

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
December 13, 2012-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mrs. Diane Coleman, Chairman, Dr. Diane Scott, Vice Chairman, Mr. Scott Peden, and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney. Mr. Hugh Winkles was unable to attend the meeting this morning. The board extended their welcome to our newest board member, Mrs. Jenny Granse.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Hinote lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. School Board Meeting Minutes - Nov. 15, 2012 and Nov. 20, 2012

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

D. Oral Written Communications

None

E. Recognitions Resolutions Proclamations

1. Santa Rosa County's 2011-12 Bright Futures Academic Top Scholar

Mr. Hinote, Director of High Schools came forward asking Ms. Carol Warner, Guidance Counselor at Navarre High School to join him. They asked Alexander J. Whiteside, a 2012 graduate of Navarre High to come forward as they presented him with the Florida Bright Futures Academic Top Scholar for Santa Rosa County's Class of 2012 Award. With this award, Alex will receive a reward of \$43 per credit hour for a 4-year college degree in addition to the Florida Academic Scholars award he has already received. Mr. Hinote shared with the audience many of the activities and projects that Alex has been involved in. The board congratulated him and wished him well as he continues his education.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

Mr. David Godwin, a teacher at Pace High School came forward. Mr. Godwin shared with the board he has taught at PHS for 14 years and has been a teacher in Florida for 24 years. Mr. Godwin distributed a document in which he referred to the two conditions set forth on page 50 of the 2011-2014 Master Contract with Santa Rosa Professional Educators that must be met before the district moves teachers up on the salary schedule. He feels as though both conditions have been met. He has not heard anything about the implementation of the salary increase in accordance with the agreement.

Mr. Wyrosdick shared with Mr. Godwin that the fund balance can be interpreted differently as it changes day to day. He also shared that Mr. Emerson will no longer be the district chief negotiator.

Mr. Godwin asked if the district intended to contract with an outside source as Chief Negotiator and questioned whether the district was going to spend funds on this in light of the cuts we are going thru. Mr. Wyrosdick explained that the role of Chief Negotiator has started to carry with it a tremendous workload. Much more than what was originally intended and having a district administrator in the role can be a conflict of interest.

He thanked Mr. Godwin for his presentation.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Board approved all Administrative Agenda items H. 1,2,3,4 as submitted below:

1. Human Resource Items
 - a. Substitute Teacher and Ed. Support Substitute List
 - b. Administrative Personnel Board Agenda
 - c. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests
 - d. Annual Fire and Life Safety Inspections for Central School, Gulf Breeze Middle and Holley-Navarre Intermediate.
2. Curriculum/Instruction Items
 - a. Reassignment/Transfer Requests
 - b. Student Suspensions - 12-13-12
 - c. School Volunteers
3. Financial Items
 - a. Budget Amendment #13/02, Oct. 2012 Bills/Payroll, and Oct. 2012 Monthly Financial Statement
4. Administrative Operational Items
 - a. Requests for Facility Use
 - b. Field Trip Requests

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Exceed The Limit Purchases 121312

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Mr. Crane advised the board that since the board meeting agenda went out last week, one of the three purchases (#700495 to Vantage Learning) has been canceled.

2. Transportation Quarterly Report December 121312

Mr. Bob Downing, from Durham School Services came forward to present the Transportation Department quarterly update. He introduced Mr. John Thomasson as the new South End Supervisor. John joins us from Colorado.

Mr. Downing began by reviewing the Operation Information which contained the status of drivers and monitors at each service center. He shared with the board that Durham will continue to hire new drivers. They currently have a 10% bench ratio and when the current 12 applicants finish their training, we will be closer to a 15% bench.

At this time fuel costs have gone down slightly. They will continue to monitor and evaluate stops and walk zones within the guidelines. Durham plans to monitor excessive idling through their GPS system. Mr. Downing was asked about the increase in unleaded gas fuel consumption. Mr. Harrell, Assistant Superintendent for Administration said the "white fleet" uses unleaded gas, not the buses. Some of the increase can be attributed to the addition of a few trucks to the fleet.

Mr. Downing noted that the Safety monitoring we do here is going to be used as a model for other school districts. He called attention to the report the board received with their agenda about the Listen and Learn Action Plan. Drivers from the Milton and Navarre area met on September 7, 2012 and brought up items they were concerned about. He also shared the action plan that Durham has began to help solve some of the concerns. This includes increasing drivers life insurance benefits from \$5,000 to \$10,000 without additional cost. Mechanics are being trained to be inspectors and are working night shifts so that buses will be ready to go in the mornings. Mrs. Scott asked about the concern with blind spots on the buses. Mr. Downing said they are working with drivers and teaching them the Rock and Roll method to work around the blind spot issue. They can't change the bus design unless they buy all new buses. He also mentioned Durham has moved their offices around so that everyone can help with telephones. Phones will be manned from 5:00 a.m. to 6:00 p.m.

3. DAG Agenda Items

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

The Board approved Phase II plans for the Chumuckla Elementary School Kitchen/Cafeteria/Classroom Addition as presented.

The Board reviewed the status of the current DAG construction projects.

4. Pinder Martin Agenda Items

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

The Board approved the following change order from Pinder-Martin Associates, Inc.
Holley-Navarre Intermediate Classroom Addition:

Replace existing supply and return ductwork serving existing Air Handling Unit #4

During construction, the interior of the duct that was scheduled to remain in existing room 138 and corridor 113 was determined to be too dirty to be cleaned. It was decided that it should be replaced at this time.

This duct is approximately 20 years old and internally insulated. Add \$1,908.90

The Board reviewed the status of the Pinder-Martin Associates, Inc. construction projects and they informed the board they plan to request an award of the contract for the Jay High Kitchen/Cafeteria, Band and Music project at the January 24, 2013 Board Meeting.

5. Direct Purchasing Change Orders

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

6. Status of Highway 90 Property

Mr. Harrell provided an update on how the purchase of the property on Highway 90 is coming. He distributed a survey of the property showing the easement of 60 ft. off Highway 90 and the 90 degree turn needed to reach the property. He said the survey flagged the wetlands and they have been able to work around them and will use the highest and driest part of the property for future school sites. There was also a discussion on changing the re-zoning of the property. Moulton can request a change and take the 40 acres out of the current development it is in and ask to have it re-zoned to agriculture or we can wait two years before we begin working on a school and the PUD will no longer be in action.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

The Board approved Maria Ladoucer as the new Principal of Locklin Technical Center effective January 2, 2013.

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

The board approved the following two revised job descriptions:

- 1. Director of Continuous Improvement and Alternative Academics.***
- 2. Mechanic II***

2. Educational Consultant Services Contract

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

The board approved the Educational Consultant Services Contract with Mr. Steve Ratliff to serve as the district's Chief Negotiator.

Mrs. Scott thanked Mr. Emerson for his work during the past few years and expressed her appreciation for adding these duties to his full time responsibilities of Assistant Superintendent for Curriculum and Instruction.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum

and Instruction

1. Early Termination of Expulsion/Alternative Placement

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

2. Middle & High School Alternative Placements/Expulsions 12-13-12

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

3. School Improvement Plan-Santa Rosa Youth Academy

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

4. School Improvement Plan - 2012-13 Learning Academy

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

5. High School Semester Exam Schedules

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

6. OPPAGA 2011-2012

Motion to Approve was moved by Scott Peden , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

7. Early Head Start/Head Start Monthly Report for November 2012 (Review Only)

The Board reviewed the Early Head Start/Head Start Monthly Report for November 2012.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. 2011-12 Internal Funds Audit

Motion to Approve was moved by Jenny Granse , Seconded by Scott Peden. Motion Other by a vote of 4-0.

Susan McCole shared with the board that she was happy to report that we received a very clean audit. With almost \$7 million dollars in receipts and disbursements, there was only one finding and that issue has been corrected.

Ms. McCole expressed her appreciation for Kathy Strickland, Accountant with the district who works with and trains all the school bookkeepers.

2. Banking Change for Food Service Accounts

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

The board approved moving the Food Service Banking accounts for Woodlawn Beach Middle and Oriole Beach Elementary to the already existing Food Service 3 account at Centennial Bank.

M. Items from Board Members

Mrs. Granse enjoyed attending a play at Pace High School and the SIMS Middle

School band concert.

There are a lot of Christmas activities going on right now. Mrs. Scott mentioned they try to attend as many as possible but unfortunately they can't be at all of them.

N. Items from Board Attorney

None

O. Items from Superintendent

1. Memorandum of Understanding with Southern Council Virtual Learning Module/Tropical Storm Isaac Make-Up Days

Motion to Approve was moved by Diane Scott , Seconded by Jenny Granse. Motion Passed by a vote of 4-0.

2. Memo of Understanding with SRPE Virtual Learning Modules/Tropical Storm Isaac Make-Up Days

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

The Superintendent reminded everyone that originally the board approved providing on-line training to be used to make up the two days missed due to Tropical Storm Issac. He has since received a letter from the Santa Rosa Professional Educators requesting this item be impact bargained.

The Superintendent has three recommendations. First, he would like approval to reconvene the calendar committee and ask them to place January 18, 2013 back as a Planning Day for teachers. Secondly, ask the committee to redevelop a plan to make up employees work days. This needs to be resolved with haste so that we can notify parents, students and teachers the 18th of January will be a planning day and that students will not attend school. Third, Mr. Wyrosdick recommends a special board meeting be held on January 8th, 2013 at 4:00 p.m. He will ask the calendar committee to have their recommendation for make-up days ready and submit the revised calendar for the remainder of 2012-13 to the board for approval.

3. Transportation Contract

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

As the current transportaton contract will be up for renewal shortly, the Superintendent asked the board for approval to issue a Request for Proposal from all interested companies providing student transportation.

P. Adjournment

Motion to Approve was moved by Jenny Granse , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 13th day of December, 2012 A. D.

***SCHOOL BOARD OF
SANTA ROSA COUNTY***

Chairman

ATTEST:

Superintendent and Secretary