013

MEMORANDUM

TO: Mr. Tim Wyrosdick, Superintendent of Schools
FROM: Lewis Lynn, Assistant Superintendent for Human Resources
RE: Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

I. PERSONNEL RECOMMENDATIONS:

A. RETIREMENTS:

1. Kincaid, Charlene, Coordinator, Math & Science, Instructional Services (last day in paid status 04-30-13) [DROP exit]

DEFERRED RETIREMENT OPTION PROGRAM:

1. Benton, Starlett, Bus Driver, Transportation, effective 01-01-13
2. Hardcastle, Richard, Coordinator of Assessment, Student Services, effective 02-01-13

B. RESIGNATIONS:

1. Kopacz, Andrea, Guidance Counselor, Gulf Breeze High, effective 01-28-13 (last day in paid status 01-25-13)
2. Smith, Martha, Teacher, Santa Rosa Virtual School, effective 06-08-12 (last day in paid status 06-07-12)

INVOLUNTARY TERMINATIONS (Contract Expired):
NONE

C. APPOINTMENTS:

1. INSTRUCTIONAL

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATION</u>	<u>EFF. DATE</u>
1. Fey, Jennifer (Interim for Krista McCallum)	Holley Navarre Int.	Elem. Ed.	Elem. Ed. K-6/English 6-12	02-01-13

*Certification Pending

DISTRICT 1
Diane Scott

DISTRICT 2
Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

District 5
Scott Peden

ESOL Out-of-Field:

1. Chappell, Alexandra, Teacher, Holley Navarre Middle
2. Fey, Jennifer, Teacher, Holley Navarre Intermediate
3. Hanke, Karli, Teacher, Holley Navarre Intermediate

SUPPLEMENTS:

1. Curtis, Ronda, Teacher, Bagdad Elementary, Department Head Supplement, effective 10-22-13
2. Jordan, Timothy, Teacher, Gulf Breeze High, Assistant Softball, effective 01-23-13
3. Mitchell, Daphne, Teacher, Rhodes Elementary, Yearbook Sponsor, effective 08-13-12
4. Simon, Rob, Teacher, Navarre High, Assistant Soccer, effective 01-22-13
5. Takacs, Chelsea, Substitute Teacher, Gulf Breeze High, 9th Grade Softball, effective 01-23-13

HOMEBOUND:

1. Labrador, Daniel, Teacher, West Navarre Intermediate, effective 01-22-13
2. Rich, Benjamin, Teacher, Holley Navarre Middle, effective 01-25-13
3. Stanley, Anthony, Teacher, King Middle School, effective 01-10-13

CHANGE OF STATUS:

1. Pfister, Michelle, Locklin Technical Center, from Full-time Teacher to Part-time Hourly Instructor, effective 01-25-13

TRANSFERS:

1. Miller, Sonia, Teacher, from Santa Rosa Youth Academy to Pace High, effective 01-30-13

COMMUNITY SCHOOL:

1. Belanger, Heidi, Lead Caregiver, effective 12-07-12
2. Nemith, Chris, School Instructor, effective 11-26-12

2. CLASSIFIED APPOINTMENTS:

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
NONE			

SUPPLEMENTS:

1. Barretta, Mary, Paraprofessional IW, Oriole Beach Elem., ESE TA Bodily Fluids, effective 08-13-12
2. Dinkins, Paige, Teacher Asst. IW, Gulf Breeze Elem., ESE TA Bodily Fluids, effective 11-01-12